

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000	PROPERTY TAXES - REAL	842,240	909,910	907,300	978,500	Based upon a general operating levy of 1.0221Mills (Ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimated tax revenue sheet
412.000	PROPERTY TAXES-DELINQT PERS	210	500	410	500	Based on projected activity
434.000	PROPERTY TAXES-TRAILER FEES	4,300	4,300	3,950	4,310	718 lots x .50 x 12
445.000	PROPERTY TAXES-INT & PENALTIES	7,940	8,320	8,480	8,100	Late fees on property taxes, based on previous year's experience.
447.000	PROPERTY TAXES-ADMIN FEE	305,940	311,610	310,160	325,350	1% administrative fee on property taxes collected
451.000	SPECIAL ASSESSMENTS - LIGHTS	123,550	120,300	120,600	120,290	Based upon current light districts approved by the Board
452.000	SPECIAL ASSESSMENTS - ROADS	16,350	0	0	0	None
477.000	FRANCHISE FEES	234,620	224,500	228,000	233,500	Charter Communications AT&T Waste Haulers
						216,000 16,000 1,500
						<b>Justification Items Total: 233,500</b>
528.000	FEDERAL GRANTS - OTHER	3,710	10,180	10,170	0	None anticipated
540.000	LIQUOR CONTROL FEES	8,870	8,900	8,330	8,400	Based upon projected activity
566.300	DNR GRANT - POTTAWATTOMIE PARK	30,420	0	0	0	
569.000	STATE GRANTS - OTHER	0	5,650	5,040	0	
573.000	LOCAL COMMUNITY STABILIZATION SHARE	53,250	0	0	0	None anticipated
574.000	STATE REVENUE SHARING	2,419,860	1,917,460	1,309,240	2,033,520	Based on current State estimates - Constitutional (As of August 2023) Statutory
						1,972,020 61,500
						<b>Justification Items Total: 2,033,520</b>
613.000	PLANNING/BOARD OF APPEALS FEES	8,670	6,000	5,250	7,000	Estimate of 4 ZBA applications (\$250 fee) Estimate of 10 PC applications (fee range \$150-\$1,000)
						1,000 6,000
						<b>Justification Items Total: 7,000</b>
613.100	CONSTRUCTION BOARD OF APPEALS	0	150	0	0	None anticipated
614.000	VARIOUS FEES	62,030	77,300	75,800	57,200	Payment in lieu of taxes from BLP Payment in lieu of taxes from Health Pointe Payment in lieu of taxes from The Village at Rosy Mound Planning Services Contract with Village of Spring Lake Metro ROW fees (overpaid in FY2023 which will reduce revenue in FY2024 by about \$13,000) Peddler's/Dog license fees Land division fees Property information fees Ordinance book revenue Printed material sales NSF Fees (10 @ \$25) Facility rental fees (Bayou Point and other) Duplicate bill fees
						9,000 19,240 2,060 18,000 7,000 300 400 50 200 100 250 500 100
						<b>Justification Items Total: 57,200</b>

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
614.600	SUMMER TAX COLLECTION FEES	18,910	19,010	18,900	18,980	Paid by the school district at a rate of \$2.75/parcel for an estimated 6,900 parcels	
615.000	CEMETERY GRAVE OPENING FEES	40,400	35,000	28,900	35,000	Based upon current level of activity	
616.000	CEMETERY LOT SALES/TRANSFERS	28,950	43,000	40,970	32,000	Based upon current level of activity	
627.000	BUILDING PERMIT FEES	299,770	385,000	377,410	310,000	Estimate Based on Projected Activity	
627.500	RENTAL INSPECTION FEES	0	32,380	28,120	63,000	Estimate Based on registered & anticipated rentals annual re-certification	
628.000	ELECTRICAL PERMIT FEES	51,470	52,900	45,310	52,000	Estimate Based on Projected Activity	
629.000	PLUMBING PERMIT FEES	26,590	56,500	56,000	32,000	Estimate Based on Projected Activity	
630.000	MECHANICAL PERMIT FEES	60,180	68,900	70,390	68,000	Estimate Based on Projected Activity	
631.000	ZONING PERMIT FEES	9,270	12,000	10,040	10,300	Fences	5,100
						Sheds	3,000
						Other	1,400
						Signs	800
						<b>Justification Items Total:</b>	<b>10,300</b>
651.000	BOAT LAUNCH FEES	35,480	35,000	32,180	32,000	Based on current level of activity	
651.500	PARKS RENTALS	15,310	16,000	15,780	20,000	Based on current level of activity	
657.000	ORDINANCE VIOLATION FINES	4,920	1,200	1,100	2,000	Based upon projected activity	
665.000	INTEREST INCOME	31,410	86,100	80,970	63,600		
673.000	SALE OF FIXED ASSETS	5,440	0	15,730	0	None anticipated	
674.000	PRIVATE CONTRIBUTIONS & DONATIONS	250	250	0	0		
676.000	REIMBURSEMENTS	21,390	27,900	38,010	20,000	Insurance claims, etc...	
676.100	REIMBURSEMENTS - ELECTIONS	0	6,370	0	6,000	May school election	
676.500	REIMBURSEMENTS - EE HEALTH INS CONT	5,810	6,400	6,000	6,500	Employee Contribution	
680.000	ADMINISTRATION & SUPERVISION	474,060	465,000	426,250	468,180	See spreadsheet for details	
684.000	MISCELLANEOUS INCOME	6,510	8,000	7,030	4,000	Insurance Dividends	3,000
						Other	1,000
						<b>Justification Items Total:</b>	<b>4,000</b>
		<b>5,258,080</b>	<b>4,961,990</b>	<b>4,291,820</b>	<b>5,020,230</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 101 LEGISLATIVE  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	20,500	22,810	20,300	23,370	Wage Established for four board members @ \$ 5,713/Trustee	22,860
					Allocation of Information Technology Wages	510
					<b>Justification Items Total:</b>	<b>23,370</b>
707.000 COMM MEETING & CONF PAY	1,710	1,200	1,260	1,800	Committee meetings	
708.000 INTERNET	2,400	2,400	2,200	2,400	\$50 per month per trustee	
715.000 FICA	1,880	2,020	1,820	2,110	Based upon 7.65% of all compensation (salary, committee pay, internet)	
719.700 EMPLOYEE ASSISTANCE PROGRAM	170	200	160	240	4 @ \$20 each plus \$100 admin fee	
721.000 WORKERS COMP INSURANCE	740	1,020	630	750	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	5,100	5,400	5,070	5,100	Copies	1,500
					General postage	2,600
					Supplies	1,000
					<b>Justification Items Total:</b>	<b>5,100</b>
801.000 LEGAL AND PROFESSIONAL FEES	38,790	45,500	27,120	43,200	Fees paid to Dickinson & Wright	39,000
					Watkins Ross - OPEB valuation	4,200
					<b>Justification Items Total:</b>	<b>43,200</b>
802.000 CONFERENCES, DUES, SUB'S	9,490	9,700	9,300	10,000	Annual MTA dues	6,800
					Miscellaneous	500
					Mileage	300
					Conferences and seminars	1,500
					GH Chamber Annual membership	900
					<b>Justification Items Total:</b>	<b>10,000</b>
803.000 CONTRACTED SERVICES	220	6,200	0	300	Shredding contract - Shred Hub	
805.000 AUDIT SERVICES	5,300	5,420	5,420	5,540	40% of \$13,850	
826.000 PROPERTY & LIABILITY INSURANCE	22,770	26,480	24,530	20,870	Property and Liability Insurance (Effective Nov 1st)	
861.000 TRAVEL & MILEAGE	0	50	0	50	Based on anticipated level of activity	
880.000 ECONOMIC DEVELOPMENT CONTRACT	34,380	36,540	37,130	37,600	Based upon contract with the Chamber of Commerce	
885.000 COMMUNITY PROMOTION	7,740	21,600	11,520	14,300	July 4th fireworks	7,500
					Coast Guard Heros and Legends Dinner	3,000
					Holiday Lighting	3,200
					Business Recognition Award	600
					<b>Justification Items Total:</b>	<b>14,300</b>
900.000 PRINTING & PUBLISHING	8,540	8,000	6,560	8,000	Publishing & Posting	
955.000 HEALTH & SAFETY	0	100	0	100	Training, materials, videos	
956.000 MISCELLANEOUS EXPENSE	8,510	14,800	2,450	14,800	Newspaper subscriptions, Miscellaneous Needs, etc	4,100
					Employee Recognition Luncheon (Meal, Certificates, Gifts)	1,200
					Appreciation Dinner	9,500
					<b>Justification Items Total:</b>	<b>14,800</b>

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 101 LEGISLATIVE  
Expenditures

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ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
	<hr/> 168,240	<hr/> 209,440	<hr/> 155,470	<hr/> 190,530		

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**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 171 SUPERVISOR  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	25,560	27,780	25,300	28,620	Wage established at \$28,486	28,490
					Allocation of Information Technology Wages	130
					<b>Justification Items Total:</b>	<b>28,620</b>
707.000 COMM MEETING & CONF PAY	180	300	80	200		
708.000 INTERNET	600	600	550	600	\$50 per month	
715.000 FICA	2,020	2,200	1,980	2,250	7.65% of total compensation	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	20	10	20	1 employee @ \$20	
721.000 WORKERS COMP INSURANCE	250	240	180	220	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	0	100	0	100		
	<b>28,630</b>	<b>31,240</b>	<b>28,100</b>	<b>32,010</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 172 ADMIN,MGR,SUPERINTENDENT,CONTROLL  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
701.000 MANAGERS SALARY	131,140	145,590	131,650	150,240	Annual salary - \$150,237	
702.000 SALARIES	150,730	187,360	170,460	173,450	Assistant Manager/HR Director - Salary of \$110,891 + Insurance opt out of \$2,291 and cell phone stipend of \$600	113,790
					Administrative Assistant - 1040 hrs @ \$28.52/hr (1040 hours to Comm. Development)	29,660
					Administrative Assistant - 876hrs @ \$31.46/hr (60 hrs - Clerk duties, 1,144 hrs - Election duties)	27,560
					Overtime - 20 Hrs Ea	1,800
					Allocation of Information Technology Wages	640
					<b>Justification Items Total:</b>	<b>173,450</b>
715.000 FICA	22,640	26,490	24,280	24,770	7.65% of salaries and wages	
716.000 MEDICAL CARE & PHYSICALS	100	100	0	100		
718.000 PENSION	28,340	39,240	35,770	37,910	10% of wages and salaries, excluding sick leave reimbursement & overtime	16,820
					14% of wages and salaries for Manager	21,040
					<b>Justification Items Total:</b>	<b>37,860</b>
719.000 HEALTH INSURANCE	39,140	35,140	32,580	34,160	Blue Care Network - Includes HSA Deposit	
719.100 DENTAL INSURANCE	1,970	1,420	1,300	1,290	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	2,390	2,910	2,330	2,690	Short and Long term - 0% increase	
719.300 LIFE INSURANCE	550	640	610	630	\$30,000 for Adminstrative Assistants, \$100,000 Manager and Assistant Manager	
719.700 EMPLOYEE ASSISTANCE PROGRAM	60	80	50	70	4 Employees @ \$20	
721.000 WORKERS COMP INSURANCE	870	900	700	1,160	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	3,530	3,500	3,420	3,000	Based upon current activity	
802.000 CONFERENCES, DUES, SUB'S	3,250	6,910	6,520	6,690	ICMA dues	1,600
					MLGMA Dues (Cargo and Sherwood)	450
					Books, Publications	220
					Training for Admin Assts	500
					SHRM Dues plus Local Chapter	520
					SHRM Conference & Training	1,600
					MMA Conference and MERS Conference	1,000
					MTA Conference	800
					<b>Justification Items Total:</b>	<b>6,690</b>
802.500 EMPLOYEE TUITION REIMBURSEMENT	0	4,580	0	5,250	Assistant Manager/Human Resources Director	
861.000 TRAVEL & MILEAGE	340	950	930	900	Mileage to Classes/Misc	
862.000 VEHICLE MAINTENANCE & REPAIR	320	5,550	5,570	1,200	General vehicle maintenance and tires	
900.000 PRINTING & PUBLISHING	890	1,600	230	700		
936.000 EQUIPMENT MAINTENANCE	0	100	0	100	Repair of printers and other office machines	
956.000 MISCELLANEOUS EXPENSE	410	800	780	700	Based on prior years activity	
965.000 EQUIPMENT PURCHASES	2,350	1,600	1,600	1,200	Miscellaneous small equipment	
971.000 CAPTIAL OUTLAY	21,690	0	0	0	None anticipated	

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 172 ADMIN,MGR,SUPERINTENDENT,CONTROLL  
Expenditures

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ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
	410,710	465,460	418,780	446,210		

