

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000	PROPERTY TAXES - REAL	900,460	850,200	842,240	909,910	Based upon a general operating levy of 1.0221Mills (Ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimated tax revenue sheet
412.000	PROPERTY TAXES-DELINQT PERS	650	500	210	500	Based on projected activity
434.000	PROPERTY TAXES-TRAILER FEES	4,270	4,280	4,300	4,300	716 lots x .50 x 12
445.000	PROPERTY TAXES-INT & PENALTIES	5,570	7,860	7,940	7,000	Late fees on property taxes, based on previous year's experience.
447.000	PROPERTY TAXES-ADMIN FEE	279,380	308,890	305,940	311,610	1% administrative fee on property taxes collected
451.000	SPECIAL ASSESSMENTS - LIGHTS	121,410	123,560	123,550	120,300	Based upon current light districts approved by the Board
452.000	SPECIAL ASSESSMENTS - ROADS	17,380	15,750	16,350	0	None - paid off in 2022
477.000	FRANCHISE FEES	238,020	234,700	234,620	224,500	Charter Communications
						AT&T
						Waste Haulers
						Justification Items Total:
						224,500
528.000	FEDERAL GRANTS - OTHER	0	3,710	3,710	0	None anticipated
540.000	LIQUOR CONTROL FEES	9,000	8,800	8,870	8,900	Based upon projected activity
566.300	DNR GRANT - POTTAWATTOMIE PARK	104,070	30,420	30,420	0	Complete in 2022
573.000	LOCAL COMMUNITY STABILIZATION SHARE	0	53,260	53,250	0	None anticipated
574.000	STATE REVENUE SHARING	1,615,100	2,429,830	1,729,830	1,917,460	Based on current State estimates - Constitutional (As of May 2022)
						Statutory
						Justification Items Total:
						1,917,460
613.000	PLANNING/BOARD OF APPEALS FEES	6,270	8,000	8,170	6,000	Estimate of 4 ZBA applications (\$250 fee)
						Estimate of 10 PC applications (fee range \$150-\$1,000)
						Justification Items Total:
						6,000
613.100	CONSTRUCTION BOARD OF APPEALS	0	150	0	150	Based upon current level of activity
614.000	VARIOUS FEES	93,690	63,550	88,560	65,800	Payment in lieu of taxes from BLP
						Payment in lieu of taxes from Health Pointe
						Payment in lieu of taxes from The Village at Rosy Mound
						Planning Services Contract with Village of Spring Lake
						Metro ROW fees
						Peddler's/Dog license fees
						Land division fees
						Property information fees
						Ordinance book revenue
						Printed material sales
						NSF Fees (10 @ \$25)
						Facility rental fees (Bayou Point and other)
						Duplicate bill fees
						Justification Items Total:
						65,800
614.600	SUMMER TAX COLLECTION FEES	18,690	18,810	18,910	19,010	Paid by the school district at a rate of \$2.75/parcel for an estimated 6,920 parcels

GRAND HAVEN CHARTER TOWNSHIP

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FISCAL YEAR 2023

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DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
615.000	CEMETERY GRAVE OPENING FEES	34,800	39,000	40,020	35,000	Based upon current level of activity	
616.000	CEMETERY LOT SALES/TRANSFERS	42,020	30,000	28,950	22,000	Based upon current level of activity	
627.000	BUILDING PERMIT FEES	312,940	300,000	287,820	280,000	Estimate Based on Projected Activity	
628.000	ELECTRICAL PERMIT FEES	52,110	53,000	50,840	52,900	Estimate Based on Projected Activity	
629.000	PLUMBING PERMIT FEES	31,860	30,000	25,660	30,000	Estimate Based on Projected Activity	
630.000	MECHANICAL PERMIT FEES	64,330	66,000	58,730	63,900	Estimate Based on Projected Activity	
631.000	ZONING PERMIT FEES	9,210	8,500	9,270	12,000	Fences	5,500
						Sheds	4,500
						Other	800
						Signs	1,200
						Justification Items Total:	12,000
651.000	BOAT LAUNCH FEES	37,910	35,500	35,440	35,000	Based on current level of activity	
651.500	PARKS RENTALS	11,480	16,760	15,210	16,000	Based on current level of activity	
657.000	ORDINANCE VIOLATION FINES	750	3,000	4,920	1,000	Based upon projected activity	
665.000	INTEREST INCOME	16,120	27,210	27,160	26,100		
673.000	SALE OF FIXED ASSETS	0	5,500	5,440	0	None anticipated	
674.000	PRIVATE CONTRIBUTIONS & DONATIONS	0	0	250	250		
676.000	REIMBURSEMENTS	2,260	18,500	21,390	5,000	Insurance claims, etc...	
676.500	REIMBURSEMENTS - EE HEALTH INS CONT	6,810	10,000	5,810	6,400	Employee Contribution	
680.000	ADMINISTRATION & SUPERVISION	418,200	474,060	474,060	465,000	See spreadsheet for details	
684.000	MISCELLANEOUS INCOME	2,040	7,000	6,510	4,000	Insurance Dividends	3,000
						Other	1,000
						Justification Items Total:	4,000
699.285	OP TRANSFER IN - ARPA FUND	80,310	0	0	0		
		4,537,110	5,286,300	4,574,350	4,649,990		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 101 LEGISLATIVE
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	18,530	20,510	18,800	22,810	Wage Established for four board members @ \$5,536/Trustee Allocation of Information Technology Wages	22,150 660
Justification Items Total:						22,810
707.000 COMM MEETING & CONF PAY	1,030	1,800	1,250	1,200	Committee meetings	
708.000 INTERNET	2,400	2,400	2,200	2,400	\$50 per month per trustee	
715.000 FICA	1,680	1,890	1,700	2,020	Based upon 7.65% of all compensation (salary, committee pay, internet)	
719.700 EMPLOYEE ASSISTANCE PROGRAM	170	240	170	200	4 @ \$20 each plus \$100 admin fee	
721.000 WORKERS COMP INSURANCE	350	820	740	1,020	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	5,100	5,000	5,000	4,200	Copies	1,500
					General postage	1,700
					Supplies	1,000
Justification Items Total:						4,200
801.000 LEGAL AND PROFESSIONAL FEES	46,180	44,000	33,350	45,500	Fees paid to Dickinson & Wright Watkins Ross - OPEB rollforward valuation	44,000 1,500
Justification Items Total:						45,500
802.000 CONFERENCES, DUES, SUB'S	8,110	9,700	9,260	9,700	Annual MTA dues	6,700
					Miscellaneous	500
					Mileage	300
					Conferences and seminars	1,500
					GH Chamber Annual membership	700
Justification Items Total:						9,700
803.000 CONTRACTED SERVICES	0	300	220	300	Shredding contract - Shred Hub	
805.000 AUDIT SERVICES	5,300	5,300	5,300	5,420	40% of \$13,550	
826.000 PROPERTY & LIABILITY INSURANCE	18,680	22,690	22,660	26,480	Property and Liability Insurance (Effective Nov 1st)	
861.000 TRAVEL & MILEAGE	0	50	0	50	Based on anticipated level of activity	
880.000 ECONOMIC DEVELOPMENT CONTRACT	35,630	36,540	34,380	36,540	Based upon contract with the Chamber of Commerce	
885.000 COMMUNITY PROMOTION	14,450	15,700	7,740	14,100	July 4th fireworks	7,500
					Coast Guard Heros and Legends Dinner	3,000
					Holiday Lighting	3,200
					Business Recognition Award	400
Justification Items Total:						14,100
900.000 PRINTING & PUBLISHING	8,480	8,000	7,970	8,000	Publishing & Posting	
955.000 HEALTH & SAFETY	120	120	0	100	Training, materials, videos	
956.000 MISCELLANEOUS EXPENSE	7,460	14,000	2,640	14,800	Newspaper subscriptions, Miscellaneous Needs, etc	4,100
					Employee Recognition Luncheon (Meal, Certificates, Gifts)	1,200
					Appreciation Dinner	9,500
Justification Items Total:						14,800

