



AGENDA

Parks & Recreation Committee
Wednesday, August 9, 2023
6 p.m.

- I. Call to Order
- II. Roll Call & Minutes
- III. Approval of the March 1, 2023 Meeting Minutes
- IV. Approval of the June 14, 2023 Meeting Minutes
- V. Brief Public Comments & Questions – Agenda Items Only (*Limited to 3 minutes*)
- VI. Items of Business
 - A. Introduce new Parks & Grounds Foreman
 - B. Parks & Rules Regulations Amendment Ordinance
 - i. Hours of Operation
 - ii. Pet Regulations
 - C. Schmidt Heritage Park
 - i. Two basketball courts, pavilion, parking lot
 - ii. Soccer goals & Lacrosse
 - iii. Elevated score announcer roofed platform - behind home-plate
 - iv. Marker on bridges with proposed wording by Jim Schmidt
 - D. Hofma Park
 - i. Clean plaque, add benches, connect pathway
 - E. Special Thank You to Parks & Recreation Committee
 - F. Other Topics of Interest
- VII. Extended Public Comments & Questions – Non-Agenda items Only (*Limited to 3 minutes*)
- VIII. Adjournment

**GRAND HAVEN CHARTER TOWNSHIP
PARKS AND RECREATION COMMITTEE
Committee meeting: June 14, 2023**

Call to order: Due to the number of committee members absent, the meeting was an informational, discussion session

Roll Call:

Present: Frifeldt, Thoroughman, Redick,

Absent: Hesselsweet, Moulter-Gray, Belter

Staff present: Chappell, Levandoski (Prein & Newhof engineer)

Approval of the March 1, 2023 meeting minutes: the minutes were not approved.

Brief Public Comments & Questions – Agenda Items Only: no public, no comments

Items of Business:

Update: Groesbeck Demo: Schmidt Bros completed the demo contract. Discussion of next steps for the park property to start in the fall of 2023.

Update: Unleashed dogs in the park: reviewed the proposed signage

Update: Hofma Preserve and Schmidt Heritage Park Plaque: reviewed plaques, on order Belter suggested we consider similar signage for the Hofma Park entrance off Ferris Street. There is a plaque on a large boulder at that entrance and when the parking lot was re-configured that was moved and is possibly not as visible. For SHP – the plaque will be on a boulder (per Jim Schmidt’s request) and the Hofma preserve will be at the trailhead of the Preserve on 168th.

Update: Schmidt Heritage Park: construction is proceeding, there have been some issues with Consumer’s Power putting in service. The necessary equipment and transformers are on site. Staff and the engineers walked the JoJo Jogging trail. There is one area that could be a concern with the border of the North Ottawa Rod and Gun Club. The possibility of building a berm on the SHP side of the trail was discussed. It could create about 6 to 8 feet in barrier height. Chappell said the estimated cost would be about \$10,000 to do that. Regarding the fencing around the property line and the signage Chappell said the discussion was to have the NORGC handle the fencing and the signage. Belter said that the club was working on language for the signage and reposting the club property was a spring project.

the suggestion I discussed with the Parks & Rec’s committee to Curt Walburg, President of the North Ottawa Rod and Gun Club, I will first be seeking direction from our Township Board. With that said, I will not send an email to the North Ottawa Rod and Gun Club until I receive feedback by the Township Board. The item will be on the consent agenda for the April 10th Board meeting.

Tentative opening date is in June. The discussion was, since the fields would not be usable – does the township do a soft opening. Everything will be ready to go other than the fields. Consideration was given to the last week of June. Suggestions included perhaps have the Lakeshore Pickleball group do an organized activity, demonstration the day of the opening. Belter suggested something focused on the JoJo Jogging Trail. Given the time of the year there could be a variety of flora for people to see.

A story walk was mentioned by Frifeldt. Walsh will contact Allison Boyer, LDL youth librarian. Discussed aspects of the opening, invites, activities, food.

Chappell will contact Jim Schmidt regarding the format for the dedication.

Other Topics of Interest

Wolf property/Hofma Preserve: There will be a low-key ceremony to showcase the opening and the acknowledgement of the receipt of grant money.