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**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 191 FINANCE  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	206,150	233,890	208,020	237,940	Finance Director - salary of \$104,220 plus ins opt out of \$4,800 and cell phone stipend of \$600 Finance Clerk - \$31.46/hr Utility Billing Clerk - \$29.42/hr Overtime (10 hours each) Allocation of Information Technology Wages	109,620 65,440 61,200 910 770
					<b>Justification Items Total:</b>	<b>237,940</b>
715.000 FICA	15,720	17,900	15,700	18,210	7.65% of salaries and wages	
716.000 MEDICAL CARE & PHYSICALS	0	100	100	100		
718.000 PENSION	19,630	19,950	18,630	23,070	10% of wages and salaries (Excluding overtime & insurance opt out)	
719.000 HEALTH INSURANCE	22,200	28,310	25,520	36,710	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	2,590	2,890	2,590	3,490	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	1,930	1,750	1,640	1,750	Short and long term - 0% increase	
719.300 LIFE INSURANCE	250	250	230	250	\$30,000 coverage for 3 employees	
719.700 EMPLOYEE ASSISTANCE PROGRAM	50	60	40	70	3 FTE's @ \$20	
721.000 WORKERS COMP INSURANCE	870	960	740	1,200	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	3,870	3,000	2,710	3,000	Based upon current level of activity	
801.001 BANK FEES	5,010	7,500	4,270	10,800	Bank Fees Less Credit Card Rebate Credit Card Processing Fees for Boat Launch Ticket Machine Credit Card Processing Fees for Invoice Cloud	6,000 1,200 3,600
					<b>Justification Items Total:</b>	<b>10,800</b>
802.000 CONFERENCES, DUES, SUB'S	1,500	3,120	2,790	2,600	Dues for MGFOA and GFOA GFOA annual update Training for Finance Clerk Training for Billing Clerk Fall MGFOA conference (\$300) & lodging (\$450) MGFOA spring conference (\$100) & lodging (\$150) Per diems Chamber meetings	300 150 500 500 750 250 100 50
					<b>Justification Items Total:</b>	<b>2,600</b>
861.000 TRAVEL & MILEAGE	0	400	390	300	Leadership Connect program Miscellaneous	200 100
					<b>Justification Items Total:</b>	<b>300</b>
900.000 PRINTING & PUBLISHING	0	50	0	50		
936.000 EQUIPMENT MAINTENANCE	0	150	0	150	Repair of printers and other office machines	
956.000 MISCELLANEOUS EXPENSE	0	100	30	100	Miscellaneous accounting expenses	
965.000 EQUIPMENT PURCHASES	0	720	720	0	None anticipated	



**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 191 FINANCE  
Expenditures

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ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
	279,770	321,100	284,120	339,790		

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**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 215 CLERK  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	28,350	33,070	27,330	32,150	Clerk - Wage established at \$25,231 Deputy Clerk - 60 hours @ \$31.46/hr Elections Assistant - 208 Hours @ \$19.95/hr (8 hrs bi-weekly) Overtime - 10 hours Allocation of Information Technology Wages	25,240 1,890 4,150 480 390
<b>Justification Items Total:</b>						<b>32,150</b>
707.000 COMM MEETING & CONF PAY	50	300	60	150		
708.000 INTERNET	600	600	550	600	\$50/month	
715.000 FICA	2,220	2,600	2,130	2,520	7.65% of salaries and wages	
718.000 PENSION	100	320	210	190	10% of Deputy Clerk's Wages	
719.000 HEALTH INSURANCE	190	470	180	310	3% of Deputy Clerk's Benefits	
719.100 DENTAL INSURANCE	10	30	10	20	3% of Deputy Clerk's Benefits	
719.200 DISABILITY INSURANCE	10	30	10	20	3% of Deputy Clerk's Benefits	
719.300 LIFE INSURANCE	0	10	0	10	3% of Deputy Clerk's Benefits	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	20	10	20	One employee	
721.000 WORKERS COMP INSURANCE	250	240	180	220	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	2,300	2,000	1,450	2,500	New voter ID cards/Master cards, postage for voter ID cards, new voter ID file	
802.000 CONFERENCES, DUES, SUB'S	250	1,200	350	3,250	WMRCA Workshops (Clerk & Deputy Clerk) 2 @ \$10 x 2 MAMC Annual Conference (Clerk & Deputy Clerk) MTA annual conference Miscellaneous Conferences (Clerk & Deputy Clerk) MAMC Dues (Clerk & Deputy Clerk) \$75 x 2 OCCA Dues (Clerk & Deputy Clerk) 6 mtgs @ \$10 x 2	60 1,500 1,200 220 150 120
<b>Justification Items Total:</b>						<b>3,250</b>
861.000 TRAVEL & MILEAGE	200	400	280	400	Off-site conferences/meetings	
956.000 MISCELLANEOUS EXPENSE	80	100	90	100		
	<b>34,630</b>	<b>41,390</b>	<b>32,840</b>	<b>42,460</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 247 BOARD OF REVIEW  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	2,130	2,600	1,710	2,800	Approximately 80 hours for three members @ \$36.06/hour - minimum of \$60 per meeting (Includes March, July and December Meetings)	
715.000 FICA	160	240	130	210	7.65% of all wages	
802.000 CONFERENCES, DUES, SUB'S	100	500	180	250	Continuing Ed classes/webinars required credits every 2 years	
	<b>2,390</b>	<b>3,340</b>	<b>2,020</b>	<b>3,260</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 253 TREASURER  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	29,790	32,310	29,370	33,310	Treasurer - Wage established @ \$24,331	24,340
					Deputy Treasurer - 260 hours @ \$33.97	8,840
					Allocation of Information Technology Wages	130
					<b>Justification Items Total:</b>	<b>33,310</b>
707.000 COMM MEETING & CONF PAY	100	500	60	600	Based upon current level of activity	
708.000 INTERNET	600	600	550	600	\$50/mo.	
715.000 FICA	2,310	2,570	2,240	2,640	7.65% of salary	
718.000 PENSION	790	860	790	880	10% of Deputy Treasurer	
719.000 HEALTH INSURANCE	1,570	1,660	1,500	2,780	12% of Deputy Treasurer benefits	
719.100 DENTAL INSURANCE	160	210	140	220	12% of Deputy Treasurer benefits	
719.200 DISABILITY INSURANCE	50	70	60	70	12% of Deputy Treasurer benefits	
719.300 LIFE INSURANCE	10	10	10	10	12% of Deputy Treasurer benefits	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	20	10	20	1 employee	
721.000 WORKERS COMP INSURANCE	250	240	180	240	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	6,040	7,000	7,050	7,000	Postage expenses for tax bills. (Need to go out First class mail)	
801.000 LEGAL AND PROFESSIONAL FEES	0	200	0	200		
802.000 CONFERENCES, DUES, SUB'S	200	1,750	1,670	2,340	MTA and MMTA dues (Deputy Treasurer & Finance Director)	500
					MMTA Winter Workshop (1 attendee)	400
					MMTA Fall Conference (2 attendees)	1,200
					MTA Training/Webinars	240
					<b>Justification Items Total:</b>	<b>2,340</b>
861.000 TRAVEL & MILEAGE	0	250	50	250	Based on current level of activity	
900.000 PRINTING & PUBLISHING	2,410	5,000	2,980	5,000	Printing of summer & winter tax bills & delinquent tax notices and inserts	
	<b>44,300</b>	<b>53,250</b>	<b>46,660</b>	<b>56,160</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 257 ASSESSOR/EQUALIZATION DEPARTMENT  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	78,480	88,550	79,530	94,280	Assessor's salary - \$93,032 plus cell phone stipend of \$600	93,640
					Allocation of Information Technology Wages	640
					<b>Justification Items Total:</b>	<b>94,280</b>
702.400 STAFF SALARIES	8,720	0	0	0	Changed to contract services for field assessing in 2022	
715.000 FICA	6,480	6,780	5,690	7,220	7.65% of wages and salaries	
716.000 MEDICAL CARE & PHYSICALS	0	100	0	100		
718.000 PENSION	7,900	8,720	8,040	9,370	10% of full-time salary & wages, excluding insurance opt out & overtime	
719.000 HEALTH INSURANCE	19,730	18,870	17,470	19,420	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,620	1,450	1,400	1,520	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	830	660	600	490	Short and long term - 0% increase	
719.300 LIFE INSURANCE	100	80	70	80	\$30,000 coverage for 1 full time employees	
719.700 EMPLOYEE ASSISTANCE PROGRAM	40	20	10	20	1 employee @ \$20	
721.000 WORKERS COMP INSURANCE	580	600	480	480	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	5,470	6,000	5,060	6,800	Postage for mailing assessment notices, copy costs and other supplies	
741.000 UNIFORM EXPENSE	510	200	0	100	Clothing for field work	
801.000 LEGAL AND PROFESSIONAL FEES	580	11,500	11,120	6,000	Appeals; Wal-Mart, Dollar General, Swan Bravo	
802.000 CONFERENCES, DUES, SUB'S	1,860	2,900	1,720	2,600	Continuing education classes for renewal of certifications	650
					Dues IAAO, MAA, Ottawa County Assessors & Misc associations	600
					State Annual Certification fees - 2 employees @ \$175	350
					Annual assessor's conference, lodging and meals for 1 employee	1,000
					<b>Justification Items Total:</b>	<b>2,600</b>
803.000 CONTRACTED SERVICES	68,840	62,000	35,140	76,000	Property Assessment Solutions \$56.70 per parcel (5.1% IRM) for 1,359 parcels-increase in # from prior year	
861.000 TRAVEL & MILEAGE	0	100	30	100	Miscellaneous travel expenses when Township vehicle is not available	
862.000 VEHICLE MAINTENANCE & REPAIR	340	750	250	1,000	General vehicle maintenance for one van- year 2015- first tire replacement	
863.000 FUEL EXPENSE	150	300	210	250	Gasoline costs for one van	
900.000 PRINTING & PUBLISHING	4,710	3,000	2,650	3,000	Contract for printing assessing notices & notice insert	
936.000 EQUIPMENT MAINTENANCE	0	100	0	150	Repairs of printers and other office machines	
956.000 MISCELLANEOUS EXPENSE	20	100	0	100		
965.000 EQUIPMENT PURCHASES	5,260	250	0	500	Replacement of broken equipment if needed	
971.000 CAPTIAL OUTLAY	21,690	0	0	0	None anticipated	
	<b>233,910</b>	<b>213,030</b>	<b>169,470</b>	<b>229,580</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 262 ELECTIONS  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	81,740	48,000	46,580	122,940	Deputy Clerk 1,144 Hrs @ \$31.46 /hr Elections Assistants (8hrs/wk + 1440 during elections) @ \$19.95/hr Election Inspectors - \$16.74 x 15/hrs x 45 workers x 4 elections Deputy Clerk Overtime - 100 hours	35,990 37,030 45,200 4,720
<b>Justification Items Total:</b>						<b>122,940</b>
707.000 COMM MEETING & CONF PAY	410	200	250	510	4 elections @ 2 trustees (5 X \$51.03 X 2)	
715.000 FICA	3,590	2,640	2,350	5,990	7.65% of compensation (Deputy Clerk and Elections Assistants only)	
716.000 MEDICAL CARE & PHYSICALS	0	100	0	100		
718.000 PENSION	1,260	1,590	930	3,600	10% of Deputy clerk's wages, excluding overtime	
719.000 HEALTH INSURANCE	2,020	2,350	1,390	5,690	55% of Deputy Clerk's Benefits	
719.100 DENTAL INSURANCE	120	120	70	250	55% of Deputy Clerk's Benefits	
719.200 DISABILITY INSURANCE	130	120	90	240	55% of Deputy Clerk's Benefits	
719.300 LIFE INSURANCE	20	20	10	50	55% of Deputy Clerk's Benefits	
719.700 EMPLOYEE ASSISTANCE PROGRAM	0	20	0	20		
720.000 UNEMPLOYMENT INSURANCE EXPENSE	1,380	790	790	1,400	Seasonal Election Workers	
721.000 WORKERS COMP INSURANCE	50	60	40	140	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	25,840	26,000	23,860	29,260	Postage for AV Ballots (7,000 x \$0.65 x 4 elections) Election Inspector & Church mailings Plastic covering in case of rain for precincts AV Postcards - thru PSI - (4,000 = \$600 x 4 elections) "I voted" stickers/pens (1,500 x \$.01/ea x 7 precincts) Misc Copies "I voted by mail" stickers (4,000 x \$.01/ea x 4 elections) AV Ballot Return Envelopes (10,000) x 2 AV Ballot Outer Envelopes (14,000) x 2	18,200 200 100 2,400 100 500 2,000 160 2,200 3,400
<b>Justification Items Total:</b>						<b>29,260</b>
803.000 CONTRACTED SERVICES	910	800	480	26,420	Mark test ballots (4 x \$500) Monthly shredding service - Shred Hub Early Voting Agreement with Ottawa County	2,000 300 24,120
<b>Justification Items Total:</b>						<b>26,420</b>
861.000 TRAVEL & MILEAGE	810	250	50	1,000	Based on 4 Elections	
900.000 PRINTING & PUBLISHING	4,120	3,500	3,300	5,500	Election Publishing - 4 Elections	
936.000 EQUIPMENT MAINTENANCE	1,820	1,820	0	1,820	Testing and setup for election equipment (amt/yr from 2019-2027 per County)	
941.000 BUILDING RENTAL	2,100	700	1,400	2,800	Hope Church (4 x \$300) Lakeshore Baptist Church (4 x \$200) Watermark Church (4 x \$200)	1,200 800 800
<b>Justification Items Total:</b>						<b>2,800</b>