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 101 LEGISLATIVE
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
	<hr/> 173,670	<hr/> 189,060	<hr/> 153,380	<hr/> 194,840		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 171 SUPERVISOR
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	20,110	25,560	23,430	27,780	Wage established at \$27,603	27,610
					Allocation of Information Technology Wages	170
					Justification Items Total:	27,780
707.000 COMM MEETING & CONF PAY	270	300	160	300		
708.000 INTERNET	600	600	550	600	\$50 per month	
715.000 FICA	1,610	2,030	1,850	2,200	7.65% of total compensation	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	40	20	20	1 employee @ \$20	
721.000 WORKERS COMP INSURANCE	130	280	250	240	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	40	100	0	100		
	22,780	28,910	26,260	31,240		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 172 ADMIN,MGR,SUPERINTENDENT,CONTROLL
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
701.000 MANAGERS SALARY	124,070	130,460	123,390	145,590	Annual salary - \$145,589	
702.000 SALARIES	157,580	153,030	140,520	182,360	Assistant Manager/HR Director - Salary of \$103,851 + Insurance opt out of \$2,191 and cell phone stipend of \$600	106,650
					Administrative Assistant - 1040 hrs @ \$27.64/hr (1040 hours to Comm. Development)	28,750
					Administrative Assistant - 1456hrs @ \$30.48/hr (104 hrs - Clerk duties, 520 hrs - Election duties)	44,380
					Overtime - 20 Hrs Ea	1,750
					Allocation of Information Technology Wages	830
					Justification Items Total:	182,360
715.000 FICA	22,090	22,250	21,230	25,090	7.65% of salaries and wages	
716.000 MEDICAL CARE & PHYSICALS	0	100	100	100		
718.000 PENSION	32,770	29,170	26,970	38,240	10% of wages and salaries, excluding sick leave reimbursement & overtime	17,850
					14% of wages and salaries for Manager	20,390
					Justification Items Total:	38,240
719.000 HEALTH INSURANCE	54,670	40,630	39,140	34,100	Blue Care Network - Includes HSA Deposit	
719.100 DENTAL INSURANCE	3,500	2,190	1,970	1,420	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	2,190	2,410	2,240	2,910	Short and Long term - 0% increase	
719.300 LIFE INSURANCE	480	590	550	270	\$30,000 for Adminstrative Assistants, \$100,000 Manager and Assistant Manager	
719.700 EMPLOYEE ASSISTANCE PROGRAM	60	100	60	80	4 Employees @ \$20	
721.000 WORKERS COMP INSURANCE	660	1,070	870	900	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	2,430	3,000	3,310	3,000	Based upon current activity	
802.000 CONFERENCES, DUES, SUB'S	3,310	6,500	3,210	6,410	ICMA dues	1,500
					MLGMA Dues (Cargo and Sherwood)	450
					Books, Publications	200
					Training for Admin Assts	500
					SHRM Dues plus Local Chapter	510
					SHRM Conference & Training	1,600
					MMA Conference and MERS Conference	900
					MTA Conference	750
					Justification Items Total:	6,410
861.000 TRAVEL & MILEAGE	250	350	340	250	Mileage to Classes/Misc	
862.000 VEHICLE MAINTENANCE & REPAIR	0	500	290	500	General vehicle maintenance and tires	
900.000 PRINTING & PUBLISHING	3,150	2,000	890	1,600		
936.000 EQUIPMENT MAINTENANCE	0	100	0	100	Repair of printers and other office machines	
956.000 MISCELLANEOUS EXPENSE	900	750	410	500	Based on prior years activity	
965.000 EQUIPMENT PURCHASES	1,200	2,380	2,350	1,000	Miscellaneous small equipment	
971.000 CAPTIAL OUTLAY	0	21,690	21,690	0	None anticipated	
	409,310	419,270	389,530	444,420		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 191 FINANCE
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	183,220	206,030	194,360	230,630	Finance Director - salary of \$100,975 plus ins opt out of \$4,000 and cell phone stipend of \$600	105,580
					Finance Clerk - \$29.49/hr	61,340
					Accounting Assistant - \$27.64/hr plus health & dental ins opt out of \$4,355	61,850
					Overtime (10 hours each)	860
					Allocation of Information Technology Wages	1,000
					Justification Items Total:	230,630
715.000 FICA	14,210	15,760	14,830	17,650	7.65% of salaries and wages	
716.000 MEDICAL CARE & PHYSICALS	0	100	0	100		
718.000 PENSION	17,390	19,690	18,880	22,150	10% of wages and salaries (Excluding overtime & insurance opt out)	
719.000 HEALTH INSURANCE	20,950	22,450	22,200	23,310	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	2,670	2,670	2,590	2,530	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	1,620	1,750	1,650	1,750	Short and long term - 0% increase	
719.300 LIFE INSURANCE	250	250	250	250	\$30,000 coverage for 3 employees	
719.700 EMPLOYEE ASSISTANCE PROGRAM	50	100	50	60	3 FTE's @ \$20	
721.000 WORKERS COMP INSURANCE	580	1,140	870	960	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	2,840	3,000	2,840	3,000	Based upon current level of activity	
801.001 BANK FEES	6,190	7,000	4,830	14,500	Bank Fees Less Credit Card Rebate	5,500
					Credit Card Processing Fees for Boat Launch Ticket Machine	1,200
					Credit Card Processing Fees for Invoice Cloud	7,800
					Justification Items Total:	14,500
802.000 CONFERENCES, DUES, SUB'S	610	3,570	1,500	3,120	Dues for MGFOA and GFOA	300
					GFOA annual update	200
					Books & Publications - Payroll update	300
					Training for Finance Clerk	500
					Training for Acctg Assistant	500
					Payroll class update	200
					Fall MGFOA conference (\$300) & lodging (\$450)	750
					MGFOA spring conference	220
					Per diems	100
					Chamber meetings	50
					Justification Items Total:	3,120
803.000 CONTRACTED SERVICES	0	300	0	0		
861.000 TRAVEL & MILEAGE	0	200	0	100	Based upon current level of activity	
900.000 PRINTING & PUBLISHING	0	50	0	50		
936.000 EQUIPMENT MAINTENANCE	0	150	0	150	Repair of printers and other office machines	
956.000 MISCELLANEOUS EXPENSE	50	200	0	100	Miscellaneous accounting expenses	
965.000 EQUIPMENT PURCHASES	930	100	0	100		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 191 FINANCE
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
	251,560	284,510	264,850	320,510		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 215 CLERK
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	24,110	29,980	26,220	33,070	Clerk - Wage established at \$24,449 Deputy Clerk - 104 hours @ \$30.48/hr Elections Assistant - 208 Hours @ \$19.33/hr (8 hrs bi-weekly) Overtime - 20 hours Allocation of Information Technology Wages	24,450 3,170 4,030 920 500
Justification Items Total:						33,070
707.000 COMM MEETING & CONF PAY	250	300	30	300		
708.000 INTERNET	600	600	550	600	\$50/month	
715.000 FICA	1,910	2,370	2,050	2,600	7.65% of salaries and wages	
718.000 PENSION	50	280	100	320	10% of Deputy Clerk's Wages	
719.000 HEALTH INSURANCE	80	650	190	470	5% of Deputy Clerk's Benefits	
719.100 DENTAL INSURANCE	10	50	10	30	5% of Deputy Clerk's Benefits	
719.200 DISABILITY INSURANCE	0	30	10	30	5% of Deputy Clerk's Benefits	
719.300 LIFE INSURANCE	0	10	0	10	5% of Deputy Clerk's Benefits	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	30	20	20	One employee	
721.000 WORKERS COMP INSURANCE	130	280	250	240	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	1,430	2,220	2,010	2,000	New voter ID cards/Master cards, postage for voter ID cards, new voter ID file	
802.000 CONFERENCES, DUES, SUB'S	280	1,200	250	3,200	WMRCA Workshops (Clerk & Deputy Clerk) 2 @ \$10 x 2 MAMC Annual Conference (Clerk & Deputy Clerk) MTA annual conference Miscellaneous Conferences (Clerk & Deputy Clerk) MAMC Dues (Clerk & Deputy Clerk) \$60 x 2 OCCA Dues (Clerk & Deputy Clerk) 6 mtgs @ \$10 x 2	40 1,500 1,200 220 120 120
Justification Items Total:						3,200
861.000 TRAVEL & MILEAGE	0	400	160	400	Off-site conferences/meetings	
956.000 MISCELLANEOUS EXPENSE	0	50	80	100		
965.000 EQUIPMENT PURCHASES	0	100	0	0	None anticipated	
	28,870	38,550	31,930	43,390		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 247 BOARD OF REVIEW
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	2,400	2,590	1,940	2,600	Approximately 80 hours for three members @ \$34.94/hour - minimum of \$60 per meeting (Includes March, July and December Meetings)	
715.000 FICA	180	200	150	240	7.65% of all wages	
802.000 CONFERENCES, DUES, SUB'S	10	300	100	500	Continuing Ed classes/webinars required credits every 2 years	
	2,590	3,090	2,190	3,340		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 253 TREASURER
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	22,670	29,770	27,520	32,310	Treasurer - Wage established @ \$23,577	23,580
					Deputy Treasurer - 260 hours @ \$ 32.92	8,560
					Allocation of Information Technology Wages	170
					Justification Items Total:	32,310
707.000 COMM MEETING & CONF PAY	570	800	80	500	Based upon current level of activity	
708.000 INTERNET	600	600	550	600	\$50/mo.	
715.000 FICA	1,810	2,390	2,120	2,570	7.65% of salary	
718.000 PENSION	770	800	760	860	10% of Deputy Treasurer	
719.000 HEALTH INSURANCE	1,760	2,430	1,570	2,560	12% of Deputy Treasurer benefits	
719.100 DENTAL INSURANCE	190	220	160	210	12% of Deputy Treasurer benefits	
719.200 DISABILITY INSURANCE	60	70	50	70	12% of Deputy Treasurer benefits	
719.300 LIFE INSURANCE	10	10	10	10	12% of Deputy Treasurer benefits	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	40	20	20	1 employee	
721.000 WORKERS COMP INSURANCE	120	280	250	240	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	6,220	5,600	6,040	7,000	Postage expenses for tax bills. (Need to go out First class mail)	
801.000 LEGAL AND PROFESSIONAL FEES	390	500	0	200		
802.000 CONFERENCES, DUES, SUB'S	940	2,500	200	1,750	MTA and MMTA dues (Deputy Treasurer & Finance Director)	250
					MMTA Winter Workshop (1 attendee)	400
					MMTA Fall Conference (2 attendees)	1,000
					MTA Training/Webinars	100
					Justification Items Total:	1,750
861.000 TRAVEL & MILEAGE	0	250	0	250	Based on current level of activity	
900.000 PRINTING & PUBLISHING	3,600	3,500	2,410	5,000	Printing of summer & winter tax bills & delinquent tax notices and inserts	
	39,730	49,760	41,740	54,150		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 257 ASSESSOR/EQUALIZATION DEPARTMENT
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	72,720	77,880	73,990	88,550	Assessor's salary - \$87,111 plus cell phone stipend of \$600	87,720
					Allocation of Information Technology Wages	830
Justification Items Total:						88,550
702.400 STAFF SALARIES	64,610	8,730	8,720	0	Changed to contract employee in 2022	
715.000 FICA	10,020	6,630	6,150	6,780	7.65% of wages and salaries	
716.000 MEDICAL CARE & PHYSICALS	100	100	0	100		
718.000 PENSION	13,380	7,800	7,600	8,720	10% of full-time salary & wages, excluding insurance opt out & overtime	
719.000 HEALTH INSURANCE	37,870	19,760	19,730	17,930	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	2,470	1,630	1,620	1,450	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	1,060	600	590	490	Short and long term - 0% increase	
719.300 LIFE INSURANCE	130	110	100	80	\$30,000 coverage for 1 full time employees	
719.700 EMPLOYEE ASSISTANCE PROGRAM	40	80	40	20	1 employee @ \$20	
721.000 WORKERS COMP INSURANCE	940	760	580	600	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	4,430	5,500	5,330	6,000	Postage for mailing assessment notices, copy costs and other supplies	
741.000 UNIFORM EXPENSE	0	600	510	200	Clothing for field work	
801.000 LEGAL AND PROFESSIONAL FEES	20	500	580	6,500	Appeals; Wal-Mart, Dollar General, Swan Bravo	
802.000 CONFERENCES, DUES, SUB'S	960	3,640	1,860	2,900	Continuing education classes for renewal of certifications	1,000
					Dues IAAO, MAA, Ottawa County Assessors & Misc associations	550
					State Annual Certification fees - 2 employees @ \$175	350
					Annual assessor's conference, lodging and meals for 1 employee	1,000
Justification Items Total:						2,900
803.000 CONTRACTED SERVICES	0	68,850	49,170	70,000	Property Assessment Solutions	
861.000 TRAVEL & MILEAGE	220	400	0	100	Miscellaneous travel expenses when Township vehicle is not available	
862.000 VEHICLE MAINTENANCE & REPAIR	790	500	340	750	General vehicle maintenance for one van	
863.000 FUEL EXPENSE	60	300	120	300	Gasoline costs for one van	
900.000 PRINTING & PUBLISHING	2,230	3,000	4,360	3,000	Contract for printing assessing notices & notice insert	
936.000 EQUIPMENT MAINTENANCE	0	100	0	100	Repairs of printers and other office machines	
956.000 MISCELLANEOUS EXPENSE	10	100	20	100		
965.000 EQUIPMENT PURCHASES	200	5,520	5,260	250	Replacement of broken equipment if needed	
971.000 CAPTIAL OUTLAY	0	21,690	21,690	0	None anticipated	
	212,260	234,780	208,360	214,920		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 262 ELECTIONS
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	16,200	85,010	81,740	42,620	Deputy Clerk 520 Hrs @ \$30.48/hr Elections Assistants (8hrs/wk + 480 during elections) @ \$19.33/hr Election Inspectors - (\$8,300 May) Deputy Clerk Overtime - 25 hours	15,850 17,320 8,300 1,150
Justification Items Total:						42,620
707.000 COMM MEETING & CONF PAY	170	400	370	100	1 election @ 2 trustees (1 X \$49.45 X 2) + extra mtg for combining precincts	
715.000 FICA	710	4,340	3,580	2,640	7.65% of compensation (Deputy Clerk and Elections Assistants only)	
716.000 MEDICAL CARE & PHYSICALS	0	100	0	100		
718.000 PENSION	420	1,700	1,260	1,590	10% of Deputy clerk's wages, excluding overtime	
719.000 HEALTH INSURANCE	690	2,570	2,020	2,350	25% of Deputy Clerk's Benefits	
719.100 DENTAL INSURANCE	30	610	120	120	25% of Deputy Clerk's Benefits	
719.200 DISABILITY INSURANCE	30	310	130	120	25% of Deputy Clerk's Benefits	
719.300 LIFE INSURANCE	10	60	20	20	25% of Deputy Clerk's Benefits	
719.700 EMPLOYEE ASSISTANCE PROGRAM	0	30	0	20		
720.000 UNEMPLOYMENT INSURANCE EXPENSE	0	1,380	1,380	500	Seasonal Election Workers	
721.000 WORKERS COMP INSURANCE	100	60	50	60	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	5,410	29,850	25,810	6,860	Postage for AV Ballots (7,000 x \$.57 x election) Election Inspector & Church mailings Plastic covering in case of rain for precincts AV Postcards - thru PSI - (7,000 x \$.02/ea x 1 election) "I voted" stickers/pens (3,000 x \$.01/ea x 1 election) Misc Copies	3,990 100 100 140 30 500 2,000
Justification Items Total:						6,860
803.000 CONTRACTED SERVICES	0	1,800	910	800	Mark test ballots (1 x \$500) Monthly shredding service - Shred Hub	500 300
Justification Items Total:						800
861.000 TRAVEL & MILEAGE	0	1,050	810	250	Based on 1 Election	
900.000 PRINTING & PUBLISHING	3,290	4,000	3,780	3,500	Election Publishing - 1 Election	
936.000 EQUIPMENT MAINTENANCE	3,650	1,820	0	1,820	Testing and setup for election equipment (amt/yr from 2019-2027 per County)	
941.000 BUILDING RENTAL	700	2,100	1,400	700	Hope Reformed Church (1 x \$300) Lakeshore Baptist Church (1 x \$200) Watermark Church (1 x \$200)	300 200 200
Justification Items Total:						700
956.000 MISCELLANEOUS EXPENSE	1,070	3,020	3,010	510	Election Inspectors lunches, dinner, beverage (400 x 1 election) Cell phone use (\$15 x 7) X 1	400 110
Justification Items Total:						510