Park hours and operations:

Walsh reported that park hours are 8 a.m. to 10 p.m.

Sometimes parks are being closed at 6.

To allow for the time change and be consistent with signage, it was suggested that the hours be 8 a.m. to dusk.

Exceptions would be made for rentals.

This is an ordinance so it would need a committee recommendation that would go to the township board to amend the ordinance.

Extended Public Comments & Questions – Non-Agenda items Only: no public, no comments

Adjournment

Meeting adjourned at 7:05 p.m.

Respectfully Submitted,

Alando Chappell

**GRAND HAVEN CHARTER TOWNSHIP
PARKS AND RECREATION COMMITTEE
Committee Meeting Minutes: June 14, 2023**

I. CALL TO ORDER: Due to the number of committee members absent, the meeting was an informational, discussion session

II. ROLL CALL & MINUTES:

Roll Call:

Present: Frifeldt, Redick, Hesselsweet

Absent: Moulter-Gray, Belter, Thoroughman,

Staff present: Chappell, Levandoski (Prein & Newhof engineer)

III. Approval of the March 1, 2023 meeting minutes: The minutes were not officially approved

IV. Brief Public Comments & Questions – Agenda Items Only: No public, no comments

V. Items of Business:

A. Update: Groesbeck Demo

Schmidt Bros completed the demo contract. Discussion of next steps for the park property to start in the fall of 2023.

B. Update: Schmidt Heritage Park:

Chappell noted that donor Jim Schmidt has reimbursed GHCT for invoices totaling \$69,403.43. Redick, Cargo, Parks and Recreation Committee and Township staff truly appreciate the thoughtful donations by Schmidt to our community.

The reimbursement, as part of the mutually agreed on 2022 list (with a budget estimate of \$80,000) was for:

1. Flagpole w/flag
2. Two trail bridges over Dad's Creek
3. Three memorial benches
4. Three Trail/ Park Maps: two maps with the entire layout of park and one map of the JoJo Jogging Trail.
5. Drinking Fountain, extended concrete pad and accessories at the Schmidt memorial bench on Ferris (across from SHP)
6. MSU "Sparty" attending the SHP dedication (Invoice paid directly by Jim Schmidt)

Jim asked if he could volunteer, in the summer, to unclog and clean debris from the creek at SHP. The Township and the Parks & Recreation Committee are in favor of Jim's request.

Jim asked if the Committee would be in favor to eliminate the youth soccer field, due to the existing 6 multi-purpose soccer fields at the park and replace with two basketball courts to make the park more inclusive. In addition, Jim asked if the two basketball courts could be considered to proceed next year (2024) with the addition of the Phased II parking lot. Also discussed was to add an

additional pavilion in that area. Chappell and the Parks & Recreation Committee are in favor. Chappell will discuss recommendations with Cargo.

Jim asked if the committee would be in favor to replace the 30ft. Flagpole with a 40ft. Flagpole. The Township and the Parks & Recreation Committee are **not** in favor to replace existing 30ft flagpole. The reason is to keep the standard size already existing within the Township.

Jim asked if the committee would be in favor to allow a trailhead sign with a photo of Karen at the bridge of the JoJo Jogging Trail. Chappell and the Parks & Recreation Committee are in favor.

C. Update: Hofma Preserve Park:

Chappell notes, the project is 90% complete. All new trailhead signs are installed with the exception of the larger maps to be installed in Kiosk soon. Remaining items are noted:

- Parking lot striping
- Touch-up seeding in the pavement edges
- Touchup of seeded parking lot areas, roots, washouts misc.
- Permanent installed of park sign and blocks

D. Community Engagement/ Dog Park:

Chappell shared the importance of Township staff and the Parks & Recreation Committee involvement in the community's youth design thinking project entitled "Homegrown" – Peach Plans elementary. The students delivered some creative questions and designs utilizing the Hofma Vision. The youth is our future so involving them at an early age is a great investment. The students presented great ideas!!!

E. Site Visit/ Schmidt Heritage Park:

Chappell, Levandoski (Prein & Newhof engineer) and the committee made a site visit at SHP. The committee members were very impressed and appreciated the walk- thru to become familiar with the park before the dedication.