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 262 ELECTIONS  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
956.000 MISCELLANEOUS EXPENSE	3,010	620	730	2,820	Election Inspectors lunches, dinner, beverage (600 x 4 elections)	2,400
					Cell phone use (\$15 x 7) X 4	420
					<b>Justification Items Total:</b>	<b>2,820</b>
965.000 EQUIPMENT PURCHASES	4,620	0	0	0	None anticipated	
	<b>133,950</b>	<b>89,700</b>	<b>82,320</b>	<b>210,550</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 265 BUILDING & GROUNDS  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	36,540	42,710	36,700	44,260	Director - Salary of \$114,630 (10%) Assistant Director - Salary of \$96,140 (10%) Coordinator - 104 hrs @ \$34.33/hr (5%) Crew Leader - 208 hrs @ \$37.06/hr (10%) Summer Help - 600 hrs @ \$16.43hr + 75 hours of OT	11,470 9,730 3,640 7,710 11,710
<b>Justification Items Total:</b>						<b>44,260</b>
715.000 FICA	2,700	3,330	2,750	3,450	7.65% of all salaries	
718.000 PENSION	2,800	3,040	2,850	3,240	10% of salaries for full-time employees, excludes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	5,770	4,430	3,930	5,260	Blue Care Network, includes HSA deposit	
719.100 DENTAL INSURANCE	490	350	340	360	Delta Dental	
719.200 DISABILITY INSURANCE	290	260	250	250	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	40	30	20	30	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	30	10	30	1 full-time employee	
721.000 WORKERS COMP INSURANCE	660	710	480	740	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	80	100	130	100	Office supplies	
741.000 UNIFORM EXPENSE	350	400	0	400	Clothing allowance/replacement for 1 full-time employee	
801.000 LEGAL AND PROFESSIONAL FEES	0	750	750	200	Professional services such as legal and consulting	
803.000 CONTRACTED SERVICES	13,950	14,900	12,720	16,670	Basic cleaning services Additional cleaning services (additional carpet, spot cleaning, windows, etc.) Republic Services (garbage service & office paper recycle) Pest control	10,140 2,000 3,780 750
<b>Justification Items Total:</b>						<b>16,670</b>
817.000 MISS DIG SERVICES	960	1,000	890	1,000	Fiber connection	
850.000 TELEPHONE EXPENSE	5,020	4,840	3,220	4,720	See telephone/internet worksheet (Includes all general fund expense)	
863.000 FUEL EXPENSE	1,320	1,500	650	1,300	Fuel for plow truck, lawn equipment, etc.	
921.000 ELECTRIC	34,060	33,500	28,000	33,500	Paid to Consumer's Power for electric usage	
922.000 GAS	6,660	6,300	5,610	6,900	Paid to Michigan Gas Utilities for natural gas usage	
923.000 WATER EXPENSE	3,020	5,000	4,450	5,000	Paid to Grand Haven Township for water usage	
924.000 WASTEWATER EXPENSE	180	220	150	200	Paid to Grand Haven Township for waste water processing	
930.000 MAINTENANCE AND REPAIR OF B&G	32,300	35,530	22,680	56,810	Maintenance and repair materials including light bulbs, cleaning supplies, replacement building materials, paint, etc. Heating and electrical contractors for maintenance & misc. work as needed Fertilizer Mat cleaning Landscape replacement Add Building #3 to generator power Wallpaper replacement / paint - KW Upgrade Sherrif's entrance lights to LED	17,500 6,000 600 810 4,000 8,000 17,400 2,500



**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 265 BUILDING & GROUNDS  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
						<b>Justification Items Total: 56,810</b>
936.000 EQUIPMENT MAINTENANCE	6,300	9,000	8,940	9,640	Postage machine lease & maintenance - \$535/qtr & supplies - \$500	2,640
					Generator maintenance	2,000
					Maintenance of hoist, mowers, forklift and various equipment	5,000
						<b>Justification Items Total: 9,640</b>
936.300 AUTOMOTIVE MAINTENANCE	260	2,000	360	2,000	Maintenance of truck	
956.000 MISCELLANEOUS EXPENSE	270	500	20	500	Miscellaneous expenditures not covered by other line items	
965.000 EQUIPMENT PURCHASES	20	300	0	300	Miscellaneous tools & equipment	
971.000 CAPTIAL OUTLAY	31,710	0	0	0	None anticipated	
	<b>185,770</b>	<b>170,730</b>	<b>135,900</b>	<b>196,860</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 371 COMMUNITY DEVELOPMENT  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	348,700	422,360	372,250	466,060	Community Development Director salary of \$87,323 plus cell phone stipend of \$600	87,930
					Building Official @ \$46.22/hr	96,140
					Building Inspector @ \$42.79/hr	89,010
					Associate Planner @ \$34.50/hr	71,760
					Sick Time Reimbursement (est 60 hrs)	1,390
					Overtime - 110 hrs (20 hrs - Senior Planner; 50 hrs - Official; 20 hrs - Inspector; 20 hrs - Assoc Planner; 20 hrs - Admin Asst)	6,640
					Ordinance Enforcement Officer - 1248 hrs @ \$28.40/hr	35,450
					Rental Inspector - 1508 hrs @ \$31.46/hr	47,440
					Community Development Admin Asst - 1040 @ \$28.52/hr	29,660
					Allocation of Information Technology Wages	640
					<b>Justification Items Total:</b>	<b>466,060</b>
707.000 COMM MEETING & CONF PAY	0	270	0	270	Construction Board of Appeals (1 mtg: Chair @ \$65.61; 4 Members @ \$51.03 each)	
715.000 FICA	25,830	32,320	27,500	35,680	7.65% of Total Salaries and Wages (Including Overtime)	
716.000 MEDICAL CARE & PHYSICALS	0	100	100	100	Workplace Health	
718.000 PENSION	30,530	38,750	34,570	45,780	10% of Salaries & Wages (Excluding Sick Leave Reimbursement and Overtime for FTE's)	
719.000 HEALTH INSURANCE	50,720	54,500	50,590	59,330	Blue Care Network - Includes HSA Deposit	
719.100 DENTAL INSURANCE	4,570	4,450	4,080	4,600	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	3,220	2,810	2,560	2,810	Long & Short Term Coverage - 0% increase	
719.300 LIFE INSURANCE	370	380	340	380	\$30,000 per FTE	
719.700 EMPLOYEE ASSISTANCE PROGRAM	100	100	80	140		
721.000 WORKERS COMP INSURANCE	1,490	1,820	1,200	2,600	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	6,130	6,000	5,030	5,700	Copies, Office Supplies, Postage, Printer Cartridges, etc.	
741.000 UNIFORM EXPENSE	40	300	410	300	Replacement Clothing	
801.000 LEGAL AND PROFESSIONAL FEES	11,040	8,000	2,460	7,700	Legal Consultation (Dickinson Wright), Consulting for Planning/Zoning/Bldg/Code Enf	
802.000 CONFERENCES, DUES, SUB'S	5,950	6,390	6,750	7,080	Spring & Fall Code Officials Conference (Lodging, Travel, Per Diems)	1,200
					Metro Annual Dues @ \$125 each	250
					Metro Mid-Winter Conference @ \$100 each	200
					Code Officials Conference of Michigan (COCM) Dues @ \$50 each	100
					International Code Council (ICC) Membership Dues	120
					APA & MAP Membership Dues (Senior Planner @ \$600; Assoc Planner @ \$350)	950
					Planning Conference x2	1,000
					MCAD Membership Dues (Digital Reference Appendices to ICC)	750
					2021 IFC Code Book Set x 2 and supplemental State reference copies	2,000
					AICP Registration, Application - Thibault	510
					<b>Justification Items Total:</b>	<b>7,080</b>
802.500 EMPLOYEE TUITION REIMBURSEMENT	0	4,580	0	5,250	Associate Planner	
806.000 ELECTRICAL INSPECTIONS	36,700	38,100	32,320	38,500	About 74% of Projected Fees	
807.000 PLUMBING INSPECTIONS	21,880	23,100	22,600	22,700	About 71% of Projected Fees	

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 371 COMMUNITY DEVELOPMENT  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
807.100 MECHANICAL INSPECTIONS	43,500	46,000	38,230	48,800	About 72% of Projected Fees	
826.000 PROPERTY & LIABILITY INSURANCE	1,100	1,390	1,150	520	Property and Liability Insurance (Effective Nov 1st)	
861.000 TRAVEL & MILEAGE	1,410	750	730	800	Mileage for Travel with Personal Vehicles (Com Dev & Assess = 7 staff w/ 3 vehicles) Mileage for Travel to/from Spring Lake Village per Contract	100 700
					<b>Justification Items Total:</b>	<b>800</b>
862.000 VEHICLE MAINTENANCE & REPAIR	310	2,300	1,760	1,900	General Vehicle Maintenance (2017 & 2020 Durgano's)	
863.000 FUEL EXPENSE	2,990	3,100	2,020	2,400	Based Upon Current Level of Activity	
900.000 PRINTING & PUBLISHING	0	50	0	0		
956.000 MISCELLANEOUS EXPENSE	250	500	70	300	Builders Forum (2)	
965.000 EQUIPMENT PURCHASES	620	750	730	500	Miscellaneous Equipment	
	<b>597,450</b>	<b>699,170</b>	<b>607,530</b>	<b>760,200</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 445 DRAINS - PUBLIC BENEFIT  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000 LEGAL AND PROFESSIONAL FEES	0	2,000	0	2,000	Orphan drain project	
939.000 REPAIRS & MAINT - DRAINS AT LARGE	77,620	137,040	137,020	107,530	Beechtree (3 of 10)	62,780
					Bazany	4,120
					Blair	6,530
					Kolberg	5,530
					Walters	1,500
					Wenger (1 of 3)	24,570
					Dermshire Forest	2,500
					<b>Justification Items Total:</b>	<b>107,530</b>
	<u>77,620</u>	<u>139,040</u>	<u>137,020</u>	<u>109,530</u>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 446 ROAD CONSTRUCTION  
Expenditures

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ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
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**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 448 STREET LIGHTING  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
920.000 LIGHT DISTRICTS	123,510	130,210	109,880	129,960	This line item is not totally covered by SAD revenues since the General Fund pays for the lights at major intersections	129,710
					Shared Street Lights with Robinson Township	250
					<b>Justification Items Total:</b>	<b>129,960</b>
921.000 ELECTRIC	770	800	580	800	School speed signs at Peach Plains & Rosy Mound	
930.000 MAINTENANCE AND REPAIR	1,610	1,500	0	1,500	Repairs to school speed signs	
	<b>125,890</b>	<b>132,510</b>	<b>110,460</b>	<b>132,260</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 528 WASTE COLLECTION  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
831.000 YARD WASTE	6,300	23,000	12,700	15,300	Leaf collection contract (Valid thru 2024)	4,800
					Leaf collection - 6 weeks fall	8,000
					Leaf collection - 2 weeks spring	2,500
					<b>Justification Items Total:</b>	<b>15,300</b>
	<u>6,300</u>	<u>23,000</u>	<u>12,700</u>	<u>15,300</u>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 567 CEMETERY  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	91,190	102,520	94,790	107,040	Director - Salary of \$114,630 (2%) Assistant Director - Salary of \$96,140 (10%) Coordinator - 624 hrs @ \$34.33/hr (30%) Crew Leader - 104 hrs @ \$37.06/hr (5%) Public Services Worker - 2080 hrs @ \$31.46/hr	2,300 9,730 21,840 3,860 69,310
					<b>Justification Items Total:</b>	<b>107,040</b>
715.000 FICA	6,790	7,940	7,090	8,320	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	30	100	0	100	Med center treatment as necessary	
718.000 PENSION	8,650	9,830	9,020	10,260	10% of base salaries for full-time employees, excludes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	25,680	27,320	24,870	32,280	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,230	1,250	1,070	1,280	Delta Dental	
719.200 DISABILITY INSURANCE	790	820	710	810	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	120	130	110	130	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	30	10	30	1 full time employee	
721.000 WORKERS COMP INSURANCE	590	770	540	810	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	250	200	130	200	Supplies for O & M of the cemeteries	
741.000 UNIFORM EXPENSE	1,150	1,550	1,070	1,550	Uniform cleaning for 1 full time employee Clothing allowance/replacement for 1 full-time employee Prescription safety glasses	750 400 400
					<b>Justification Items Total:</b>	<b>1,550</b>
801.000 LEGAL AND PROFESSIONAL FEES	3,410	500	0	500	Professional services such as legal, engineering and consulting	
808.100 CEMETERY CONTRACT EXPENSES	4,610	9,000	6,620	9,000	Vaults, memorials and urns owed to contract holders	
863.000 FUEL EXPENSE	2,900	2,500	1,810	2,500	Fuel for truck, lawn equipment, etc.	
921.000 ELECTRIC	2,380	2,400	1,940	2,400	Paid to Consumers Energy for electric usage - sprinkling and lights	
922.000 GAS	870	900	840	1,000	Paid to Michigan Gas Utilities for gas usage	
923.000 WATER EXPENSE	7,450	9,000	14,300	10,500	Paid to Grand Haven Township for water usage	
930.000 MAINTENANCE AND REPAIR OF B&G	17,060	10,000	3,370	9,000	Materials for maintenance and up keep of physical structures such as buildings, water system, roadways and grave sites Iron sequestration chemicals Add apron to driveway - Historic Cemetery (carry over)	4,000 2,000 3,000
					<b>Justification Items Total:</b>	<b>9,000</b>
931.000 FERTILIZER EXPENSE	4,670	7,120	7,080	7,100	Historic Cemetery - 4 applications Lakeshore Cemetery - 4 applications	2,500 4,600
					<b>Justification Items Total:</b>	<b>7,100</b>
936.000 EQUIPMENT MAINTENANCE	2,540	6,000	3,600	6,000	Maintenance of lawn mowers, trimmers, misc. wheels, grease, blades, etc.	
936.300 AUTOMOTIVE MAINTENANCE	160	1,000	0	1,000	Maintenance of truck	
940.000 EQUIPMENT RENTAL	0	100	0	100	Rental of miscellaneous items for maintenance in the cemeteries	
956.000 MISCELLANEOUS EXPENSE	40	100	40	100	Miscellaneous expenditures not covered by other line items	