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 262 ELECTIONS
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
965.000 EQUIPMENT PURCHASES	0	5,000	4,620	0	None anticipated	
	<u>32,480</u>	<u>145,210</u>	<u>131,010</u>	<u>64,680</u>		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 265 BUILDING & GROUNDS
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	37,360	37,270	34,390	42,710	Director - Salary of \$107,452 (10%) Assistant Director - Salary of \$95,131 (10%) Coordinator - 104 hrs @ \$32.12/hr (5%) Crew Leader - 208 hrs @ \$34.98/hr (10%) Summer Help - 600 hrs @ \$17.06/hr	10,750 9,190 3,400 7,210 12,160
					Justification Items Total:	42,710
715.000 FICA	2,790	2,780	2,540	3,330	7.65% of all salaries	
718.000 PENSION	3,060	3,170	2,690	3,040	10% of salaries for full-time employees, excludes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	2,840	6,120	5,770	3,280	Blue Care Network, includes HSA deposit	
719.100 DENTAL INSURANCE	230	460	490	350	Delta Dental	
719.200 DISABILITY INSURANCE	230	290	290	260	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	20	20	40	30	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	40	20	30	1 full-time employee	
721.000 WORKERS COMP INSURANCE	940	680	660	710	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	30	100	80	100	Office supplies	
741.000 UNIFORM EXPENSE	0	400	0	400	Clothing allowance/replacement for 1 full-time employee	
801.000 LEGAL AND PROFESSIONAL FEES	0	1,000	0	200	Professional services such as legal and consulting	
803.000 CONTRACTED SERVICES	14,120	14,900	12,650	14,900	Basic cleaning services Additional cleaning services (additional carpet, spot cleaning, windows, etc.) Republic Services (garbage service & office paper recycle) Pest control	9,100 1,500 3,550 750
					Justification Items Total:	14,900
817.000 MISS DIG SERVICES	820	900	960	1,000	Fiber connection	
850.000 TELEPHONE EXPENSE	6,590	6,260	4,720	4,840	See telephone/internet worksheet (Includes all general fund expense)	
863.000 FUEL EXPENSE	1,300	2,000	1,130	1,500	Fuel for plow truck, lawn equipment, etc.	
921.000 ELECTRIC	36,730	33,700	31,010	33,500	Paid to Consumer's Power for electric usage	
922.000 GAS	4,260	6,300	5,660	6,300	Paid to Michigan Gas Utilities for natural gas usage	
923.000 WATER EXPENSE	4,780	5,600	3,020	5,000	Paid to Grand Haven Township for water usage	
924.000 WASTEWATER EXPENSE	220	220	180	220	Paid to Grand Haven Township for waste water processing	
930.000 MAINTENANCE AND REPAIR OF B&G	32,280	29,570	30,570	35,530	Maintenance and repair materials including light bulbs, cleaning supplies, replacement building materials, paint, etc. Heating and electrical contractors for maintenance & misc. work as needed Fertilizer Mat cleaning Landscape replacement Powerwash Admin. building Soil test to determine new fertilizer specs Turf renovation around grounds Paint parking lot lines and directional markings	13,500 6,000 500 730 4,000 3,000 500 2,000 1,300

