



Electrical Permit Application

Updated: 3-13-23

Grand Haven Charter Township
 13300 168th Avenue, Grand Haven, MI 49417
 Phone: 616.842.5988 | Fax: 616.842-9419 |
 Email: building@ght.org

I. Application Information / Job Location							
Name of Owner/Agent		Home Phone		Cell			
Address		City		State		Zip	
Job Location (if different than above)		Name of City, Village, or Township Job is located. Grand Haven Charter Township					
Parcel ID		Email					
II. Contractor/Licensee Information							
Company Name				Company Address			
Business Phone				Cell Phone		Email	
Licensee Name				State Contractor's License #		Expiration Date	
Federal ID # (or reason for exemption)				Workers Comp (or reason for exemption)		UIA Employee # (or reason for exemption)	
III. Project Description							
<input type="checkbox"/> Single Home <input type="checkbox"/> Multi-Family <input type="checkbox"/> Mobile/Pre-Manufactured Home <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other _____				Detailed Description of Work (Required)			
IV. Plan Review Requirement							
Plans and specifications must be submitted when the wiring or alteration to an electrical system is over 400 amps, and the building is in excess of 3,500 square feet in area; or the project is of unusual design. Such plans shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear the architect's or engineer's signature and seal.							
Indicate the rating of the service or feeder in ampere				Indicate the size of the building in square feet			
Indicate if plans are being submitted along with this application NOTE: Plans must be submitted before permit is issued. <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required <input type="checkbox"/> Submitted with building permit application							
V. Contractor Affidavit							
Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.							
Signature of Licensee (By signing, Contractor indicates compliance with Contractor Affidavit)						Date	
VI. Homeowner Affidavit							
I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.							
Signature of Homeowner (By signing, Homeowner indicates compliance with Homeowner Affidavit)						Date	

Complete Application on Back Side

VII. Project Fee Items (Enter the quantity of items being installed, repaired or altered below)			
Item Description	Fee	# Item	Total
Application Fee (includes one inspection)	\$50.00	1	\$50.00
Additional Inspections (each)*	\$50.00		
Special/Safety Inspection	\$50.00		
Service			
200 amp and below	\$10.00		
200 - 600 amp	\$15.00		
600 - 800 amp	\$20.00		
800 -1200 amp	\$25.00		
Over 1200 amp (GFI only)	\$50.00		
Circuit (each)	\$4.00		
Furnace, Dishwasher, Range Hood, Disposal, A/C (each)	\$5.00		
Light Fixture (per 25 and fractions thereof)	\$6.00		
Power Outlet (Over 30 amps) (each)	\$6.00		
Sign (each)			
Letter	\$15.00		
Neon – each 25 ft	\$20.00		

Item Description	Fee	# Item	Total
Electrical Heating Unit	\$4.00		
Feeder, Bus Duct (per 50' and fraction thereof)	\$6.00		
Mobile Home Unit (each)**	\$6.00		
Recreational Vehicle Site (each)	\$4.00		
Energy Retrofit–Temp Control	\$45.00		
Conduit or Grounding Only	\$45.00		
Transformer/Motor			
Up to 20 KVA / Horsepower (each)	\$6.00		
21-50 KVA / Horsepower (each)	\$10.00		
Over 51 KVA / Horsepower (each)	\$12.00		
Fire Alarms (stations or horns)			
Up to 10	\$50.00		
11-20	\$100.00		
Over 21 (each)	\$5.00		
Plan Review – Hourly Rate	\$75.00		
Certification Fee	\$15.00		
Starting Work w/o Permit	\$50.00		
TOTAL		\$	

***Additional Inspections:** Additional inspections may include one or more of each of the following – Temporary Power, Bonding, Underground, Service, Rough-In, and Final.

****Fee Clarification for Mobile Home Unit:** When installing a site service in a park, the permit application must include the application fee, service, the number of park sites and a final inspection. When setting a HUD mobile home in a park, a permit must include the application fee, service, feeder, and a final inspection. These shall be done by a licensed electrical contractor. When setting a HUD mobile home or a pre-manufactured home on private property, a permit must include the application fee, service, feeder, and a final inspection.

VIII. Notice to Applicant
GENERAL: Electrical work shall not be undertaken until an electrical permit is issued. All installations shall be in conformance with the Electrical Code. No work shall be concealed until it has been inspected and approved.
EXPIRATION OF PERMIT: A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A permit will be cancelled when no inspections are requested and conducted within 180 days of the date of issuance or the date of a previous inspection. Cancelled permits cannot be refunded or reinstated.
SCHEDULING INSPECTIONS: Applicant is responsible for arranging all required inspection until the permit is finalized. Call at least 24 hours in advance to schedule an inspection and include job location and permit number.
PERMIT PRE-PAYMENTS: Grand Haven Charter Township may accept payment for application fees before the permit is issued. The payment will be held in an escrow account until the permit is ready to be issued and will then be applied to the application fees due. If the initial payment is insufficient to pay the application fees in full, additional payment will be required. Permits will not be issued until all fees are paid in full. No work authorized by the permit may commence prior to the permit being received by the applicant. If the application is for an electrical, plumbing, or mechanical permit associated with an application for a building permit, the building permit must be issued prior to any electrical, plumbing, or mechanical permit being issued.

Inspector's Signature

Date