**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 567 CEMETERY  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
965.000 EQUIPMENT PURCHASES	130	1,250	1,240	2,900	Miscellaneous tools & equipment	900
					Aluminum grave support planks	2,000
					<b>Justification Items Total:</b>	<b>2,900</b>
971.000 CAPTIAL OUTLAY	0	6,550	6,550	30,000	Replace 2002 mower	
	<u>182,710</u>	<u>208,880</u>	<u>186,800</u>	<u>244,910</u>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 701 PLANNING COMMISSION  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	9,550	11,670	6,160	11,230	Chair: 14 Meetings @ \$102.08 each 8 Members: 14 Meetings @ \$87.48 each	1,430 9,800
					<b>Justification Items Total:</b>	<b>11,230</b>
707.000 COMM MEETING & CONF PAY	0	500	0	200	Conference Pay (\$12/hr, \$48/half-day, and \$96/day - Structured Fee Schedule)	
715.000 FICA	730	940	470	880	7.65% of Total Salaries	
801.000 LEGAL AND PROFESSIONAL FEES	2,740	5,000	2,240	3,000	Legal Costs	
802.000 CONFERENCES, DUES, SUB'S	510	2,000	1,080	1,700	Various Subscriptions & Other Training	
861.000 TRAVEL & MILEAGE	0	200	0	100	Mileage for Travel with Personal Vehicles	
	<b>13,530</b>	<b>20,310</b>	<b>9,950</b>	<b>17,110</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 702 ZONING BOARD OF APPEALS  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	1,910	1,760	730	1,810	Chair: 4 Meetings @ \$87.48 each 5 Members: 4 Meetings @ \$72.91 each	350 1,460
					<b>Justification Items Total:</b>	<b>1,810</b>
707.000 COMM MEETING & CONF PAY	0	250	0	100	Conference Pay (\$12/hr, \$48/half-day, and \$96/day - Structured Fee Schedule)	
715.000 FICA	150	130	60	150	7.65% of Total Salaries	
801.000 LEGAL AND PROFESSIONAL FEES	770	500	260	600	Legal Costs (Escrows now required with application)	
802.000 CONFERENCES, DUES, SUB'S	0	750	870	1,150	Various Subscriptions and Other Training	
861.000 TRAVEL & MILEAGE	0	100	0	100	Mileage for Travel with Personal Vehicles	
	<b>2,830</b>	<b>3,490</b>	<b>1,920</b>	<b>3,910</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 751 PARKS AND RECREATION  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	158,020	213,580	204,480	241,110	Director - Salary of \$114,630 (20%) Assistant Director - Salary of \$96,140 (15%) Coordinator - 208 hrs @ \$34.33/hr (10%) Foreman - 2080 hrs @ \$34.50/hr Public Services Worker - 2080 hrs @ \$30.43/hr 4 - Summer Help - 600 hrs @ \$15.26/hr (includes 1 additional employee) Overtime - 75 hrs for each summer employee Gatekeeper Beach attendant Allocation of Information Technology Wages	22,930 14,600 7,280 74,350 65,580 36,630 6,870 9,360 2,930 580
<b>Justification Items Total:</b>						<b>241,110</b>
706.000 AREA WIDE RECREATION	52,670	54,100	54,000	54,800	Anticipated contract amount contributed to NORA for recreation activities	
707.000 COMM MEETING & CONF PAY	1,170	1,280	850	1,320	6 Parks & Recreation Committee Members for attendance at 6 meetings @ \$36.46/hr	
715.000 FICA	11,970	16,240	15,500	18,610	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	820	1,000	420	1,000	Pre-employment physicals & med-center treatment as necessary	
718.000 PENSION	10,520	14,460	11,770	18,030	10% of salaries for full-time employees (Excludes sick leave reimbursement & overtime)	
719.000 HEALTH INSURANCE	21,700	27,770	24,180	33,720	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,900	2,320	2,110	2,690	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	60	1,310	1,230	1,390	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	170	190	180	210	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	130	140	100	140	2 full-time employees, 5 part-time	
721.000 WORKERS COMP INSURANCE	2,150	2,770	2,160	4,620	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	170	1,000	220	1,200	Miscellaneous office supplies including boat launch passes	
741.000 UNIFORM EXPENSE	3,050	6,780	3,790	5,980	Clothing allowance/replacement - 2 full-time = \$800 & 4 part-time = \$1200 Uniform cleaning for 2 full-time employees T-shirts for 4 part time employees Safety gear such as vests, gloves, glasses Safety glasses	1,200 1,500 480 2,000 800
<b>Justification Items Total:</b>						<b>5,980</b>
801.000 LEGAL AND PROFESSIONAL FEES	13,160	20,000	15,170	10,000	Professional services such as legal, engineering, and consulting	
802.000 CONFERENCES, DUES, SUB'S	220	600	990	750	MParks Conference	
826.000 PROPERTY & LIABILITY INSURANCE	4,860	6,130	5,890	11,870	Property and Liability Insurance (Effective Nov 1st)	
861.000 TRAVEL & MILEAGE	3,620	4,500	3,380	4,000	Mileage for Gate Keeper based on \$250 per pay period	
863.000 FUEL EXPENSE	8,710	10,000	8,920	10,000	Fuel for trucks, tractors, mowers, trimmers, chain saws, etc.	
870.000 ROAD SIGNS	750	2,900	2,880	4,000	Miscellaneous signs and posts & replacement for vandalism Speed limit and parking signs - SHP	3,000 1,000
<b>Justification Items Total:</b>						<b>4,000</b>
900.000 PRINTING & PUBLISHING	250	500	450	500	Employment ads	

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 751 PARKS AND RECREATION  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
921.000	ELECTRIC EXPENSE	9,380	14,800	10,790	15,000	Electrical usage for lights, pumps, etc.	
923.000	WATER EXPENSE	2,650	10,120	8,470	16,000	Water usage in parks	
924.000	WASTEWATER EXPENSE	0	100	50	200		
930.000	MAINTENANCE AND REPAIR OF B&G	76,930	56,000	49,130	59,700	Maintenance and upkeep of buildings, playground equipments, picnic tables, etc. - including vandalism	17,000
					Paper products, cleaning supplies, garbage service, etc.	4,000	
					Trail marker maintenance	500	
					Pottawattomie dock removal/reinstall (annual)	2,000	
					Add bark to all park play areas	3,000	
					No wake bouy removal/install (3)	1,500	
					Tree removal / replacement - Mercury Park berm	5,000	
					Tree removal along 3rd baseline & trimming in outfield - Mercury Park	4,000	
					Remove trees - Hofma Park	4,000	
					Kayak launch maintenance	1,000	
					Dugout garbage cans (4) - SHP	1,200	
					Pickleball nets	300	
					Infield material for ballfields	2,000	
					Athletic field line paint and chalk	3,000	
					Ballfield clay	900	
					JoJo jogging trail weed control	2,000	
					Toilet paper dispenser replacement - SHP	2,100	
					Shelves - SHP bathroom storage & maintenance building	1,800	
					Add wall protectors under hand dryers	600	
					Ballfield distance signs - SHP	1,800	
					Repair edging around sand playground at Pottawattomie Park (carryover from 2023)	2,000	
					<b>Justification Items Total:</b>	<b>59,700</b>	
931.000	FERTILIZER EXPENSE	4,990	6,500	7,840	24,020	Fertilizer for ball fields, soccer fields, and general park areas	
932.200	BUCHANAN ACCESS	7,900	350	50	1,050	Garbage containers, repair/replacement of sign, fencing, etc.	1,000
					Beach Attendant shirts	50	
					<b>Justification Items Total:</b>	<b>1,050</b>	
936.000	EQUIPMENT MAINTENANCE	15,590	18,000	17,720	25,000	Maintenance of tractors, mowers, trimmers, chainsaws, etc.	23,000
					Trailer tire replacement	2,000	
					<b>Justification Items Total:</b>	<b>25,000</b>	
936.300	AUTOMOTIVE MAINTENANCE	1,630	13,500	13,470	12,000	Maintenance/repair of trucks including tires, tune-ups, etc.	
940.000	EQUIPMENT RENTAL	0	400	110	400	Rental of miscellaneous items for maintenance of the parks	
956.000	MISCELLANEOUS EXPENSE	700	500	410	500	Miscellaneous expenditures not covered by other line items	
965.000	EQUIPMENT PURCHASES	5,550	6,500	8,590	5,500	Miscellaneous tools & equipment	1,000
					String trimmer - SHP	500	

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 751 PARKS AND RECREATION  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Backpack blower	1,500
					110 converter for new truck	500
					Tools for SHP (hoses, nozzels, rakes, shovels, etc.)	2,000
					<b>Justification Items Total:</b>	<b>5,500</b>
971.000 CAPTIAL OUTLAY	61,830	279,000	249,480	80,380	Concrete parking bumpers - SHP & Hofma Preserve	15,000
					10 soccer goals/nets for Schmidt Heritage Park	50,000
					Upgrade front area of Hofma Park	9,100
					Add cameras - Hofma Preserve	6,280
					<b>Justification Items Total:</b>	<b>80,380</b>
971.250 CAPITAL OUTLY - PROF FEES	21,530	10,000	13,030	13,000	MNTRF application & professional fees for Groesbeck entrance of Hofma Preserve	
	<b>504,750</b>	<b>803,340</b>	<b>737,810</b>	<b>678,690</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 101 GENERAL FUND  
DEPARTMENT: 966 APPROPRIATION TRANSFERS  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
995.204 OP TRANSFER OUT - TRANSP FUND	500,000	318,100	318,100	500,000	For Street Maintenance	
995.408 OP TRANSFER OUT - PATHWAY FUND	525,000	120,000	110,000	825,000	For Pathway Maintenance	
995.410 OP TRANSFER OUT - PARKS CONSTRUCTIC	750,000	850,000	779,170	0		
995.645 OP TRANSFER OUT - IT FUND	193,140	239,110	219,170	214,040	See software expense & computer services spreadsheet	
995.737 OP TRANSFER OUT - OPEB FUND	16,800	5,400	4,950	5,400	3 Retirees	
	<b>1,984,940</b>	<b>1,532,610</b>	<b>1,431,390</b>	<b>1,544,440</b>		
<b>Totals for Fund: 101 GENERAL FUND</b>						
Total Revenues:	5,258,080	4,961,990	4,291,820	5,020,230		
Total Expenditures:	5,018,320	5,161,030	4,591,260	5,253,760		
Net of Revenues/Expenditures:	239,760	(199,040)	(299,440)	(233,530)		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 204 MUNICIPAL STREET FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000 PROPERTY TAXES - REAL	793,510	837,530	835,230	900,670	Based upon a levy of .9408 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet	
412.000 PROPERTY TAXES-DELINQT PERS	190	500	370	300		
573.000 LOCAL COMMUNITY STABILIZATION SHARE	40,100	0	0	0	None anticipated	
614.000 VARIOUS FEES	1,490	1,500	1,730	1,900	Payment in lieu of taxes - Village at Rosy Mound	
665.000 INTEREST INCOME	7,020	16,000	14,720	10,800		
699.000 OPERATING TRANSFERS IN	500,000	318,100	318,100	500,000	General Fund monies	
	<b>1,342,310</b>	<b>1,173,630</b>	<b>1,170,150</b>	<b>1,413,670</b>		



**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 204 MUNICIPAL STREET FUND  
DEPARTMENT: 446 ROAD CONSTRUCTION  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000 LEGAL AND PROFESSIONAL FEES	16,600	1,000	0	1,000		
803.300 CONTRACTED SERVICES - HARBOR TRANS	525,700	532,850	532,530	568,900	See estimated tax revenue sheet (Based on 0.60 mills)	
872.000 ROAD CONST DUST CONTROL	36,450	37,000	27,470	36,000		
873.400 STREET PAVING	1,123,490	725,500	641,020	900,000	Subdivision resurfacing, double chip & seal, etc...	
956.000 MISCELLANEOUS EXPENSE	0	500	0	1,000	Signs not covered by the OCRC	
	<b>1,702,240</b>	<b>1,296,850</b>	<b>1,201,020</b>	<b>1,506,900</b>		
<b>Totals for Fund: 204 MUNICIPAL STREET FUND</b>						
Total Revenues:	1,342,310	1,173,630	1,170,150	1,413,670		
Total Expenditures:	1,702,240	1,296,850	1,201,020	1,506,900		
Net of Revenues/Expenditures:	(359,930)	(123,220)	(30,870)	(93,230)		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 206 FIRE FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000 PROPERTY TAXES - REAL	1,511,730	1,691,450	1,686,820	1,818,950	Based upon a levy of 1.9000 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet	
412.000 PROPERTY TAXES-DELINQT PERS	360	1,000	750	700	Amount based on projected activity	
573.000 LOCAL COMMUNITY STABILIZATION SHARE	27,900	0	0	0	None anticipated	
574.000 STATE REVENUE SHARING	0	0	190	0		
614.000 VARIOUS FEES	33,890	37,650	37,610	39,590	Payment in lieu of taxes - Health Pointe Payment in lieu of taxes - Village at Rosy Mound	35,760 3,830
<b>Justification Items Total:</b>						<b>39,590</b>
614.100 HOUSE NUMBERING FEES	480	950	940	750	\$20 per address	
614.300 ADDRESS SIGN INCOME	470	500	240	400	Based on current level of activity	
635.000 PUBLIC EDUCATION FEES	0	500	460	1,800	CPR Training ( 1 class per quarter)	
636.000 CHARGES FOR SERVICES	1,850	3,500	3,040	2,000	Blue card training for departments	
665.000 INTEREST INCOME	5,560	48,000	45,650	45,200		
673.000 SALE OF FIXED ASSETS	10,460	6,000	5,810	8,000	Sale of 2012 Suburban	
674.000 PRIVATE CONTRIBUTIONS & DONATIONS	5,250	1,000	250	250	Open house and misc donations	
676.000 REIMBURSEMENTS	7,780	5,000	0	1,000	Insurance claims, etc...	
676.200 REIMBURSEMENTS-TRAINING	0	35,300	33,690	34,240	Paramedic Grant W/NOCH Trinity	
676.500 REIMBURSEMENTS - EE HEALTH INS CONT	2,240	2,400	2,780	3,000	Employee Contribution	
684.000 MISCELLANEOUS INCOME	190	1,500	1,910	750		
685.000 OPIOID SETTLEMENT REVENUE	0	8,500	8,150	0		
699.406 OP TRANSFER IN - FIRE STATION CONSTRI	0	32,260	32,260	0		
	<b>1,608,160</b>	<b>1,875,510</b>	<b>1,860,550</b>	<b>1,956,630</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 206 FIRE FUND  
DEPARTMENT: 336 FIRE DEPT EXPENSES  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	513,920	614,690	554,680	662,810	Chief Schrader (Plus insurance Opt out \$5,415)	121,040
					Captain Schweitzer (W/Medic)	93,750
					Lt. Marshall (W/Medic)	87,730
					Lt. Peterson (Plus Insurance Opt out \$5,415) (W/Medic)	87,490
					Lt. Whitaker (Plus cell phone stipend of \$600) (W/Medic)	77,410
					EO. Heuer (W/Medic) Plus cell phone stipend of \$600	62,750
					EO. Dilley (W/Medic) Plus cell phone stipend of \$600	69,710
					EO. McLean (W/Medic) Plus cell phone stipend of \$600	60,250
					Marshall sick bank payout	1,650
					Allocation of Information Technology Wages	1,020
					<b>Justification Items Total:</b>	<b>662,800</b>
702.100 OVERTIME	44,240	42,500	35,680	35,500	Marshall	8,100
					Peterson	7,500
					Whitaker	7,200
					Heuer	5,000
					Dilley	3,700
					McLean	4,000
					<b>Justification Items Total:</b>	<b>35,500</b>
702.300 STANDBY SALARIES-FIRE DEPT.	99,990	88,800	74,930	86,640	See wage spreadsheet (Part Time Firefighter Station hours)	
703.000 OVERHEAD & SUPERVISION	67,740	74,160	67,980	90,420	See spreadsheet	
704.000 PARAMEDIC GRANT WAGES	0	15,000	13,030	25,000	Paramedic Grant	
705.000 PART-TIME SALARIES - FIRE DEPT	50,070	47,100	38,810	48,270	See wage spreadsheet (Annual Run Pay)	
705.100 PART-TIME TRAINING	32,610	49,270	39,790	67,070	See Wage Spreadsheet	
715.000 FICA	55,470	67,790	56,550	68,660	7.65% of total salaries & wages	
716.000 MEDICAL CARE & PHYSICALS	1,850	8,380	3,210	15,000	For New Hires	2,000
					Department Physicals for the whole department	13,000
					<b>Justification Items Total:</b>	<b>15,000</b>
717.000 DISABILITY INS-PART-TIME	3,810	4,290	3,580	4,420	Short & long term disability (Berends, Hendricks, Stuit)	
718.000 PENSION	45,490	54,500	48,630	64,680	10% of FT salaries & wages, excluding overtime and insurance opt outs	
719.000 HEALTH INSURANCE	62,120	68,060	61,830	99,550	Blue Care Network (2 employees waiving health care) - Includes HSA deposit	
					Schweitzer	17,360
					Marshall	21,110
					Heuer	16,190
					Dilley	14,260
					McLean	4,910
					Whitaker	25,720
					<b>Justification Items Total:</b>	<b>99,550</b>