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 265 BUILDING & GROUNDS
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Add security cameras to back yard and fuel area	4,000
					Justification Items Total:	35,530
936.000 EQUIPMENT MAINTENANCE	4,730	7,700	5,590	7,500	Postage machine lease & maintenance - \$450/qtr & supplies - \$500	2,300
					Generator maintenance	1,200
					Maintenance of hoist, mowers, forklift and various equipment	4,000
					Justification Items Total:	7,500
936.300 AUTOMOTIVE MAINTENANCE	1,430	2,000	170	2,000	Maintenance of truck	
956.000 MISCELLANEOUS EXPENSE	0	500	270	500	Miscellaneous expenditures not covered by other line items	
965.000 EQUIPMENT PURCHASES	120	300	20	300	Miscellaneous tools & equipment	
971.000 CAPTIAL OUTLAY	106,890	30,070	31,440	0	None anticipated	
971.250 CAPITAL OUTLY - PROF FEES	1,830	0	0	0	None anticipated	
	263,620	192,350	174,360	167,530		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 371 COMMUNITY DEVELOPMENT
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	329,700	352,460	329,190	401,360	Senior Planner @ \$34.74/hr plus cell phone stipend of \$600 Building Official @ \$43.34/hr Building Inspector @ \$40.11/hr Associate Planner @ \$32.18/hr Sick Time Reimbursement (est 80 hrs) Overtime - 160 hrs (20 hrs - Senior Planner; 50 hrs - Official; 20 hrs - Inspector; 50 hrs - Assoc Planner; 20 hrs - Admin Asst) Ordinance Enforcement Officer - 1508 hrs @ \$30.48/hr Community Development Admin Asst - 1040 @ \$27.64/hr Allocation of Information Technology Wages	72,860 90,150 83,430 66,930 3,470 8,480 45,960 28,750 1,330
Justification Items Total:						401,360
707.000 COMM MEETING & CONF PAY	0	250	0	270	Construction Board of Appeals (1 mtg: Chair @ \$63.58; 4 Members @ \$49.45 each)	
715.000 FICA	24,590	26,560	24,390	30,710	7.65% of Total Salaries and Wages (Including Overtime)	
716.000 MEDICAL CARE & PHYSICALS	100	100	0	100	Workplace Health	
718.000 PENSION	32,110	30,920	29,240	38,750	10% of Salaries & Wages (Excluding Sick Leave Reimbursement and Overtime for FTE's)	
719.000 HEALTH INSURANCE	48,130	51,350	50,720	54,500	Blue Care Network - Includes HSA Deposit	
719.100 DENTAL INSURANCE	4,700	4,960	4,570	4,450	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	2,700	2,810	2,590	2,810	Long & Short Term Coverage - 0% increase	
719.300 LIFE INSURANCE	370	380	370	380	\$30,000 per FTE	
719.700 EMPLOYEE ASSISTANCE PROGRAM	850	200	100	100		
721.000 WORKERS COMP INSURANCE	1,690	1,650	1,490	1,440	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	5,200	6,500	5,940	6,000	Copies, Office Supplies, Postage, Printer Cartridges, etc.	
741.000 UNIFORM EXPENSE	290	750	40	300	Replacement Clothing	
801.000 LEGAL AND PROFESSIONAL FEES	3,120	16,000	10,670	8,000	Legal Consultation (Dickinson Wright), Consulting for Planning/Zoning/Bldg/Code Enf	
802.000 CONFERENCES, DUES, SUB'S	4,220	7,850	5,950	6,390	Spring & Fall Code Officials Conference (Lodging, Travel, Per Diems) Metro Annual Dues @ \$125 each Metro Mid-Winter Conference @ \$100 each Code Officials Conference of Michigan (COCM) Dues @ \$50 each International Code Council (ICC) Membership Dues APA & MAP Membership Dues (Senior Planner @ \$600; Assoc Planner @ \$350) Planning Michigan Conference x2 Misc Planning Conferences/Meetings MCAD Membership Dues (Online Code Book Library) Misc Books	1,500 270 200 100 120 950 1,500 500 750 500
Justification Items Total:						6,390
806.000 ELECTRICAL INSPECTIONS	35,050	39,560	34,750	38,100	About 72% of Projected Fees	
807.000 PLUMBING INSPECTIONS	21,190	24,280	21,000	21,600	About 72% of Projected Fees	
807.100 MECHANICAL INSPECTIONS	43,580	46,320	41,020	46,000	About 72% of Projected Fees	
826.000 PROPERTY & LIABILITY INSURANCE	920	1,090	1,100	1,390	Property and Liability Insurance (Effective Nov 1st)	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 371 COMMUNITY DEVELOPMENT
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
861.000 TRAVEL & MILEAGE	250	1,500	1,410	750	Mileage for Travel with Personal Vehicles (Com Dev & Assess = 7 staff w/ 3 vehicles)	100
					Mileage for Travel to/from Spring Lake Village per Contract	650
					Justification Items Total:	750
862.000 VEHICLE MAINTENANCE & REPAIR	210	2,250	310	2,300	General Vehicle Maintenance (2017 & 2020 Durgano's)	
863.000 FUEL EXPENSE	2,030	2,800	2,860	3,100	Based Upon Current Level of Activity	
900.000 PRINTING & PUBLISHING	800	50	0	50		
956.000 MISCELLANEOUS EXPENSE	220	500	250	500	Miscellaneous Expense	200
					Builders Forum (2)	300
					Justification Items Total:	500
965.000 EQUIPMENT PURCHASES	390	1,500	620	500	Miscellaneous Equipment	
	562,410	622,590	568,580	669,850		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 445 DRAINS - PUBLIC BENEFIT
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
801.000	LEGAL AND PROFESSIONAL FEES	0	4,000	0	2,000	Orphan drain project	
939.000	REPAIRS & MAINT - DRAINS AT LARGE	0	77,630	77,620	137,040	Beechtree	63,890
						Mercury Drive	28,450
						Vincent	8,190
						Kolberg	5,180
						Schroeder	4,780
						VanDoorne	3,650
						Little Pigeon	4,130
						9 Smaller Drains	18,770
						Justification Items Total:	137,040
		<u>0</u>	<u>81,630</u>	<u>77,620</u>	<u>139,040</u>		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 446 ROAD CONSTRUCTION
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
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GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 448 STREET LIGHTING
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
920.000 LIGHT DISTRICTS	133,040	135,610	113,050	130,210	This line item is not totally covered by SAD revenues since the General Fund pays for the lights at major intersections Shared Street Lights with Robinson Township	129,960 250
					Justification Items Total:	130,210
921.000 ELECTRIC	710	720	710	800	School speed signs at Peach Plains & Rosy Mound	
930.000 MAINTENANCE AND REPAIR	0	1,500	1,610	1,500	Repairs to school speed signs	
	133,750	137,830	115,370	132,510		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 528 WASTE COLLECTION
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
831.000 YARD WASTE	10,600	13,700	6,300	14,900	Leaf collection contract (Valid thru 2024)	4,500
					Leaf collection - 6 weeks fall	7,400
					Leaf collection - 2 weeks spring	3,000
					Justification Items Total:	14,900
	10,600	13,700	6,300	14,900		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 567 CEMETERY
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	86,340	92,450	86,020	102,520	Director - Salary of \$107,452 (2%) Assistant Director - Salary of \$95,131 (10%) Coordinator - 624 hrs @ \$32.12/hr (30%) Crew Leader - 104 hrs @ \$34.68/hr (5%) Public Services Worker - 2080 hrs @ \$30.48/hr	2,150 9,190 20,430 3,600 67,150
Justification Items Total:						102,520
715.000 FICA	6,410	7,040	6,410	7,940	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	0	0	30	100	Med center treatment as necessary	
718.000 PENSION	8,110	8,700	8,320	9,830	10% of base salaries for full-time employees, excludes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	23,760	25,760	25,680	29,320	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,240	1,290	1,230	1,250	Delta Dental	
719.200 DISABILITY INSURANCE	710	770	730	820	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	120	120	120	130	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	40	20	30	1 full time employee	
721.000 WORKERS COMP INSURANCE	770	770	590	770	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	120	200	230	200	Supplies for O & M of the cemeteries	
741.000 UNIFORM EXPENSE	1,050	1,510	1,100	1,550	Uniform cleaning for 1 full time employee Clothing allowance/replacement for 1 full-time employee Prescription safety glasses	750 400 400
Justification Items Total:						1,550
801.000 LEGAL AND PROFESSIONAL FEES	0	3,500	3,410	500	Professional services such as legal, engineering and consulting	
808.100 CEMETERY CONTRACT EXPENSES	2,840	9,000	11,310	9,000	Vaults, memorials and urns owed to contract holders	
863.000 FUEL EXPENSE	1,980	2,600	2,720	2,500	Fuel for truck, lawn equipment, etc.	
921.000 ELECTRIC	2,250	2,450	2,250	2,400	Paid to Consumers Energy for electric usage - sprinkling and lights	
922.000 GAS	780	750	760	900	Paid to Michigan Gas Utilities for gas usage	
923.000 WATER EXPENSE	6,570	8,000	7,450	7,500	Paid to Grand Haven Township for water usage	
930.000 MAINTENANCE AND REPAIR OF B&G	4,150	16,700	17,010	10,000	Materials for maintenance and up keep of physical structures such as buildings, water system, roadways and grave sites Iron sequestration chemicals Add apron to driveway at Historic Cemetery (carryover) Paint Lakeshore Cemetery building doors	4,000 2,000 3,000 1,000
Justification Items Total:						10,000
931.000 FERTILIZER EXPENSE	4,380	4,550	4,670	4,920	Historic Cemetery - 4 applications Lakeshore Cemetery - 4 applications	2,000 2,920
Justification Items Total:						4,920
936.000 EQUIPMENT MAINTENANCE	5,750	6,000	2,540	6,000	Maintenance of lawn mowers, trimmers, misc. wheels, grease, blades, etc.	
936.300 AUTOMOTIVE MAINTENANCE	380	1,000	60	1,000	Maintenance of truck	
940.000 EQUIPMENT RENTAL	0	100	0	100	Rental of miscellaneous items for maintenance in the cemeteries	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 567 CEMETERY
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
956.000 MISCELLANEOUS EXPENSE	0	100	40	100	Miscellaneous expenditures not covered by other line items	
965.000 EQUIPMENT PURCHASES	50	500	130	900	Miscellaneous tools & equipment Vacuum cleaner	500 400
					Justification Items Total:	900
971.000 CAPTIAL OUTLAY	0	0	0	10,000	Replacement - Historic Cemetery sign Replacement - Lakeshore Cemetery sign	5,000 5,000
					Justification Items Total:	10,000
	<u>157,780</u>	<u>193,900</u>	<u>182,830</u>	<u>210,280</u>		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 701 PLANNING COMMISSION
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	10,740	10,800	7,510	11,670	Chair: 15 Meetings @ \$98.91 each 8 Members: 15 Meetings @ \$84.77 each	1,490 10,180
					Justification Items Total:	11,670
707.000 COMM MEETING & CONF PAY	500	500	0	500	Conference Pay (\$12/hr, \$48/half-day, and \$96/day - Structured Fee Schedule)	
715.000 FICA	860	870	570	940	7.65% of Total Salaries	
801.000 LEGAL AND PROFESSIONAL FEES	12,180	10,000	2,590	5,000	Legal Costs	
802.000 CONFERENCES, DUES, SUB'S	1,960	2,000	260	2,000	Various Subscriptions & Other Training	
861.000 TRAVEL & MILEAGE	0	150	0	200	Mileage for Travel with Personal Vehicles	
	26,240	24,320	10,930	20,310		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 702 ZONING BOARD OF APPEALS
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	1,520	2,650	1,910	1,760	Chair: 4 Meetings @ \$84.77 each 5 Members: 4 Meetings @ \$70.65 each	340 1,420
					Justification Items Total:	1,760
707.000 COMM MEETING & CONF PAY	80	250	0	250	Conference Pay (\$12/hr, \$48/half-day, and \$96/day - Structured Fee Schedule)	
715.000 FICA	120	210	150	130	7.65% of Total Salaries	
801.000 LEGAL AND PROFESSIONAL FEES	1,090	1,000	740	500	Legal Costs (Escrows now required with application)	
802.000 CONFERENCES, DUES, SUB'S	300	250	0	750	Various Subscriptions and Other Training	
861.000 TRAVEL & MILEAGE	0	100	0	100	Mileage for Travel with Personal Vehicles	
	3,110	4,460	2,800	3,490		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 751 PARKS AND RECREATION
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	104,080	166,580	151,780	203,580	Director - Salary of \$107,452 (20%) Assistant Director - Salary of \$95,131 (15%) Coordinator - 208 hrs @ \$32.12/hr (10%) New Employee - 1733 hrs @ \$30.93/hr (10 months) Public Services Worker - 2080 hrs @ \$28.51/hr 2 - Summer Help - 600 hrs @ \$14.79/hr Summer Help - 600 hrs @ \$17.06/hr Overtime - 75 hrs for each summer employee Gatekeeper Allocation of Information Technology Wages	21,490 13,780 6,810 55,930 61,440 8,870 20,470 5,500 8,960 330
Justification Items Total:						203,580
706.000 AREA WIDE RECREATION	52,590	52,680	52,670	54,100	Anticipated contract amount contributed to NORA for recreation activities	
707.000 COMM MEETING & CONF PAY	760	1,180	1,080	1,280	6 Parks & Recreation Committee Members for attendance at 6 meetings @ \$32.71/hr	
715.000 FICA	7,930	13,010	11,490	15,740	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	710	830	820	1,000	Pre-employment physicals & med-center treatment as necessary	
718.000 PENSION	5,640	11,280	10,140	15,460	10% of salaries for full-time employees (Excludes sick leave reimbursement & overtime)	
719.000 HEALTH INSURANCE	7,740	23,000	21,700	25,370	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	670	2,030	1,900	2,320	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	490	1,040	1,010	1,310	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	90	180	170	190	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	130	130	130	140	2 full-time employees, 5 part-time	
721.000 WORKERS COMP INSURANCE	2,360	2,160	2,150	3,270	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	750	1,200	170	1,000	Miscellaneous office supplies including boat launch passes	
741.000 UNIFORM EXPENSE	3,490	3,550	2,620	6,780	Clothing allowance/replacement - 2 full-time = \$800 & 4 part-time = \$1200 Uniform cleaning for 2 full-time employees T-shirts for 4 part time employees Safety gear such as vests, gloves, glasses Safety glasses	2,000 1,500 480 2,000 800
Justification Items Total:						6,780
801.000 LEGAL AND PROFESSIONAL FEES	6,030	9,000	12,110	6,000	Professional services such as legal, engineering, and consulting	
802.000 CONFERENCES, DUES, SUB'S	0	0	150	600	MParks Conference	
826.000 PROPERTY & LIABILITY INSURANCE	4,090	4,800	4,860	6,130	Property and Liability Insurance (Effective Nov 1st)	
861.000 TRAVEL & MILEAGE	3,570	3,600	3,550	4,500	Mileage for Gate Keeper based on \$250 per pay period	
863.000 FUEL EXPENSE	7,460	9,250	8,510	10,000	Fuel for trucks, tractors, mowers, trimmers, chain saws, etc.	
870.000 ROAD SIGNS	100	750	750	500	Miscellaneous signs and posts & replacement for vandalism	
900.000 PRINTING & PUBLISHING	580	500	250	500	Employment ads	
921.000 ELECTRIC EXPENSE	9,980	9,800	8,820	14,800	Electrical usage for lights, pumps, etc.	
923.000 WATER EXPENSE	3,660	3,550	2,650	10,620	Water usage in parks	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 751 PARKS AND RECREATION
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
930.000 MAINTENANCE AND REPAIR OF B&G	92,050	89,500	71,710	60,000	Maintenance and upkeep of buildings, playground equipments, picnic tables, etc. - including vandalism	12,000
					Paper products, cleaning supplies, garbage service, etc.	5,800
					Trail marker maintenance	500
					Pottawattomie dock removal/reinstall (annual)	2,500
					Add bark to all park play areas	3,000
					No wake bouy removal/install (3)	2,400
					Tree removal in parks	7,000
					Stone dust for Mercury & Hofma ball fields	2,500
					Powerwash Pottawattomie & Hofma Park bathrooms and storage bldgs	3,000
					Add ADA sidewalk in Hofma Park from bathrooms to playground to shelter	6,000
					Add irrigation at Pottawattomie - North side of parking lot	4,500
					Remove warning track at Hofma Park	5,000
					Kayak launch maintenance	1,000
					Pump septic tanks at Hofma Park, Hofma Preserve and boat launch	1,800
					Replace vices on work bench	1,000
					Repair edging around sand playground at Pottawattomie	2,000
					Justification Items Total:	60,000
931.000 FERTILIZER EXPENSE	4,990	5,000	4,990	6,500	Fertilizer for softball diamonds, soccer fields, and general park areas	5,500
					Soil test 4 parks and boat launch to determine new fertilizer specs	1,000
					Justification Items Total:	6,500
932.200 BUCHANAN ACCESS	0	7,900	7,900	4,350	Garbage containers, repair/replacement of sign, fencing, etc.	1,000
					Beach Attendant \$14.79/hr (100%), including workers comp and FICA	3,310
					Beach Attendant shirts	40
					Justification Items Total:	4,350
936.000 EQUIPMENT MAINTENANCE	13,260	17,500	15,040	17,000	Maintenance of tractors, mowers, trimmers, chainsaws, etc.	14,000
					Redeck trailer (2)	3,000
					Justification Items Total:	17,000
936.300 AUTOMOTIVE MAINTENANCE	2,370	2,000	1,630	2,200	Maintenance/repair of trucks including tires, tune-ups, etc.	1,000
					Tires for 1 truck	1,200
					Justification Items Total:	2,200
940.000 EQUIPMENT RENTAL	0	400	0	400	Rental of miscellaneous items for maintenance of the parks	
956.000 MISCELLANEOUS EXPENSE	50	800	700	300	Miscellaneous expenditures not covered by other line items	
965.000 EQUIPMENT PURCHASES	1,120	7,950	5,550	6,500	Miscellaneous tools & equipment	2,000
					Impact wrench	750
					Hedger	650
					Oil drainer	500