F. Other topics of interest:

Chappell recommended park hours be changed to **8am – dusk**. The current park hours are 8am – 10pm. Chappell and the Parks & Recreation Committee are in favor.

Chappell mentioned E Bikes class I & II are allowed on park trails, **not including** the JoJo Jogging trail in SHP.

Cargo would like to require all dogs to be leashed within the Parks that allow pets. Chappell and the Parks & Recreation Committee are in favor.

VI. Extended public comment and questions:

No comments

VII. Adjournment:

Due to the number of committee members absent, the meeting was an informational, discussion

session.

Respectfully submitted,

Alando Chappell

Alando Chappell

GHCT Public Services Director

PUBLIC NOTICE

RESIDENTS OF GRAND HAVEN CHARTER TOWNSHIP and other interested parties, take notice that the Grand Haven Charter Township Parks and Recreation Committee will hold a meeting on Wednesday, August 9, 2023 at 6:00 PM local time.

The purpose of this meeting is the following:

- **To discuss various park initiatives and provide recommendation to the full Board**

The meeting will be held at the Grand Haven Charter Township Hall, 13300 168th Avenue, Grand Haven, MI in the Main Conference Room.

Written comments regarding this meeting must be received no later than Tuesday, August 8th, 2023. Please direct all written request to:

Alando Chappell, Public Service Director
Grand Haven Charter Township Parks & Recreation Committee
13300 168th Avenue
Grand Haven, MI 49417
achappell@ght.org

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meeting Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).

The Grand Haven Charter Township will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the public hearing upon seven (7) days' notice to the Grand Haven Township.

Individuals with disabilities requiring auxiliary aids or services should contact the HR Director, 13300 168th Avenue, Grand Haven, MI 49417. Phone: (616) 842-5988.

A COPY OF THIS NOTICE IS ON FILE IN THE OFFICE OF THE CLERK.

POSTED:

**PARK RULES AND REGULATIONS AMENDMENT ORDINANCE
CHARTER TOWNSHIP OF GRAND HAVEN, MICHIGAN
ord. no. _____ eff. _____**

An Ordinance to amend rules and regulations for the use and maintenance of places of recreation and for the government of Township Parks within the Charter Township of Grand Haven, Ottawa County, Michigan.

THE CHARTER TOWNSHIP OF GRAND HAVEN, OTTAWA COUNTY, MICHIGAN,
ORDAINS:

Section 1. Hours of Operation. Section 4.1 of the Park Rules and Regulations Ordinance shall be restated in its entirety as follows.

1. Occupy or use any portion of a Township Park or recreation area between the hours of dusk, considered as the darker part of twilight, and 8:00 a.m. the following day, unless in possession of a valid Type 1 Park Use Permit..

Section 2. Pet Regulations. Section 4.8 of the Park Rules and Regulations Ordinance shall be restated in its entirety as follows.

8. Allow a pet to run loose within any portion of a Township Park or recreation area. Pets are strictly prohibited from Mercury Park, Pottawattomie Park, and Schmidt Heritage Park, except that a pet may be transported in a vehicle in said parks if continuously enclosed within the vehicle. For the purpose of this Ordinance, the phrase "allow a pet to run loose" shall mean that the pet is not on a leash held by the person in custody of the pet.

Section 3. Effective Date. This Ordinance was approved and adopted by the Township Board on _____, 2023, after introduction and a first reading on _____, 2023, and publication after such reading as required by Public Act 359 of 1947, as amended. This Ordinance shall be effective on _____, 2023, which date is at least 30 days after publication of this Ordinance.

Mark Reenders, Township Supervisor

Laurie Larsen, Township Clerk

CERTIFICATE

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Park Rules and Regulations Amendment Ordinance was adopted at a regular meeting of the Township Board held on _____, 2023. The following members of the Township Board were present at that meeting: _____

The following members of the Township Board were absent: _____. The Ordinance was adopted by the Township Board with members of the Board _____ voting in favor and _____ members of the Board voting in opposition. Notice of Adoption of the Ordinance was published in the *Grand Haven Tribune* on _____, 2023.

Laurie Larsen, Clerk
Grand Haven Charter Township