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 206 FIRE FUND  
DEPARTMENT: 336 FIRE DEPT EXPENSES  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
719.100 DENTAL INSURANCE	6,820	8,900	8,040	7,400	Schweitzer Marshall Heuer Dilley McLean Whitaker	1,730 1,730 880 880 450 1,730
<b>Justification Items Total:</b>						<b>7,400</b>
719.200 DISABILITY INSURANCE	4,410	4,800	3,450	5,070	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	2,430	2,650	2,020	2,730	Full-time employees - \$30,000, Part-time - \$15,000	
719.700 EMPLOYEE ASSISTANCE PROGRAM	580	660	490	700	EAC	
721.000 WORKERS COMP INSURANCE	18,760	18,040	16,450	21,700	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	1,300	1,250	1,060	1,200	Based on current level of activity	
730.000 MEDICAL SUPPLIES	8,570	11,300	4,430	10,500	Gloves, oxygen and other medical supplies, CPR Life bands and defib pads ALS Supplies	5,000 3,000 2,500
<b>Justification Items Total:</b>						<b>10,500</b>
731.000 FIRE SUPPLIES	7,200	18,300	12,560	16,750	Boots, Gloves, and Hoods Class A Foam Fire Hose Fire Helmets Ice and Tech Rescue	7,000 4,000 3,000 750 2,000
<b>Justification Items Total:</b>						<b>16,750</b>
732.000 ADDRESS SIGN SUPPLIES	310	800	370	750	Supplies for making address signs, street signs	
741.000 UNIFORM EXPENSE	8,060	10,500	9,930	10,500	Station Duty Uniforms/Boots/Coats (Replacement for FT & PT)	
801.000 LEGAL AND PROFESSIONAL FEES	37,260	59,070	42,110	10,000	IAFF non contract year	
801.001 BANK FEES	0	200	0	200		
802.000 CONFERENCES, DUES, SUB'S	20,210	41,970	40,980	26,600	Fire Academy EMT Class (for two students to attend) Fire Investigators, EMS I/C, and Inspector CEs Blue Card Training (Command) DUES: a) Ottawa County Fire Chiefs b) Fire Inspectors c) Fire Instructors d) Ottawa Medical Control e) State of Michigan Paramedic and EMT Lic. f) MI Fire Chief's Assoc.	2,400 5,000 5,500 2,800 170 200 150 370 500 150

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 206 FIRE FUND  
DEPARTMENT: 336 FIRE DEPT EXPENSES  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Specialized Training Classes/National Fire Academy	6,000
					Fire Chief Conference	1,000
					Basic Trauma Life Support (Required for Medic)	250
					Peds Advanced Life Support (Required for Medic)	250
					Advanced Cardiac Life Support (Required for Medic)	250
					Fire Inspector 1 Class	1,600
					<b>Justification Items Total:</b>	<b>26,590</b>
802.500 EMPLOYEE TUITION REIMBURSEMENT	3,560	4,600	7,460	4,000	Sloan McLean	2,000
					Matt Schweitzer	2,000
					<b>Justification Items Total:</b>	<b>4,000</b>
803.000 CONTRACTED SERVICES	14,870	21,850	20,430	18,650	Generator Contract	1,600
					Fire Extinguishers	800
					Emergency Sirens	1,500
					Hazmat team contract	3,000
					Ladder Testing	1,250
					Auto Pulse service contract	1,400
					Liberty Pest	600
					SCBA Annual Maintenance	2,600
					Hose Testing	4,000
					National Fire Testing Network	1,000
					Rescue Tool Annual Maintenance	900
					<b>Justification Items Total:</b>	<b>18,650</b>
805.000 AUDIT SERVICES	1,990	2,040	2,030	2,080	15% of audit costs \$13,850	
812.000 IN-HOUSE TRAINING	900	2,350	760	2,800	Training props, materials, cars for extrication	2,000
					CPR Manikins	800
					<b>Justification Items Total:</b>	<b>2,800</b>
820.000 PUBLIC EDUCATION EXPENSE	780	1,000	860	1,600	CPR cards, books, testing materials	1,000
					AED Trainers	600
					<b>Justification Items Total:</b>	<b>1,600</b>
826.000 PROPERTY & LIABILITY INSURANCE	19,420	23,680	22,540	33,660	Property and Liability Insurance (Effective Nov 1st)	
850.000 TELEPHONE EXPENSE	5,880	5,100	4,260	5,600	See telephone/internet spreadsheet	
861.000 TRAVEL & MILEAGE	0	1,650	1,110	9,390	Personal vehicle use on Township business	150
					Reimbursement from Paramedic class grant	9,240
					<b>Justification Items Total:</b>	<b>9,390</b>
862.000 VEHICLE MAINTENANCE & REPAIR	32,410	28,000	18,070	29,500	Annual maintenance, pump tests, PM	28,500
					1082 remove/install tracks seasonally	1,000

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 206 FIRE FUND  
DEPARTMENT: 336 FIRE DEPT EXPENSES  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					<b>Justification Items Total:</b>	<b>29,500</b>
863.000 FUEL EXPENSE	14,100	14,200	8,840	13,750	Based on current level of activity	
900.000 PRINTING & PUBLISHING	0	750	0	500	Advertisement for FT or PT firefighters	
921.000 ELECTRIC	13,720	14,000	10,920	14,000	Paid to Consumers Power for electric usage	
922.000 GAS	8,560	10,000	7,500	10,000	Paid to Michigan Gas	
923.000 WATER EXPENSE	1,730	3,000	3,080	3,000	Paid to Grand Haven Township	
924.000 WASTEWATER EXPENSE	110	500	420	600	Paid to Grand Haven Township	
930.000 MAINTENANCE AND REPAIR OF B&G	10,960	10,500	9,310	9,500		
936.000 EQUIPMENT MAINTENANCE	3,770	5,400	1,670	6,350	Radio and pager maintenance	1,500
					Fitness equipment maintenance (including preventative maintenance)	750
					Breathing air compressor service/testing	2,000
					Service on Zoll cardiac monitors	2,100
					<b>Justification Items Total:</b>	<b>6,350</b>
956.000 MISCELLANEOUS EXPENSE	5,550	6,600	3,580	6,600	Food for training & runs	1,100
					Licenses & Fees for Agency	1,200
					Charter cable	1,500
					Various expenses not covered in another line item	800
					Awards and Retirement- recognition night for the staff for 2024 accomplishments.	2,000
					<b>Justification Items Total:</b>	<b>6,600</b>
960.000 FIRE DEPT-PREVENTION & INSP	3,740	6,000	4,460	3,750	Fire prevention materials	1,500
					Educational materials	500
					Inspection materials	250
					911 Academy	1,500
					<b>Justification Items Total:</b>	<b>3,750</b>
965.000 EQUIPMENT PURCHASES	21,570	33,300	26,240	39,500	6 sets of firefighting gear	25,000
					Phone replacement (Two)	1,000
					Fitness Room	1,500
					Hearing Protection / Communication Headsets for 1041	8,000
					New Ropes and Harnesses	4,000
					<b>Justification Items Total:</b>	<b>39,500</b>
971.000 CAPTIAL OUTLAY	313,290	88,000	72,790	30,000	Equipment for ALS Rescue Vehicle 1071	
995.645 OP TRANSFER OUT - IT FUND	68,260	72,670	66,600	62,040	See software expense & computer services spreadsheet	
995.737 OP TRANSFER OUT - OPEB FUND	25,200	24,600	22,550	24,600	Per actuarial study - current employees and retirees	
	<b>1,663,590</b>	<b>1,692,770</b>	<b>1,456,070</b>	<b>1,713,590</b>		

**Totals for Fund: 206 FIRE FUND**

Total Revenues:	1,608,160	1,875,510	1,860,550	1,956,630
Total Expenditures:	1,663,590	1,692,770	1,456,070	1,713,590
Net of Revenues/Expenditures:	(55,430)	182,740	404,480	243,040

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 207 POLICE SERVICES SAD  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
427.000 COMMUNITY WIDE SPECIAL ASSESSMENT	485,200	518,200	517,090	557,930	0.55 mill levy (See estimated tax revenue sheet)	
614.000 VARIOUS FEES	860	890	1,010	1,110	Payment in lieu of taxes - Village at Rosy Mound	
657.100 COUNTY FINES & COSTS	38,860	24,000	19,920	30,000		
665.000 INTEREST INCOME	4,120	16,500	15,520	13,600		
	<b>529,040</b>	<b>559,590</b>	<b>553,540</b>	<b>602,640</b>		



**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 207 POLICE SERVICES SAD  
DEPARTMENT: 301 POLICE/SHERIFF  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
703.000 OVERHEAD & SUPERVISION	49,080	50,880	46,640	55,800	Rent, accounting, etc.	
801.000 LEGAL AND PROFESSIONAL FEES	4,580	3,000	1,300	3,000	Legal fees for queries & court	
803.000 CONTRACTED SERVICES	510,500	542,590	448,350	565,340	Contract costs with Ottawa Sheriff for 3.3 deputies (2/3 of schools' COPS Deputy is paid by Ottawa County & GHAPS) Additional Deputy for the summer months	515,540 49,800
<b>Justification Items Total:</b>						<b>565,340</b>
850.000 TELEPHONE EXPENSE	140	130	40	110	See telephone/internet spreadsheet	
862.000 VEHICLE MAINTENANCE & REPAIR	260	0	70	200		
930.000 MAINTENANCE AND REPAIR OF B&G	160	500	490	9,550	Furnace replacement	
936.000 EQUIPMENT MAINTENANCE	120	500	120	250		
956.000 MISCELLANEOUS EXPENSE	440	1,500	570	1,200	Promotional Items/Trophies Drug testing kits Team 911 Academy	400 400 400
<b>Justification Items Total:</b>						<b>1,200</b>
971.000 CAPTIAL OUTLAY	0	0	0	34,000	Restroom remodel	
971.250 CAPITAL OUTLY - PROF FEES	0	2,500	0	4,500	Restroom remodel	
	<b>565,280</b>	<b>601,600</b>	<b>497,580</b>	<b>673,950</b>		
<b>Totals for Fund: 207 POLICE SERVICES SAD</b>						
Total Revenues:	529,040	559,590	553,540	602,640		
Total Expenditures:	565,280	601,600	497,580	673,950		
Net of Revenues/Expenditures:	(36,240)	(42,010)	55,960	(71,310)		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 248 DOWNTOWN DEVELOPMENT AUTHORITY  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.100 TAX INCREMENT REVENUES	723,220	787,000	787,000	890,010	FTE capture with 10.1806 mill levy on a \$86.85 million tax base (see estimated tax revenue worksheet)	
665.000 INTEREST INCOME	23,370	92,700	79,720	42,160		
676.000 REIMBURSEMENTS	153,710	143,500	143,490	150,000	State of MI for lost Personal Property Revenues	
	<b>900,300</b>	<b>1,023,200</b>	<b>1,010,210</b>	<b>1,082,170</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 248 DOWNTOWN DEVELOPMENT AUTHORITY  
DEPARTMENT: 000  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
703.000 OVERHEAD & SUPERVISION	15,660	4,140	3,790	9,960	See spreadsheet - Based upon previous year's activity	
801.000 LEGAL AND PROFESSIONAL FEES	14,500	12,000	2,410	12,000	Legal Fees	
805.000 AUDIT SERVICES	660	670	680	700	5% of \$13,850	
956.000 MISCELLANEOUS EXPENSE	120	500	120	500		
971.000 CAPTIAL OUTLAY	0	0	0	1,875,000	Watermain bore and jack of US-31/Buchanan St and pave 160th Ave	
971.250 CAPITAL OUTLY - PROF FEES	31,300	125,000	31,010	135,900	Watermain bore and jack of US-31/Buchanan St and pave 160th Ave	
	<b>62,240</b>	<b>142,310</b>	<b>38,010</b>	<b>2,034,060</b>		