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 751 PARKS AND RECREATION
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Tools for Johnson	1,000
					Tools for new employee	1,600
					Justification Items Total:	6,500
971.000 CAPTIAL OUTLAY	568,110	116,570	35,120	205,000	Trail head kiosk - 168th Hofma Preserve entrance	9,000
					New signs - Hofma Park and Hofma Preserve	30,000
					Truck - new employee	40,000
					Toro lawn mower	45,000
					Toro field dresser	15,000
					Toro MDX yard cart	13,000
					New Rider striper	16,000
					Toro Grand Stand mower	16,000
					Stand up blower	13,000
					Trailer	8,000
					Justification Items Total:	205,000
971.250 CAPITAL OUTLY - PROF FEES	40,950	21,000	20,510	0	None anticipated	
	945,800	588,720	462,630	687,440		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 101 GENERAL FUND
DEPARTMENT: 966 APPROPRIATION TRANSFERS
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
995.204 OP TRANSFER OUT - TRANSP FUND	564,960	500,000	500,000	500,000	For Street Maintenance	
995.370 OP TRANSFER OUT - TWP BLDG DEBT	132,070	0	0	0	Expired in 2021	
995.408 OP TRANSFER OUT - PATHWAY FUND	0	525,000	525,000	120,000	For Pathway Maintenance	
995.410 OP TRANSFER OUT - PARKS CONSTRUCTIC	0	750,000	750,000	850,000		
995.645 OP TRANSFER OUT - IT FUND	142,440	193,150	193,140	239,110	See software expense & computer services spreadsheet	
995.737 OP TRANSFER OUT - OPEB FUND	15,720	16,800	16,800	5,400	3 Retirees	
	855,190	1,984,950	1,984,940	1,714,510		

Totals for Fund: 101 GENERAL FUND

Total Revenues:	4,537,110	5,286,300	4,574,350	4,649,990
Total Expenditures:	4,131,750	5,237,590	4,835,610	5,131,350
Net of Revenues/Expenditures:	405,360	48,710	(261,260)	(481,360)

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: **204 MUNICIPAL STREET FUND**
DEPARTMENT: **000**
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000 PROPERTY TAXES - REAL	789,520	793,490	793,510	837,530	Based upon a levy of .9408 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet	
412.000 PROPERTY TAXES-DELINQT PERS	590	500	190	500		
573.000 LOCAL COMMUNITY STABILIZATION SHARE	0	40,100	40,100	0	None anticipated	
614.000 VARIOUS FEES	1,590	1,430	1,490	1,500	Payment in lieu of taxes - Village at Rosy Mound	
665.000 INTEREST INCOME	10	5,500	5,140	6,000		
699.000 OPERATING TRANSFERS IN	564,960	500,000	500,000	500,000	General Fund monies	
699.285 OP TRANSFER IN - ARPA FUND	72,590	0	0	0		
	1,429,260	1,341,020	1,340,430	1,345,530		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 204 MUNICIPAL STREET FUND
DEPARTMENT: 446 ROAD CONSTRUCTION
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000 LEGAL AND PROFESSIONAL FEES	15,880	27,000	16,600	1,000		
803.300 CONTRACTED SERVICES - HARBOR TRANS	521,050	525,780	525,700	531,350	See estimated tax revenue sheet (Based on 0.60 mills)	
872.000 ROAD CONST DUST CONTROL	36,240	36,500	36,450	37,000		
873.400 STREET PAVING	246,770	1,140,000	1,076,540	963,500	Subdivision resurfacing, double chip & seal, etc...	
956.000 MISCELLANEOUS EXPENSE	0	500	0	500	Signs not covered by the OCRC	
	819,940	1,729,780	1,655,290	1,533,350		
Totals for Fund: 204 MUNICIPAL STREET FUND						
Total Revenues:	1,429,260	1,341,020	1,340,430	1,345,530		
Total Expenditures:	819,940	1,729,780	1,655,290	1,533,350		
Net of Revenues/Expenditures:	609,320	(388,760)	(314,860)	(187,820)		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 206 FIRE FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
402.000	PROPERTY TAXES - REAL	1,579,330	1,511,720	1,511,730	1,691,450	Based upon a levy of 1.9000 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet	
412.000	PROPERTY TAXES-DELINQT PERS	1,190	1,000	360	1,000	Amount based on projected activity	
528.000	FEDERAL GRANTS - OTHER	22,330	0	0	0	None anticipated	
573.000	LOCAL COMMUNITY STABILIZATION SHARE	0	27,910	27,900	0	None anticipated	
614.000	VARIOUS FEES	32,820	33,890	67,990	34,900	Payment in lieu of taxes - Health Pointe Payment in lieu of taxes - Village at Rosy Mound	32,000 2,900
Justification Items Total:						34,900	
614.100	HOUSE NUMBERING FEES	630	760	450	540	\$20 per address	
614.300	ADDRESS SIGN INCOME	190	500	440	500	Based on current level of activity	
635.000	PUBLIC EDUCATION FEES	0	500	0	500	CPR Training	
636.000	CHARGES FOR SERVICES	3,770	3,500	1,850	2,000	Blue card training for departments	
665.000	INTEREST INCOME	1,590	7,200	5,110	6,000		
673.000	SALE OF FIXED ASSETS	18,500	0	0	0	None anticipated	
674.000	PRIVATE CONTRIBUTIONS & DONATIONS	600	500	250	1,000	Open house and misc donations	
676.000	REIMBURSEMENTS	3,340	8,000	7,780	5,000	Insurance claims, etc...	
676.500	REIMBURSEMENTS - EE HEALTH INS CONT	2,510	2,400	2,040	2,400	Employee Contribution	
684.000	MISCELLANEOUS INCOME	0	100	190	100		
699.285	OP TRANSFER IN - ARPA FUND	145,190	0	0	0		
		1,811,990	1,597,980	1,626,090	1,745,390		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 206 FIRE FUND
DEPARTMENT: 336 FIRE DEPT EXPENSES
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	495,360	518,710	483,720	644,690	Chief Schrader (Plus insurance Opt out \$4,615)	112,070
					Captain Schweitzer (W/Medic)	86,910
					Lt. Marshall (W/Medic)	82,230
					Lt. Peterson (Plus Insurance Opt out \$4,615) (W/Medic)	81,570
					EO. Whitaker (Plus Insurance Opt out \$4,615 and cell phone stipend of \$600) (W/Medic)	72,260
					EO. Heuer (W/Medic) Plus cell phone stipend of \$600	58,400
					EO. Dilley (W/Medic) Plus cell phone stipend of \$600	65,550
					New Employee (W/Medic)	82,720
					Marshall sick bank payout	1,650
					Allocation of Information Technology Wages	1,330
					Justification Items Total:	644,690
702.100 OVERTIME	40,540	45,050	41,340	29,000	Schweitzer	6,500
					Marshall	4,000
					Peterson	4,500
					Whitaker	4,500
					Heuer	3,000
					Dilley	4,000
					New Employee	2,500
					Justification Items Total:	29,000
702.300 STANDBY SALARIES-FIRE DEPT.	78,180	104,420	95,350	103,800	See wage spreadsheet (Part Time Firefighter Station hours)	
703.000 OVERHEAD & SUPERVISION	63,420	67,740	67,740	74,160	See spreadsheet	
705.000 PART-TIME SALARIES - FIRE DEPT	42,230	51,760	46,570	52,100	See wage spreadsheet (Annual Run Pay)	
705.100 PART-TIME TRAINING	7,900	33,030	30,880	39,270	See Wage Spreadsheet	
715.000 FICA	49,520	56,460	52,250	67,790	7.65% of total salaries & wages	
716.000 MEDICAL CARE & PHYSICALS	4,550	6,280	900	13,380	New hire physicals (\$460 x3)	1,380
					Department Physicals for the whole department (\$300 x33)	12,000
					Justification Items Total:	13,380
717.000 DISABILITY INS-PART-TIME	3,880	3,910	3,810	4,290	Short & long term disability (Berends, Hendricks, Stuit)	
718.000 PENSION	41,700	50,330	43,830	62,500	10% of FT salaries & wages, excluding overtime and insurance opt outs	
719.000 HEALTH INSURANCE	68,170	63,120	61,390	88,060	Blue Care Network (3 employees waiving health care) - Includes HSA deposit	
					Schweitzer	17,060
					Marshall	23,600
					Heuer	12,900
					Dilley	13,790
					New Employee	23,600
					Justification Items Total:	90,950
719.100 DENTAL INSURANCE	8,370	6,830	6,680	6,900	Schweitzer	1,710

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 206 FIRE FUND
DEPARTMENT: 336 FIRE DEPT EXPENSES
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Marshall	1,710
					Heuer	900
					Dilley	900
					New Employee	1,710
					Justification Items Total:	6,930
719.200	DISABILITY INSURANCE	4,030	3,600	3,490	4,800	Short and long term disability - 0% increase
719.300	LIFE INSURANCE	2,190	2,460	2,430	2,650	Full-time employees - \$30,000, Part-time - \$15,000
719.700	EMPLOYEE ASSISTANCE PROGRAM	580	990	580	660	EAC
721.000	WORKERS COMP INSURANCE	19,110	18,860	18,760	20,040	Based on current rates
727.000	OFFICE SUPPLIES & POSTAGE	1,060	1,250	1,210	1,250	Based on current level of activity
730.000	MEDICAL SUPPLIES	12,530	11,300	5,730	11,300	Gloves, oxygen and other medical supplies,
						CPR Life bands and defib pads
						ALS Supplies
						6,300
						2,000
						3,000
						Justification Items Total:
						11,300
731.000	FIRE SUPPLIES	8,780	16,800	6,580	18,300	Boots, Gloves, and Hoods
						6,500
						Class A Foam
						3,400
						Fire Hose
						2,500
						Radio Headsets
						2,500
						Radio Holders
						1,800
						Fire Helmets
						1,600
						Justification Items Total:
						18,300
732.000	ADDRESS SIGN SUPPLIES	180	800	310	800	Supplies for making address signs, street signs
741.000	UNIFORM EXPENSE	7,660	9,000	8,060	8,500	Station Duty Uniforms/Boots/Coats (Replacement for FT & PT)
801.000	LEGAL AND PROFESSIONAL FEES	42,500	38,380	14,620	79,070	IAFF contract year
						10,000
						Christman Construction - Phase I
						10,690
						5 Bugle Design - Phase I
						16,380
						PFM Financial Advisors
						18,000
						Mika Meyers - Bond Counsel
						24,000
						Justification Items Total:
						79,070
801.001	BANK FEES	0	200	0	200	
802.000	CONFERENCES, DUES, SUB'S	19,030	21,670	20,210	26,970	Fire Academy
						1,200
						EMT
						Class (for two students to attend)
						4,300
						Fire Investigators, EMS I/C, and Inspector CEs
						4,500
						Blue Card Training (Command)
						2,800
						DUES:
						a) Ottawa County Fire Chiefs
						150
						b) Fire Inspectors
						200

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 206 FIRE FUND
DEPARTMENT: 336 FIRE DEPT EXPENSES
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					c) Fire Instructors	150
					d) Ottawa Medical Control	350
					e) State of Michigan Paramedic and EMT Lic.	500
					f) MI Fire Chief's Assoc.	120
					FDIC/Specialized Training Classes/National Fire Academy	4,000
					Fire Chief Conference	1,000
					Basic Trauma Life Support (Required for Medic)	2,300
					Peds Advanced Life Support (Required for Medic)	2,700
					Advanced Cardiac Life Support (Required for Medic)	2,700
					Justification Items Total:	26,970
802.500 EMPLOYEE TUITION REIMBURSEMENT	6,980	4,800	2,660	9,600	Dave Marshall	4,800
					Matt Schweitzer	4,800
					Justification Items Total:	9,600
803.000 CONTRACTED SERVICES	22,630	16,000	14,240	15,850	Generator Contract	1,600
					Fire Extinguishers	800
					Emergency Sirens	1,250
					Hazmat team contract	3,000
					Ladder Testing	1,500
					Auto Pulse service contract	1,400
					Liberty Pest	500
					SCBA Annual Maintenance	2,400
					Hose Testing	3,400
					Justification Items Total:	15,850
805.000 AUDIT SERVICES	1,990	1,990	1,990	2,040	15% of audit costs \$13,550	
812.000 IN-HOUSE TRAINING	710	1,200	900	2,350	Training props, materials, cars for extrication	1,500
					CPR Manikins	850
					Justification Items Total:	2,350
820.000 PUBLIC EDUCATION EXPENSE	0	1,000	780	500	CPR cards, books, testing materials	
826.000 PROPERTY & LIABILITY INSURANCE	16,350	18,530	19,390	23,680	Property and Liability Insurance (Effective Nov 1st)	
850.000 TELEPHONE EXPENSE	7,160	6,790	5,560	5,100	See telephone/internet spreadsheet	
861.000 TRAVEL & MILEAGE	30	250	0	150	Personal vehicle use on Township business	
862.000 VEHICLE MAINTENANCE & REPAIR	30,270	32,600	32,250	28,000	Annual maintenance, pump tests, PM	25,000
					1082 remove/install tracks seasonally	1,000
					Rear Brakes/Rear Wheel Seals on 1061	2,000
					Justification Items Total:	28,000
863.000 FUEL EXPENSE	9,550	16,700	13,150	14,200	Based on current level of activity	
900.000 PRINTING & PUBLISHING	630	600	0	750	Advertisement for FT or PT firefighters	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 206 FIRE FUND
DEPARTMENT: 336 FIRE DEPT EXPENSES
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
921.000 ELECTRIC	13,410	14,000	12,590	14,000	Paid to Consumers Power for electric usage	
922.000 GAS	5,420	8,600	7,220	10,000	Paid to Michigan Gas	
923.000 WATER EXPENSE	2,770	3,200	1,730	3,000	Paid to Grand Haven Township	
924.000 WASTEWATER EXPENSE	0	200	110	500	Paid to Grand Haven Township	
930.000 MAINTENANCE AND REPAIR OF B&G	9,850	15,100	9,190	10,500	Cleaning supplies, Household Supplies	5,000
					HVAC Maintenance, building repairs	5,500
					Justification Items Total:	10,500
936.000 EQUIPMENT MAINTENANCE	6,570	5,850	3,670	5,400	Radio and pager maintenance	1,000
					Fitness equipment maintenance (including preventative maintenance)	600
					Breathing air compressor service/testing	1,800
					Service on Zoll cardiac monitors	2,000
					Justification Items Total:	5,400
956.000 MISCELLANEOUS EXPENSE	4,720	6,200	4,860	6,600	Food for training & runs	1,200
					Licenses & Fees for Agency	1,200
					Charter cable	1,450
					Various expenses not covered in another line item	750
					Awards and Retirement- recognition night for the staff for 2023 accomplishments.	2,000
					Justification Items Total:	6,600
960.000 FIRE DEPT-PREVENTION & INSP	4,390	7,300	3,740	6,000	Fire prevention open house	4,000
					Educational materials	250
					Inspection materials	250
					911 Academy	1,500
					Justification Items Total:	6,000
965.000 EQUIPMENT PURCHASES	8,280	23,300	20,410	33,300	Two phones up for replacment	800
					4 sets of firefighting gear	21,000
					Misc Fire Tools	1,000
					Fitness Room Equipment	2,500
					Copy Machine Payoff	4,200
					Thermal Imaging Camera (Firefighting)	3,800
					Justification Items Total:	33,300
971.000 CAPTIAL OUTLAY	93,880	335,400	227,320	48,000	Finish installing flat bed, lights, and equipment on brush truck (1081)	
995.645 OP TRANSFER OUT - IT FUND	41,040	68,260	68,260	72,670	See software expense & computer services spreadsheet	
995.737 OP TRANSFER OUT - OPEB FUND	23,580	25,200	25,200	24,600	Per actuarial study - current employees and retirees	
	1,331,680	1,746,020	1,491,660	1,697,270		