**Totals for Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY**

<b>Total Revenues:</b>	<b>900,300</b>	<b>1,023,200</b>	<b>1,010,210</b>	<b>1,082,170</b>
<b>Total Expenditures:</b>	<b>62,240</b>	<b>142,310</b>	<b>38,010</b>	<b>2,034,060</b>
<b>Net of Revenues/Expenditures:</b>	<b>838,060</b>	<b>880,890</b>	<b>972,200</b>	<b>(951,890)</b>

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 285 AMERICAN RESCUE PLAN ACT FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
528.000 FEDERAL GRANTS - OTHER	0	590,000	590,000	985,000	None anticipated	
665.000 INTEREST INCOME	1,560	32,750	28,370	15,000		
	<b>1,560</b>	<b>622,750</b>	<b>618,370</b>	<b>1,000,000</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 285 AMERICAN RESCUE PLAN ACT FUND  
DEPARTMENT: 000  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
995.591 OP TRANSFER OUT - WATER FUND	0	590,000	590,000	985,000		
	<u>0</u>	<u>590,000</u>	<u>590,000</u>	<u>985,000</u>		

**Totals for Fund: 285 AMERICAN RESCUE PLAN ACT FUND**

Total Revenues:	1,560	622,750	618,370	1,000,000
Total Expenditures:	0	590,000	590,000	985,000
Net of Revenues/Expenditures:	1,560	32,750	28,370	15,000

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 306 DEBT SERVICE - FIRE STATION  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000 PROPERTY TAXES - REAL	0	0	0	940,290	Based upon a levy of .9000 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet	
665.000 INTEREST INCOME	0	0	0	5,000		
	<u>0</u>	<u>0</u>	<u>0</u>	<u>945,290</u>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 306 DEBT SERVICE - FIRE STATION  
DEPARTMENT: 000  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
991.250 BOND PRINCIPAL PAYMENTS	0	0	0	170,000	Pursuant to bond payment schedule - expires 2043	
993.000 INTEREST EXPENSE	0	0	0	613,890	Pursuant to bond payment schedule	
994.999 PAYING AGENT FEES	0	0	0	500		
	<u>0</u>	<u>0</u>	<u>0</u>	<u>784,390</u>		
<b>Totals for Fund: 306 DEBT SERVICE - FIRE STATION</b>						
Total Revenues:	0	0	0	945,290		
Total Expenditures:	0	0	0	784,390		
Net of Revenues/Expenditures:	0	0	0	160,900		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 308 DEBT SERVICE - PARK SYSTEM  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000 PROPERTY TAXES - REAL	362,720	338,130	337,860	365,670	Based upon a levy of .3500 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet	
412.000 PROPERTY TAXES-DELINQT PERS	30	100	140	100		
573.000 LOCAL COMMUNITY STABILIZATION SHARE	0	20,130	20,130	0		
614.000 VARIOUS FEES	630	660	640	710	Payment in lieu of taxes - Village at Rosy Mound	
665.000 INTEREST INCOME	880	8,000	5,680	4,800		
	<b>364,260</b>	<b>367,020</b>	<b>364,450</b>	<b>371,280</b>		



**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 308 DEBT SERVICE - PARK SYSTEM  
DEPARTMENT: 000  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
991.250 BOND PRINCIPAL PAYMENTS	160,000	235,000	235,000	240,000	Pursuant to bond payment schedule - expires 2041	
993.000 INTEREST EXPENSE	150,030	114,950	114,950	110,200	Pursuant to bond payment schedule	
994.999 PAYING AGENT FEES	1,000	500	500	500		
	<u>311,030</u>	<u>350,450</u>	<u>350,450</u>	<u>350,700</u>		

**Totals for Fund: 308 DEBT SERVICE - PARK SYSTEM**

Total Revenues:	364,260	367,020	364,450	371,280
Total Expenditures:	311,030	350,450	350,450	350,700
Net of Revenues/Expenditures:	53,230	16,570	14,000	20,580

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 310 DEBT SERVICE - PATHWAY  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
699.000 OPERATING TRANSFERS IN	298,120	303,490	303,480	308,620	100% from Pathway Fund	
	<u>298,120</u>	<u>303,490</u>	<u>303,480</u>	<u>308,620</u>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 310 DEBT SERVICE - PATHWAY  
DEPARTMENT: 000  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
991.250 BOND PRINCIPAL PAYMENTS	180,000	190,000	190,000	200,000	Pursuant to bond payment schedule - expires 2035	
993.000 INTEREST EXPENSE	117,610	112,990	112,990	108,120	Pursuant to bond payment schedule	
994.999 PAYING AGENT FEES	500	500	500	500		
	<b>298,110</b>	<b>303,490</b>	<b>303,490</b>	<b>308,620</b>		
<b>Totals for Fund: 310 DEBT SERVICE - PATHWAY</b>						
Total Revenues:	298,120	303,490	303,480	308,620		
Total Expenditures:	298,110	303,490	303,490	308,620		
Net of Revenues/Expenditures:	10	0	(10)	0		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 406 FIRE STATION CONSTRUCTION FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
665.000 INTEREST INCOME	0	200,000	64,430	281,500		
696.000 BOND REVENUES	0	12,360,000	12,359,990	0		
	<b>0</b>	<b>12,560,000</b>	<b>12,424,420</b>	<b>281,500</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 406 FIRE STATION CONSTRUCTION FUND  
DEPARTMENT: 000  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000	LEGAL AND PROFESSIONAL FEES	0	50,000	49,570	1,000	
801.001	BANK FEES	0	200	60	100	
956.000	MISCELLANEOUS EXPENSE	0	1,000	500	1,000	
971.000	CAPTIAL OUTLAY	0	355,000	0	9,980,270	Fire/Rescue Station Construction
971.250	CAPITAL OUTLY - PROF FEES	0	800,000	250,070	1,061,380	Fire/Rescue Station Construction
995.206	OP TRANSFER OUT - FIRE FUND	0	32,260	32,260	0	
		<b>0</b>	<b>1,238,460</b>	<b>332,460</b>	<b>11,043,750</b>	

**Totals for Fund: 406 FIRE STATION CONSTRUCTION FUND**

<b>Total Revenues:</b>	<b>0</b>	<b>12,560,000</b>	<b>12,424,420</b>	<b>281,500</b>
<b>Total Expenditures:</b>	<b>0</b>	<b>1,238,460</b>	<b>332,460</b>	<b>11,043,750</b>
<b>Net of Revenues/Expenditures:</b>	<b>0</b>	<b>11,321,540</b>	<b>12,091,960</b>	<b>(10,762,250)</b>

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 408 PATHWAY CONSTRUCTION FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000 PROPERTY TAXES - REAL	361,560	381,650	380,570	410,420	Based upon a levy of .4287 mills (Ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimated tax spreadsheet	
412.000 PROPERTY TAXES-DELINQT PERS	90	200	170	200		
573.000 LOCAL COMMUNITY STABILIZATION SHARE	19,180	0	0	0	None anticipated	
614.000 VARIOUS FEES	680	710	790	870	Payment in lieu of taxes - Village at Rosy Mound	
665.000 INTEREST INCOME	6,310	18,000	16,750	14,400		
676.000 REIMBURSEMENTS	100	5,000	980	1,000	Insurance Claims	
684.000 MISCELLANEOUS INCOME	0	100	0	0		
699.101 OP TRANSFER IN - GENERAL FUND	525,000	120,000	110,000	825,000		
	<b>912,920</b>	<b>525,660</b>	<b>509,260</b>	<b>1,251,890</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 408 PATHWAY CONSTRUCTION FUND  
DEPARTMENT: 000  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	66,010	69,610	54,570	95,880	Director - Salary of \$114,630 (18%) Assistant Director - Salary of \$97,300 (5%) Coordinator - 104 hrs @ \$34.33/hr (5%) Crew Leader - 208 hrs @ \$37.06 (10%) Public Services Worker - 2080 hrs @ \$27.39/hr	20,640 4,860 3,640 7,710 59,030
<b>Justification Items Total:</b>						<b>95,880</b>
715.000 FICA	4,910	5,400	4,070	7,390	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	60	200	0	200	Pre-employment physicals, med-center treatment as necessary	
718.000 PENSION	5,760	6,960	5,260	9,370	10% of salaries for full-time employees, excludes sick leave reimbursement and overtime	
719.000 HEALTH INSURANCE	18,240	13,660	11,650	31,580	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,440	1,110	960	2,200	Delta Dental	
719.200 DISABILITY INSURANCE	560	820	400	820	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	80	120	50	120	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	30	10	30	1 full-time employee	
721.000 WORKERS COMP INSURANCE	1,270	1,430	1,300	760	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	60	100	0	100	Miscellaneous office supplies	
741.000 UNIFORM EXPENSE	1,900	1,550	1,160	1,550	Uniform cleaning Clothing allowance/replacement - 1 full-time employee Prescription safety glasses	750 400 400
<b>Justification Items Total:</b>						<b>1,550</b>
801.000 LEGAL AND PROFESSIONAL FEES	9,140	5,100	2,700	11,600	Professional services such as legal, consulting, and easement acquisition Land rental - Consumers Energy Update 10 year old pathway capital improvement plan	3,000 100 8,500
<b>Justification Items Total:</b>						<b>11,600</b>
803.000 CONTRACTED SERVICES	0	400	0	400	Services provided such as major tree trimming, pavement repair/replacement or other major repairs the DPW is not able to complete	
826.000 PROPERTY & LIABILITY INSURANCE	3,040	3,720	4,660	18,770	Property and Liability Insurance (Effective Nov 1st)	
863.000 FUEL EXPENSE	4,780	4,000	3,580	4,000	Fuel expense for maintenance	
870.000 ROAD SIGNS	300	8,500	1,340	300	New or replacement of signs and posts as needed due to damage or removed along the pathway	
930.000 MAINTENANCE AND REPAIR OF B&G	16,340	24,000	16,560	24,000	Repair of surface damage, retaining walls, etc. Paint crosswalks & approach markings Bridge maintenance and repair	6,000 14,000 4,000
<b>Justification Items Total:</b>						<b>24,000</b>
936.000 EQUIPMENT MAINTENANCE	14,050	15,000	9,060	17,700	Replacement brushes for sweepers, tractor maintenance by dealer, etc. Trailer toolbox & winch Chains & binders for trailers	15,000 1,700 1,000
<b>Justification Items Total:</b>						<b>17,700</b>

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 408 PATHWAY CONSTRUCTION FUND  
DEPARTMENT: 000  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
936.300	AUTOMOTIVE MAINTENANCE	290	2,000	1,840	2,000	Maintenance/repair of trucks including tires, tune-ups, etc.	
956.000	MISCELLANEOUS EXPENSE	180	200	80	200	Miscellaneous expenditures not covered by other line items	
965.000	EQUIPMENT PURCHASES	2,250	1,250	860	1,750	Miscellaneous tools & equipment	500
						110 converter for new truck	500
						Toolbox for dump truck	750
						<b>Justification Items Total:</b>	<b>1,750</b>
971.000	CAPTIAL OUTLAY	667,560	154,840	141,080	776,000	Resurfacing of Lakeshore pathway from Buchanan to Little Pigeon boardwalk	
971.250	CAPITAL OUTLY - PROF FEES	103,460	66,000	30,840	69,000	Resurfacing of Lakeshore pathway from Buchanan to Little Pigeon boardwalk	
995.310	OP TRANSFER OUT - PATHWAY DEBT	298,120	303,490	303,480	308,620		
		<b>1,219,820</b>	<b>689,490</b>	<b>595,510</b>	<b>1,384,340</b>		

**Totals for Fund: 408 PATHWAY CONSTRUCTION FUND**

<b>Total Revenues:</b>	<b>912,920</b>	<b>525,660</b>	<b>509,260</b>	<b>1,251,890</b>
<b>Total Expenditures:</b>	<b>1,219,820</b>	<b>689,490</b>	<b>595,510</b>	<b>1,384,340</b>
<b>Net of Revenues/Expenditures:</b>	<b>(306,900)</b>	<b>(163,830)</b>	<b>(86,250)</b>	<b>(132,450)</b>