Totals for Fund: 206 FIRE FUND

Total Revenues:	1,811,990	1,597,980	1,626,090	1,745,390
Total Expenditures:	1,331,680	1,746,020	1,491,660	1,697,270
Net of Revenues/Expenditures:	480,310	(148,040)	134,430	48,120

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 207 POLICE SERVICES SAD
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
427.000 COMMUNITY WIDE SPECIAL ASSESSMENT	462,590	485,570	485,200	518,200	0.55 mill levy (See estimated tax revenue sheet)	
614.000 VARIOUS FEES	960	830	860	890	Payment in lieu of taxes - Village at Rosy Mound	
657.100 COUNTY FINES & COSTS	48,360	40,000	32,700	40,000		
665.000 INTEREST INCOME	130	4,600	3,360	6,000		
676.000 REIMBURSEMENTS	0	100	0	0	Drug kits	
	512,040	531,100	522,120	565,090		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 207 POLICE SERVICES SAD
DEPARTMENT: 301 POLICE/SHERIFF
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
703.000 OVERHEAD & SUPERVISION	47,160	49,080	49,080	50,880	Rent, accounting, etc.	
801.000 LEGAL AND PROFESSIONAL FEES	3,800	4,000	3,230	3,000	Legal fees for queries & court	
801.001 BANK FEES	0	50	0	0		
803.000 CONTRACTED SERVICES	481,170	510,550	465,920	534,990	Contract costs with Ottawa Sheriff for 3.3 deputies (2/3 of schools' COPS Deputy is paid by Ottawa County & GHAPS) Additional Deputy for the summer months	487,700 47,290
Justification Items Total:						534,990
850.000 TELEPHONE EXPENSE	160	250	140	130	See telephone/internet spreadsheet	
862.000 VEHICLE MAINTENANCE & REPAIR	170	600	260	0	None anticipated (paid by OCSD)	
930.000 MAINTENANCE AND REPAIR OF B&G	850	1,000	160	500		
936.000 EQUIPMENT MAINTENANCE	60	500	120	500		
956.000 MISCELLANEOUS EXPENSE	50	1,500	440	1,500	Promotional Items/Trophies Drug testing kits Team 911 Academy	500 500 500
Justification Items Total:						1,500
971.000 CAPTIAL OUTLAY	0	0	0	25,000	Bathroom Remodel	
971.250 CAPITAL OUTLY - PROF FEES	500	0	0	2,500		
	533,920	567,530	519,350	619,000		
Totals for Fund: 207 POLICE SERVICES SAD						
Total Revenues:	512,040	531,100	522,120	565,090		
Total Expenditures:	533,920	567,530	519,350	619,000		
Net of Revenues/Expenditures:	(21,880)	(36,430)	2,770	(53,910)		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 248 DOWNTOWN DEVELOPMENT AUTHORITY
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.100 TAX INCREMENT REVENUES	0	723,220	723,220	768,600	FTE capture with 10.1806 mill levy on a \$75.22 million tax base (see estimated tax revenue worksheet)	
665.000 INTEREST INCOME	8,360	17,610	19,340	25,200		
676.000 REIMBURSEMENTS	30,200	154,000	153,710	164,080	State of MI for lost Personal Property Revenues	
	38,560	894,830	896,270	957,880		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 248 DOWNTOWN DEVELOPMENT AUTHORITY
DEPARTMENT: 000
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
703.000 OVERHEAD & SUPERVISION	66,120	15,660	15,660	4,140	See spreadsheet - Based upon previous year's activity	
801.000 LEGAL AND PROFESSIONAL FEES	12,050	25,000	14,500	12,000	Legal Fees	
805.000 AUDIT SERVICES	660	660	660	670	5% of \$13,250	
956.000 MISCELLANEOUS EXPENSE	210	500	120	500		
971.000 CAPTIAL OUTLAY	108,600	0	0	0	No projects planned	
971.250 CAPITAL OUTLY - PROF FEES	50,110	50,000	31,300	125,000	Engineering for water system extension - US 31	
	237,750	91,820	62,240	142,310		

Totals for Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY

Total Revenues:	38,560	894,830	896,270	957,880
Total Expenditures:	237,750	91,820	62,240	142,310
Net of Revenues/Expenditures:	(199,190)	803,010	834,030	815,570

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 285 AMERICAN RESCUE PLAN ACT FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
528.000 FEDERAL GRANTS - OTHER	332,480	0	0	0	None anticipated	
665.000 INTEREST INCOME	230	1,500	1,340	2,000		
	332,710	1,500	1,340	2,000		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 285 AMERICAN RESCUE PLAN ACT FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
995.000 OPERATING TRANSFERS OUT	332,480	0	0	0		
	<u>332,480</u>	<u>0</u>	<u>0</u>	<u>0</u>		

Totals for Fund: 285 AMERICAN RESCUE PLAN ACT FUND

Total Revenues:	332,710	1,500	1,340	2,000
Total Expenditures:	332,480	0	0	0
Net of Revenues/Expenditures:	230	1,500	1,340	2,000

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 308 DEBT SERVICE - PARK SYSTEM
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000 PROPERTY TAXES - REAL	0	362,730	362,720	338,130	Based upon a levy of .3500 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet	
412.000 PROPERTY TAXES-DELINQT PERS	0	100	30	100		
614.000 VARIOUS FEES	0	630	630	660	Payment in lieu of taxes - Village at Rosy Mound	
665.000 INTEREST INCOME	0	520	540	500		
	0	363,980	363,920	339,390		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 308 DEBT SERVICE - PARK SYSTEM
DEPARTMENT: 000
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
991.250 BOND PRINCIPAL PAYMENTS	0	160,000	160,000	235,000	Pursuant to bond payment schedule - expires 2041	
993.000 INTEREST EXPENSE	0	150,030	150,030	114,950	Pursuant to bond payment schedule	
994.999 PAYING AGENT FEES	0	1,000	1,000	500		
	0	311,030	311,030	350,450		
Totals for Fund: 308 DEBT SERVICE - PARK SYSTEM						
Total Revenues:	0	363,980	363,920	339,390		
Total Expenditures:	0	311,030	311,030	350,450		
Net of Revenues/Expenditures:	0	52,950	52,890	(11,060)		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 310 DEBT SERVICE - PATHWAY
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
699.000 OPERATING TRANSFERS IN	292,410	298,120	298,120	303,490	100% from Pathway Fund	
	<u>292,410</u>	<u>298,120</u>	<u>298,120</u>	<u>303,490</u>		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 310 DEBT SERVICE - PATHWAY
DEPARTMENT: 000
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
991.250 BOND PRINCIPAL PAYMENTS	170,000	180,000	180,000	190,000	Pursuant to bond payment schedule - expires 2035	
993.000 INTEREST EXPENSE	121,990	117,620	117,610	112,990	Pursuant to bond payment schedule	
994.999 PAYING AGENT FEES	500	500	500	500		
	292,490	298,120	298,110	303,490		
Totals for Fund: 310 DEBT SERVICE - PATHWAY						
Total Revenues:	292,410	298,120	298,120	303,490		
Total Expenditures:	292,490	298,120	298,110	303,490		
Net of Revenues/Expenditures:	(80)	0	10	0		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 408 PATHWAY FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000 PROPERTY TAXES - REAL	377,720	361,580	361,560	381,650	Based upon a levy of .4287 mills (Ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimated tax spreadsheet	
412.000 PROPERTY TAXES-DELINQT PERS	280	200	90	200		
573.000 LOCAL COMMUNITY STABILIZATION SHARE	0	19,190	19,180	0	None anticipated	
614.000 VARIOUS FEES	760	650	680	710	Payment in lieu of taxes - Village at Rosy Mound	
665.000 INTEREST INCOME	230	5,650	5,540	6,000		
676.000 REIMBURSEMENTS	47,650	5,000	100	5,000		
684.000 MISCELLANEOUS INCOME	0	100	0	100		
699.101 OP TRANSFER IN - GENERAL FUND	0	525,000	525,000	120,000		
699.285 OP TRANSFER IN - ARPA FUND	34,390	0	0	0		
	461,030	917,370	912,150	513,660		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 408 PATHWAY FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	59,070	68,300	62,550	89,610	Director - Salary of \$107,452 (18%) Assistant Director - Salary of \$95,131 (5%) Coordinator - 104 hrs @ \$32.12/hr (5%) Crew Leader - 208 hrs @ \$34.68/ hr (10%) Public Services Worker - 2080 hrs @25.54/hr	19,340 4,600 3,410 7,220 55,040
Justification Items Total:						89,610
715.000 FICA	4,450	6,390	4,650	6,900	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	0	200	60	200	Pre-employment physicals, med-center treatment as necessary	
718.000 PENSION	5,650	6,120	5,530	8,760	10% of salaries for full-time employees, excludes sick leave reimbursement and overtime	
719.000 HEALTH INSURANCE	26,540	18,410	18,240	23,660	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,640	1,630	1,440	2,110	Delta Dental	
719.200 DISABILITY INSURANCE	500	750	520	820	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	80	110	80	120	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	40	20	30	1 full-time employee	
721.000 WORKERS COMP INSURANCE	1,140	1,280	1,270	720	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	30	100	60	100	Miscellaneous office supplies	
741.000 UNIFORM EXPENSE	990	1,510	1,840	1,550	Uniform cleaning Clothing allowance/replacement - 1 full-time employee Prescription safety glasses	750 400 400
Justification Items Total:						1,550
801.000 LEGAL AND PROFESSIONAL FEES	7,450	55,000	8,880	5,100	Professional services such as legal, consulting, and easement acquisition Land rental - Consumers Energy	5,000 100
Justification Items Total:						5,100
803.000 CONTRACTED SERVICES	0	400	0	400	Services provided such as major tree trimming, pavement repair/replacement or other major repairs the DPW is not able to complete	
826.000 PROPERTY & LIABILITY INSURANCE	2,570	2,910	3,040	3,720	Property and Liability Insurance (Effective Nov 1st)	
863.000 FUEL EXPENSE	2,540	4,000	4,260	4,000	Fuel expense for maintenance	
870.000 ROAD SIGNS	140	500	300	8,500	New or replacement of signs and posts as needed due to damage or removed along the pathway Replace pathway rules signs that include rules for electric bikes (20)	500 8,000
Justification Items Total:						8,500
900.000 PRINTING & PUBLISHING	230	0	0	0	None anticipated	
930.000 MAINTENANCE AND REPAIR OF B&G	58,040	23,600	16,340	24,000	Repair of surface damage, retaining walls, etc. Paint crosswalks & approach markings Bridge maintenance and repair	6,000 14,000 4,000
Justification Items Total:						24,000
936.000 EQUIPMENT MAINTENANCE	6,560	12,000	12,150	15,000	Replacement brushes for sweepers, tractor maintenance by dealer, etc.	
936.300 AUTOMOTIVE MAINTENANCE	1,510	2,000	60	1,000	Maintenance/repair of trucks including tires, tune-ups, etc.	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 408 PATHWAY FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
956.000 MISCELLANEOUS EXPENSE	0	200	180	200	Miscellaneous expenditures not covered by other line items	
957.000 UNIFORM EXPENSE	0	1,510	0	0		
965.000 EQUIPMENT PURCHASES	170	2,800	2,160	1,250	Miscellaneous tools & equipment Impact wrench	500 750
					Justification Items Total:	1,250
971.000 CAPTIAL OUTLAY	29,190	732,070	661,940	130,000	Pathway wall repair - 152nd Avenue Replace 2008 Ford 250	90,000 40,000
					Justification Items Total:	130,000
971.050 CAPITAL OUTLAY - EASEMENTS	3,480	0	0	0		
971.250 CAPITAL OUTLY - PROF FEES	33,020	125,000	99,880	45,000	Pathway wall repair - 152nd Avenue Pottawattomie wall repair study - carry over	20,000 25,000
					Justification Items Total:	45,000
995.310 OP TRANSFER OUT - PATHWAY DEBT	292,410	298,120	298,120	303,490		
	537,420	1,364,950	1,203,570	676,240		
Totals for Fund: 408 PATHWAY FUND						
Total Revenues:	461,030	917,370	912,150	513,660		
Total Expenditures:	537,420	1,364,950	1,203,570	676,240		
Net of Revenues/Expenditures:	(76,390)	(447,580)	(291,420)	(162,580)		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 410 PARKS CONSTRUCTION FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
566.200 MNRTF GRANT - HOFMA PARK	0	0	0	546,300	Hofma Park and Preserve Land Acquisition	246,300
					Hofma Park and Preseve Trail Expansion	300,000
					Justification Items Total:	546,300
665.000 INTEREST INCOME	580	11,000	18,380	10,400		
696.000 BOND REVENUES	6,138,240	0	0	0		
699.101 OP TRANSFER IN - GENERAL FUND	0	750,000	750,000	850,000		
	6,138,820	761,000	768,380	1,406,700		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 410 PARKS CONSTRUCTION FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
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GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 410 PARKS CONSTRUCTION FUND
DEPARTMENT: 751 PARKS AND RECREATION
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000 LEGAL AND PROFESSIONAL FEES	65,260	7,500	5,670	0		
801.001 BANK FEES	20	100	0	100		
956.000 MISCELLANEOUS EXPENSE	0	600	560	600		
971.000 CAPTIAL OUTLAY	60	4,830,700	2,960,250	2,882,500	SHP - carry over from 2022	2,200,000
					Hofma Preserve - carry over from 2022	670,000
					Removal of 2 structures on Groesbeck property along with grading/filling	12,500
					Justification Items Total:	2,882,500
971.250 CAPITAL OUTLY - PROF FEES	200,180	285,000	227,840	65,000	SHP - carry over from 2022	50,000
					Hofma Preserve - carry over from 2022	15,000
					Justification Items Total:	65,000
	<u>265,520</u>	<u>5,123,900</u>	<u>3,194,320</u>	<u>2,948,200</u>		