**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 410 PARKS CONSTRUCTION FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
566.200 MNRTF GRANT - HOFMA PARK	0	546,300	468,680	0		
665.000 INTEREST INCOME	39,510	39,500	38,070	6,000		
676.000 REIMBURSEMENTS	0	60,710	60,700	0		
699.101 OP TRANSFER IN - GENERAL FUND	750,000	850,000	779,170	0		
	<b>789,510</b>	<b>1,496,510</b>	<b>1,346,620</b>	<b>6,000</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 410 PARKS CONSTRUCTION FUND  
DEPARTMENT: 751 PARKS AND RECREATION  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000 LEGAL AND PROFESSIONAL FEES	10,370	0	200	0		
801.001 BANK FEES	0	100	0	0		
956.000 MISCELLANEOUS EXPENSE	560	1,200	990	0		
971.000 CAPTIAL OUTLAY	4,519,800	2,679,410	2,557,000	0		
971.250 CAPITAL OUTLY - PROF FEES	233,330	55,000	50,690	0		
	<b>4,764,060</b>	<b>2,735,710</b>	<b>2,608,880</b>			
<b>Totals for Fund: 410 PARKS CONSTRUCTION FUND</b>						
Total Revenues:	789,510	1,496,510	1,346,620	6,000		
Total Expenditures:	4,764,060	2,735,710	2,608,880	0		
Net of Revenues/Expenditures:	(3,974,550)	(1,239,200)	(1,262,260)	6,000		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 590 SEWER FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
460.000 SPECIAL ASSESSMENT INCOME	750	1,160	1,400	1,160	Sewer Assessment Principal	
634.000 LATERAL CHARGES/INSP FEES	1,330	1,050	1,410	1,050	Inspection fees - 30 new connections x \$35 per inspection	
634.100 TRUNKAGE FEES	106,520	121,370	115,160	168,430	30 trunkage units x \$2,879 per unit - assuming that 0 connections will be paid over time as special assessment income	86,370
					4 apartment buildings in Lakeshore Flats (2" meters) will connect in 2024	82,060
					<b>Justification Items Total:</b>	<b>168,430</b>
642.000 UTILITY SALES	461,540	465,050	417,170	489,340	Based on 113.8 MG to be collected in 2024 - estimated wastewater collection sales @ \$4.30/1,000 gallons	
642.100 DEBT SERVICE CHARGE	363,790	388,630	350,080	411,430	2024 Existing connections:	
					(a) 1059.0 Residential trunkage units x \$17.15 per month x 12 months	217,940
					(b) 925.28 Non-residential trunkage units x \$17.15 per month x 12 months	190,420
					2024 New connections (addition of 30 new trunkage units):	
					(a) 10 units x \$17.15 per month x 9 months	1,540
					(b) 10 units x \$17.15 per month x 6 months	1,020
					(c) 10 units x \$17.15 per month x 3 months	510
					<b>Justification Items Total:</b>	<b>411,430</b>
658.000 LATE CHARGES	5,230	9,200	10,270	7,000	Late charges	
665.000 INTEREST INCOME	8,360	16,300	10,630	11,050	Special assessments	250
					Investments	10,800
					<b>Justification Items Total:</b>	<b>11,050</b>
676.000 REIMBURSEMENTS	5,960	30,940	27,320	1,773,500	Sewer industrial surcharge reimbursement	2,000
					Christian Reformed Conference Grounds sewer extension reimbursement	1,771,500
					<b>Justification Items Total:</b>	<b>1,773,500</b>
684.000 MISCELLANEOUS INCOME	0	100	0	100	Miscellaneous revenues not covered by other line items	
	<b>953,480</b>	<b>1,033,800</b>	<b>933,440</b>	<b>2,863,060</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 590 SEWER FUND  
DEPARTMENT: 537 SEWER EXPENSES  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	98,360	120,990	108,240	114,620	Director - Salary of \$114,630 (25%) Assistant Director - Salary of \$96,140 (20%) Coordinator - 208 hrs @ \$34.33/hr (10%) Crew Leader - 728 hrs @ \$37.06/hr (35%) Public Service Worker - 520 hrs @ \$31.46/hr (25%) Public Service Worker - 520 hrs @ \$29.42/hr (25%) Allocation of Information Technology Wages	28,660 19,460 7,280 26,980 16,360 15,300 580
<b>Justification Items Total:</b>						<b>114,620</b>
703.000 OVERHEAD & SUPERVISION	160,920	102,060	93,550	62,400	See spreadsheet	
715.000 FICA	7,310	9,090	8,100	8,940	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	30	300	0	300	Pre-employment physicals, med-center treatment as necessary	
718.000 PENSION	9,470	11,150	10,250	11,430	10% of salaries for full-time employees, excudes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	14,500	14,080	12,840	18,850	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,450	1,560	1,420	1,350	Delta Dental	
719.200 DISABILITY INSURANCE	830	910	820	910	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	140	120	130	120	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	30	10	30	1 full-time employee	
721.000 WORKERS COMP INSURANCE	290	730	390	770	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	1,890	2,400	1,410	2,400	Miscellaneous office supplies & postage for water bills (20%)	
741.000 UNIFORM EXPENSE	1,660	1,550	1,020	1,550	Uniform cleaning for 1 full-time employee Clothing allowance/replacement for 1 full-time employee Prescription safety glasses	750 400 400
<b>Justification Items Total:</b>						<b>1,550</b>
801.000 LEGAL AND PROFESSIONAL FEES	13,780	17,000	13,510	10,000	Engineering plan reviews / construction inspections	10,000
801.001 BANK FEES	0	250	150	1,450	Bank charges Invoice Cloud fees for paperless bills	250 1,200
<b>Justification Items Total:</b>						<b>1,450</b>
802.000 CONFERENCES, DUES, SUB'S	1,890	2,000	100	2,670	Confined space Continuing education Michigan Public Services Institute training - Richardson	1,800 200 670
<b>Justification Items Total:</b>						<b>2,670</b>
805.000 AUDIT SERVICES	1,990	2,040	2,030	2,080	15% of \$13,850	
810.000 WASTEWATER TREATMENT	259,450	255,480	170,940	259,620	Estimate of 121.1 mg in wastewater collection and treatment charges in 2024 - includes 6% unmetered sewer Operating costs - \$14,500 per month 2013 Debt - \$1700 per month Local Lift Station Debt - \$2,000 per month 2018 Debt - \$0 per month - through 2024	

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 590 SEWER FUND  
DEPARTMENT: 537 SEWER EXPENSES  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Plant modification - \$1,500 per month Pump station costs - \$490 per month Administrative charge - \$375 per month NOTE: Prior year's average used for each cost because it is calculated on usage	
					<b>Justification Items Total:</b>	<b>0</b>
817.000	MISS DIG SERVICES	960	890	1,000	Annual fee for water, sewer and fiber	
826.000	PROPERTY & LIABILITY INSURANCE	4,900	5,460	5,720	Property and Liability Insurance (Effective Nov 1st)	
850.000	TELEPHONE EXPENSE	880	550	610	See telephone expense spreadsheet	
863.000	FUEL EXPENSE	1,350	1,190	1,400	Partial payment for fuel expense for service trucks and generators	
921.000	ELECTRIC	10,910	9,180	11,000	Lift stations & partial payment for township electrical expense	
922.000	GAS	1,190	1,510	1,550	Lift stations	
923.000	WATER EXPENSE	280	1,450	1,500	Water consumption at lift stations for cleaning, maintenance and sprinkling	
930.000	MAINTENANCE AND REPAIR OF B&G	1,430	1,420	4,900	Portion of miscellaneous maintenance (20%)	4,000
					Upgrade exterior lights to LED (20%)	900
					<b>Justification Items Total:</b>	<b>4,900</b>
936.000	EQUIPMENT MAINTENANCE	3,390	110	2,130	Gas detector maintenance, safety equipment, etc.	2,000
					Generator maintenance (20%)	130
					<b>Justification Items Total:</b>	<b>2,130</b>
936.300	AUTOMOTIVE MAINTENANCE	1,100	90	1,200	Maintenance of trucks including oil changes, grease, filters, brakes, truck washes, etc.	
936.400	LIFT STATION MAINTENANCE	28,580	22,070	27,650	Routine maintenance of pump stations including pump seals, gaskets, electrical components, etc.	12,000
					Fertilizer	150
					Wet well cleaning	3,500
					Calibration of cathodic protection - 4 pump stations	4,000
					Generator maintenance	5,000
					Hose & fittings for bypass	3,000
					<b>Justification Items Total:</b>	<b>27,650</b>
936.410	WASTEWATER SYSTEM MAINTENANCE	3,270	36,990	2,300	Force main repair, maintenance hole repair, lateral repair	2,000
					Miss Dig location materials	300
					<b>Justification Items Total:</b>	<b>2,300</b>
956.000	MISCELLANEOUS EXPENSE	100	0	100	Miscellaneous expenditures	
965.000	EQUIPMENT PURCHASES	120	70	1,500	Miscellaneous small equipment as needed	1,000
					Pressure washer wand for valve trailer	500
					<b>Justification Items Total:</b>	<b>1,500</b>
965.600	MISC TOOLS & EQUIPMENT	230	520	500	Gloves, masks, coveralls, etc.	
971.000	CAPTIAL OUTLAY	0	0	2,113,850	Ferris force main repair	667,300
					Christian Reformed Conference Grounds sewer extension	1,446,550

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 590 SEWER FUND  
DEPARTMENT: 537 SEWER EXPENSES  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
						<b>Justification Items Total:</b>	<b>2,113,850</b>
971.250 CAPITAL OUTLY - PROF FEES	0	1,000	730	394,950	Ferris force main repair	70,000	
					Christian Reformed Conference Grounds sewer extension	324,950	
						<b>Justification Items Total:</b>	<b>394,950</b>
991.600 SEWER EXPANSION PRINCIPAL-2008	0	60,000	60,000	65,000	Based on bond schedule - expires 2028		
993.600 SEWER EXPANSION INTEREST-2008	22,860	19,290	19,280	16,160	Based on bond schedule - expires 2028		
994.999 PAYING AGENT FEES	650	600	670	600	Paid to OCRC for handling of bonds		
995.645 OP TRANSFER OUT - IT FUND	30,900	29,980	27,440	17,080	See software expense & computer services spreadsheet		
	<b>687,080</b>	<b>738,170</b>	<b>614,530</b>	<b>3,170,190</b>			
<b>Totals for Fund: 590 SEWER FUND</b>							
Total Revenues:	<b>953,480</b>	<b>1,033,800</b>	<b>933,440</b>	<b>2,863,060</b>			
Total Expenditures:	<b>687,080</b>	<b>738,170</b>	<b>614,530</b>	<b>3,170,190</b>			
Net of Revenues/Expenditures:	<b>266,400</b>	<b>295,630</b>	<b>318,910</b>	<b>(307,130)</b>			

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 591 WATER FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
590.000 GHACF COMMUNITY CHOICE GRANT	7,140	0	0	0	One time grant in 2022	
614.000 VARIOUS FEES	630	350	830	500	NSF Charges - 20 @ \$25	
632.000 SALE OF MATERIALS	6,490	7,000	1,070	9,300	Sale of meters, setters, angle valves, other materials, etc. 4 - 2" meters and MXU's for Lakeshore Flats	1,000 8,300
					<b>Justification Items Total:</b>	<b>9,300</b>
634.000 LATERAL CHARGES/INSP FEES	87,000	70,000	62,730	75,500	Based on 50 new connections in water system. 20 connections at \$2,650/tap, and 30 connectons at \$750/tap (pretapped). Commercial/industrial connections pay meter/material costs under account 632.	
634.100 TRUNKAGE FEES	38,910	46,200	41,630	61,980	Based on 50 new residential connections - 10 existing homes will connect leaving 40 new construction connections @ \$905/trunkage. 4 apartment buildings in Lakeshore Flats (2" meters) will connect in 2024 Commercial/industrial connections will pay based on meter size under this account.	36,200 25,780
					<b>Justification Items Total:</b>	<b>61,980</b>
642.000 UTILITY SALES	1,778,440	1,896,160	1,759,710	2,038,140	NOWS based on 670.9 MG in water sales @ \$2.91 per 1000 gallons Grand Rapids based on 25.7 MG in water sales @ \$3.34 per 1000 gallons	1,952,310 85,830
					<b>Justification Items Total:</b>	<b>2,038,140</b>
642.200 READINESS TO SERVE CHARGE	1,103,470	1,084,360	1,014,970	1,103,830	Increase RTS with 50 new connections - Assumes 15 connection x 9 months, 15 connections x 6 months and 20 connections x 3 months (\$14.23/month) remainder based on actual collection to date	
642.300 FIRE LINE CHARGES	14,080	14,310	11,990	14,810	54 - up to 6" @ \$13.90/month 10 - 8" @ \$29.50/month 2 - 10" @ \$52.00/month 1 - 12" @ \$86.00/month	9,000 3,540 1,240 1,030
					<b>Justification Items Total:</b>	<b>14,810</b>
658.000 LATE CHARGES	35,800	38,000	35,920	38,000	Estimate of late payments	
658.100 RE-ESTABLISH SERVICE CHARGE	5,770	5,100	4,850	5,500	Estimate of late payments	
665.000 INTEREST INCOME	25,360	119,000	113,060	64,800	Interest on investments	
667.000 HYDRANT RENTAL INCOME	2,350	1,870	2,550	2,350	Includes rental charges for hydrant usage by contractors Robinson Township hydrant rental	1,000 1,350
					<b>Justification Items Total:</b>	<b>2,350</b>
671.000 LEASE PAYMENTS	31,150	40,830	40,820	56,000	T-Mobile Wireless antenna lease on water tower (increases 3% per year) Verizon Wireless antenna lease on water tower (increases 3% per year)	28,000 28,000
					<b>Justification Items Total:</b>	<b>56,000</b>
676.000 REIMBURSEMENTS	8,520	1,000	0	1,000		
676.500 REIMBURSEMENTS - EE HEALTH INS CONT	2,280	2,350	2,180	2,400	Employee Contribution	
684.000 MISCELLANEOUS INCOME	110	600	610	100	Miscellaneous revenues not covered by other line items	
696.000 BOND REVENUES	0	0	0	3,500,000		
699.285 OP TRANSFER IN - ARPA FUND	0	590,000	590,000	985,000		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 591 WATER FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
	3,147,500	3,917,130	3,682,920	7,959,210		



**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 591 WATER FUND  
DEPARTMENT: 536 WATER EXPENSES  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	211,570	229,270	213,890	260,410	Director - Salary of \$114,630 (25%) Assistant Director - Salary of \$96,140 (40%) Coordinator - 832 hrs @ \$34.33/hr (40%) Public Services Foreman - 2080 hrs @ \$37.06/hr Public Services Worker - 1560 hrs @ \$31.46/hr (75%) Public Services Worker - 1560 hrs @ \$29.42/hr (75%) (includes health & dental opt out) Public Services Clerk - 1248 hrs @ 25.34/hr Allocation of Information Technology Wages	28,660 42,390 31,690 33,620 51,440 50,940 21,090 580
					<b>Justification Items Total:</b>	<b>260,410</b>
702.900 SALARIES - SPECIAL PROJECTS	0	0	0	13,150	Summer help - hydrant maintenance - 800 hrs @ \$16.43/hr	
703.000 OVERHEAD & SUPERVISION	180,660	233,760	214,280	249,600	See spreadsheet	
715.000 FICA	15,770	17,160	16,030	20,640	7.65% of salaries	
716.000 MEDICAL CARE & PHYSICALS	330	500	100	500	Pre-employment physicals, med-center treatment as necessary	
718.000 PENSION	18,600	20,900	18,880	22,210	10% of salaries for full-time employees, excludes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	39,090	34,080	31,710	39,080	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	2,540	2,850	2,620	2,620		
719.200 DISABILITY INSURANCE	2,030	1,790	1,540	1,790	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	290	250	260	250		
719.700 EMPLOYEE ASSISTANCE PROGRAM	70	120	60	120	4 full- time employees	
721.000 WORKERS COMP INSURANCE	2,680	2,040	1,930	2,010	Based on current rates (renewed July 1st)	
727.000 OFFICE SUPPLIES & POSTAGE	10,830	11,000	12,820	14,000	Supplies such as paper, pens, folders, checks, postage for water bills (80%), mailings, etc. Shipping for Unregulated Contaminant Monitoring Rule samples	10,000 4,000
					<b>Justification Items Total:</b>	<b>14,000</b>
741.000 UNIFORM EXPENSE	4,700	5,730	3,240	5,730	Uniform cleaning for 3 full-time employees & 1 part-time employee Clothing allowance for 3 full-time employees & 1 part-time employee Prescription safety glasses for 3 full-time employees Safety gear	2,630 1,400 1,200 500
					<b>Justification Items Total:</b>	<b>5,730</b>
801.000 LEGAL AND PROFESSIONAL FEES	31,770	36,300	36,330	47,700	Required MDEQ Trihalomethanes/Haloacetic Acids (HAA5), Lead & Copper, etc. Normal annual update of GIS system through Prein & Newhof (Including As-Builts) Legal fees for easements, delinquent bill collection, etc. EGLE licensing fee Shipping for Unregulated Contaminant Monitoring Rule samples	3,500 30,000 3,000 7,200 4,000
					<b>Justification Items Total:</b>	<b>47,700</b>
801.001 BANK FEES	0	1,500	780	1,450	Bank charges Invoice Cloud Fees for paperless bills	250 1,200
					<b>Justification Items Total:</b>	<b>1,450</b>

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 591 WATER FUND  
DEPARTMENT: 536 WATER EXPENSES  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
802.000 CONFERENCES, DUES, SUB'S	12,060	12,500	12,640	13,670	AWWA memberships, continuing education, magazine/publication subscriptions - 10 full-time employees to educate Michigan Public Services Institute training - Richardson	13,000 670
<b>Justification Items Total:</b>						<b>13,670</b>
803.000 CONTRACTED SERVICES	23,510	41,000	28,240	25,500	Payment made to contractor for the installation of new water services - 20 new taps at \$1,275 each	
805.000 AUDIT SERVICES	3,310	3,390	3,390	3,470	25% of \$13,850	
817.000 MISS DIG SERVICES	960	1,000	890	1,000	Annual fee for water, sewer and fiber	
825.000 WATER PURCHASES	848,950	994,940	887,790	861,220	NOWS based on 753.9 MG in water purchased @ \$1.08/1,000 gallons Grand Rapids based on 26.7 MG in water purchased @ \$1.76/1,000 gallons	814,220 47,000
<b>Justification Items Total:</b>						<b>861,220</b>
826.000 PROPERTY & LIABILITY INSURANCE	12,920	15,780	14,100	11,420	Property and Liability Insurance (Effective Nov 1st)	
850.000 TELEPHONE EXPENSE	4,150	4,230	3,020	3,350	See telephone/internet worksheet	
861.000 TRAVEL & MILEAGE	20	300	160	300	Token amount for continuing education and training	
863.000 FUEL EXPENSE	12,180	11,500	10,870	12,100	Fuel expense for service trucks, compressor, etc.	
900.000 PRINTING & PUBLISHING	240	1,000	0	500	Employment ads	
921.000 ELECTRIC	6,950	6,330	5,890	6,700	Payment for building electrical expenses, meter stations and meter pits	
922.000 GAS	9,700	11,850	9,630	11,400	Payment for building and meter station gas usage	
923.000 WATER EXPENSE	2,960	3,200	3,490	3,310	Water consumption for domestic usage and sprinkling at meter stations	
924.000 WASTEWATER EXPENSE	140	180	180	200		
930.000 MAINTENANCE AND REPAIR OF B&G	8,000	6,400	7,510	7,600	Miscellaneous maintenance (80%) Upgrade exterior lights to LED (80%)	4,000 3,600
<b>Justification Items Total:</b>						<b>7,600</b>
936.000 EQUIPMENT MAINTENANCE	2,250	4,200	1,330	3,480	Calibration of meters, locators, hand-held meter readers, sampling equipment, etc. Generator maintenance (80%)	3,000 480
<b>Justification Items Total:</b>						<b>3,480</b>
936.300 AUTOMOTIVE MAINTENANCE	4,230	6,200	3,530	5,000	Maintenance of trucks including oil changes, grease, filters, brakes, truck washes, etc.	
936.310 HYDRANT MAINTENANCE	14,190	15,900	17,020	15,500	Contracted services Signs, posts, nozzles, caps, miscellaneous parts, etc. Paint and materials	10,000 500 5,000
<b>Justification Items Total:</b>						<b>15,500</b>
936.320 METER MAINTENANCE	7,980	9,000	550	500	Will begin testing in-house in 2024	
936.330 METER STATION MAINTENANCE	15,550	13,000	13,470	15,760	Fertilizer Maintenance Generator maintenance (4) Add valves with pressure reducers to GR system	760 5,000 6,000 4,000
<b>Justification Items Total:</b>						<b>15,760</b>
936.340 SERVICE LINE MAINTENANCE	107,850	84,050	48,340	105,700	Payment to contractor for service line breaks / replacements - 30 repairs @ \$3,050 each	91,500

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 591 WATER FUND  
DEPARTMENT: 536 WATER EXPENSES  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Material for service line repairs including pits, copper, etc.	10,000
					Miss Dig location materials	2,000
					Vacuum breakers - Cross Connection Control Program	2,200
					<b>Justification Items Total:</b>	<b>105,700</b>
936.350 WATER MAIN MAINTENANCE	2,040	20,000	3,120	20,000	Payment to contractor for repair of water main breaks	
936.360 WATER TANK MAINTENANCE	7,520	39,200	38,020	217,500	Calibration of cathodic protection, altitude valve, various telemetry equipment	2,000
					Water tank maintenance	3,000
					Generator maintenance (2)	2,500
					West tank repairs	80,000
					East tank repairs	130,000
					<b>Justification Items Total:</b>	<b>217,500</b>
936.370 RADIO MAINTENANCE	230	500	0	500	Maintenance of mobile and portable radios as needed	
940.000 EQUIPMENT RENTAL	0	200	0	200	Rental of equipment as needed for water system maintenance such as leak detector, hammer drill & bits, etc.	
956.000 MISCELLANEOUS EXPENSE	170	4,300	4,020	300	Miscellaneous expenditures not covered by other line items	
961.000 METER PURCHASES	52,950	51,200	42,860	70,100	30 new 3/4" meters @ \$190 each	5,700
					20 new 1" meters @ \$330 each	6,600
					50 new mxu's @ \$235 each	11,750
					100 replacement meters @ \$260 each	26,000
					50 replacement mxu's @\$235 each	11,750
					4 - 2" meters and MXU's for Lakeshore Flats	8,300
					<b>Justification Items Total:</b>	<b>70,100</b>
962.000 HYDRANT PURCHASES	0	10,000	3,440	22,500	Replacement of hydrants - 6 @ \$3,390/hydrant	20,340
					Extensions - 6 @ \$360	2,160
					<b>Justification Items Total:</b>	<b>22,500</b>
963.000 SERVICE LINE PURCHASES	35,200	28,750	19,710	33,750	50 standard residential taps (copper, brass, curb boxes and rods) @ \$500 each	25,000
					50 V-2 meter setters @ \$175 each	8,750
					<b>Justification Items Total:</b>	<b>33,750</b>
965.000 EQUIPMENT PURCHASES	7,630	5,000	3,380	1,850	Valve wrench	800
					Curb keys (4)	400
					Impact wrench	350
					Impact sockets	150
					Channel lock set	150
					Equipment for large meter testing - DT	
					<b>Justification Items Total:</b>	<b>1,850</b>
965.600 MISC TOOLS & EQUIPMENT	640	2,000	700	2,000	Miscellaneous tools and equipment not covered under 965 account	
971.000 CAPTIAL OUTLAY	0	136,000	135,390	5,850,000	Transmission main #3 and meter station	5,850,000

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 591 WATER FUND  
DEPARTMENT: 536 WATER EXPENSES  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
971.250 CAPITAL OUTLY - PROF FEES	0	340,000	205,460	405,000	Transmission main #3 and meter station	365,000
					West tank repairs	16,000
					East tank repairs	24,000
					<b>Justification Items Total:</b>	<b>405,000</b>
992.400 NOWS PLANT EXPAN 2009 PRINCIPAL	0	225,970	225,960	232,950	NOWS plant expansion (2016 refunding bonds) - expires 2034	
994.400 NOWS PLANT EXPAN 2009 INTEREST	126,280	158,690	158,690	149,510	NOWS Plant expansion interest (2016 refunding bonds) - expires 2034	
994.999 PAYING AGENT FEES	340	700	220	500		
995.645 OP TRANSFER OUT - IT FUND	57,840	90,030	82,500	81,340	See software expense & computer services spreadsheet	
	<b>1,909,870</b>	<b>2,955,740</b>	<b>2,549,980</b>	<b>8,876,940</b>		
	<b>Totals for Fund: 591 WATER FUND</b>					
<b>Total Revenues:</b>	<b>3,147,500</b>	<b>3,917,130</b>	<b>3,682,920</b>	<b>7,959,210</b>		
<b>Total Expenditures:</b>	<b>1,909,870</b>	<b>2,955,740</b>	<b>2,549,980</b>	<b>8,876,940</b>		
<b>Net of Revenues/Expenditures:</b>	<b>1,237,630</b>	<b>961,390</b>	<b>1,132,940</b>	<b>(917,730)</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 645 INFORMATION TECHNOLOGIES FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
665.000 INTEREST INCOME	100	100	880	300		
699.101 OP TRANSFER IN - GENERAL FUND	193,140	239,110	219,170	214,040	See spreadsheet - 57.1%	
699.206 OP TRANSFER IN - FIRE FUND	68,260	72,670	66,600	62,040	See spreadsheet - 16.6%	
699.590 OP TRANSFER IN - SEWER FUND	30,900	29,980	27,440	17,080	See spreadsheet - 4.6%	
699.591 OP TRANSFER IN - WATER FUND	57,840	90,030	82,500	81,340	See spreadsheet - 21.7%	
	<b>350,240</b>	<b>431,890</b>	<b>396,590</b>	<b>374,800</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 645 INFORMATION TECHNOLOGIES FUND  
DEPARTMENT: 000  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
804.000	COMPUTER SERVICES	279,570	337,380	270,830	345,370	See IT spreadsheet	
965.000	EQUIPMENT PURCHASES	12,870	16,850	12,970	18,500	DPW Tablets (Meter Reads)	900
						Finance Dept. Scanner	1,200
						Elections Office (Replace State Workstation)	2,000
						Replace Analog Admin Security Cameras	4,400
						Spare Workstations	7,000
						Miscellaneous Items (Keyboard, Battery Backups)	3,000
						<b>Justification Items Total:</b>	<b>18,500</b>
971.000	CAPTIAL OUTLAY	0	77,560	42,010	60,500	New VoIP phone system	28,000
						Main Admin Copy Machine	27,500
						Web/Email Migration to .gov address	5,000
						<b>Justification Items Total:</b>	<b>60,500</b>
		<u>292,440</u>	<u>431,790</u>	<u>325,810</u>	<u>424,370</u>		

**Totals for Fund: 645 INFORMATION TECHNOLOGIES FUND**

Total Revenues:	350,240	431,890	396,590	374,800
Total Expenditures:	292,440	431,790	325,810	424,370
Net of Revenues/Expenditures:	57,800	100	70,780	(49,570)

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 737 OPEB FUND  
DEPARTMENT: 000  
Revenues

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
665.000 INTEREST INCOME	10	0	20	10		
676.700 REIMBURSEMENTS-RETIREE CONTRIBUTIC	1,370	1,670	200	1,160	Bette Boomgard Terry and Sylvia French Norma VanOordt Jeff and Kara Kriger	100 120 240 700
					<b>Justification Items Total:</b>	<b>1,160</b>
699.101 OP TRANSFER IN - GENERAL FUND	16,800	5,400	4,950	5,400	Current Retirees	
699.206 OP TRANSFER IN - FIRE FUND	25,200	24,600	22,550	24,600	Current IAFF employees and retirees	
	<b>43,380</b>	<b>31,670</b>	<b>27,720</b>	<b>31,170</b>		

**GRAND HAVEN CHARTER TOWNSHIP**

APPROVED BUDGET WORKSHEET FOR  
FISCAL YEAR 2024

FUND: 737 OPEB FUND  
DEPARTMENT: 000  
Expenditures

ACCOUNT	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 11/30/23	2024 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
719.600 RETIREMENT HEALTH CARE	26,940	28,940	26,750	31,100	Bette Boomgard	960
					Norma Van Oordt	960
					Terry and Sylvia French	1,920
					Bruce Palm (Plus \$1,125 HSA deposit)	12,290
					Jeff and Kara Kriger (Plus \$2,250 HSA deposit)	14,970
					<b>Justification Items Total:</b>	<b>31,100</b>
801.001 BANK FEES	300	360	300	360		
	<u>27,240</u>	<u>29,300</u>	<u>27,050</u>	<u>31,460</u>		
<b>Totals for Fund: 737 OPEB FUND</b>						
Total Revenues:	43,380	31,670	27,720	31,170		
Total Expenditures:	27,240	29,300	27,050	31,460		
Net of Revenues/Expenditures:	16,140	2,370	670	(290)		
<b>Total - All Funds</b>						
Total Revenues:	16,498,860	30,883,840	29,493,540	25,468,160		
Total Expenditures:	18,521,320	18,957,160	16,082,100	38,542,020		
Net of Revenues/Expenditures:	(2,022,460)	11,926,680	13,411,440	(13,073,860)		