Totals for Fund: 410 PARKS CONSTRUCTION FUND

Total Revenues:	6,138,820	761,000	768,380	1,406,700
Total Expenditures:	265,520	5,123,900	3,194,320	2,948,200
Net of Revenues/Expenditures:	5,873,300	(4,362,900)	(2,425,940)	(1,541,500)

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 590 SEWER FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
460.000 SPECIAL ASSESSMENT INCOME	7,030	1,160	1,900	1,160	Sewer Assessment Principal	
634.000 LATERAL CHARGES/INSP FEES	6,480	1,050	1,190	1,050	Inspection fees - 30 new connections x \$35 per inspection	
634.100 TRUNKAGE FEES	153,760	91,370	95,010	86,370	30 trunkage units x \$2,879 per unit - assuming that 0 connections will be paid over time as special assessment income	
642.000 UTILITY SALES	439,370	468,500	429,580	450,050	Based on 105.4 MG to be collected in 2023 - estimated wastewater collection sales @ \$4.27/1,000 gallons	
642.100 DEBT SERVICE CHARGE	327,780	354,620	340,230	374,630	2023 Existing connections:	
					(a) 1025.0 Residential trunkage units x \$16.55 per month x 12 months	203,570
					(b) 846.43 Non-residential trunkage units x \$16.55 per month x 12 months	168,100
					2023 New connections (addition of 30 new trunkage units):	
					(a) 10 units x \$16.55 per month x 9 months	1,480
					(b) 10 units x \$16.55 per month x 6 months	990
					(c) 10 units x \$16.55 per month x 3 months	490
					Justification Items Total:	374,630
658.000 LATE CHARGES	9,380	8,500	4,900	6,700	Late charges	
665.000 INTEREST INCOME	14,060	14,020	3,160	7,800	Special assessments	250
					Investments	2,000
					Justification Items Total:	2,250
673.000 SALE OF FIXED ASSETS	(16,490)	0	0	0	None anticipated	
676.000 REIMBURSEMENTS	2,160	5,000	5,960	5,000	Sewer industrial surcharge reimbursement	
684.000 MISCELLANEOUS INCOME	0	100	0	100	Miscellaneous revenues not covered by other line items	
	943,530	944,320	881,930	932,860		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 590 SEWER FUND
DEPARTMENT: 537 SEWER EXPENSES
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	46,100	99,730	92,850	107,790	Director - Salary of \$107,452 (25%) Assistant Director - Salary of \$95,131 (20%) Coordinator - 208 hrs @ \$32.12/hr (10%) Crew Leader - 728 hrs @ \$34.68/hr (35%) Public Service Worker - 520 hrs @ \$34.68/hr (25%) Public Service Worker - 520 hrs @ \$30.48/hr (25%) Allocation of Information Technology Wages	26,860 18,380 6,810 25,250 15,850 14,310 330
Justification Items Total:						107,790
703.000 OVERHEAD & SUPERVISION	61,800	160,920	160,920	102,060	See spreadsheet	
715.000 FICA	3,430	7,670	6,890	8,390	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	0	300	30	300	Pre-employment physicals, med-center treatment as necessary	
718.000 PENSION	3,000	9,170	9,090	10,700	10% of salaries for full-time employees, excudes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	4,800	14,750	14,500	13,080	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	360	1,630	1,450	1,310	Delta Dental	
719.200 DISABILITY INSURANCE	330	880	830	910	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	40	170	140	120	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	40	20	30	1 full-time employee	
721.000 WORKERS COMP INSURANCE	280	300	290	730	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	1,660	2,400	1,560	2,400	Miscellaneous office supplies & postage for water bills (20%)	
741.000 UNIFORM EXPENSE	1,120	1,510	1,590	1,550	Uniform cleaning for 1 full-time employee Clothing allowance/replacement for 1 full-time employee Prescription safety glasses	750 400 400
Justification Items Total:						1,550
801.000 LEGAL AND PROFESSIONAL FEES	14,440	66,000	10,540	3,000	Engineering plan reviews / construction inspections	
801.001 BANK FEES	0	250	0	250	Bank charges	
802.000 CONFERENCES, DUES, SUB'S	0	2,000	1,890	2,000	Confined space Continuing education	1,800 200
Justification Items Total:						2,000
805.000 AUDIT SERVICES	1,990	1,990	1,990	2,040	15% of \$13,550	
810.000 WASTEWATER TREATMENT	263,330	254,960	211,890	255,480	Estimate of 112.1 mg in wastewater collection and treatment charges in 2023 - includes 6% unmetered sewer Operating costs - \$15,550 per month 2013 Debt - \$1190 per month Local Lift Station Debt - \$1,270 per month 2018 Debt - \$1,070 per month Plant modification - \$1,530 per month Pump station costs - \$490 per month Administrative charge - \$190 per month	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 590 SEWER FUND
DEPARTMENT: 537 SEWER EXPENSES
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
					NOTE: Prior year's average used for each cost because it is calculated on usage		
					Justification Items Total:	0	
817.000	MISS DIG SERVICES	820	900	960	1,000	Annual fee for water, sewer and fiber	
826.000	PROPERTY & LIABILITY INSURANCE	4,130	4,690	4,900	5,990	Property and Liability Insurance (Effective Nov 1st)	
850.000	TELEPHONE EXPENSE	3,150	730	820	640	See telephone/internet expense spreadsheet	
863.000	FUEL EXPENSE	840	1,350	1,290	1,300	Partial payment for fuel expense for service trucks and generators	
921.000	ELECTRIC	12,760	12,000	9,910	11,000	Lift stations & partial payment for township electrical expense	
922.000	GAS	1,040	1,300	1,100	1,300	Lift stations	
923.000	WATER EXPENSE	260	250	280	330	Water consumption at lift stations for cleaning, maintenance and sprinkling	
930.000	MAINTENANCE AND REPAIR OF B&G	460	1,000	1,340	1,600	Portion of miscellaneous maintenance (20%)	1,000
					Powerwash DPS building (20%)	600	
					Justification Items Total:	1,600	
936.000	EQUIPMENT MAINTENANCE	730	4,000	3,340	4,000	Gas detector maintenance, safety equipment, etc.	2,000
					Generator maintenance	2,000	
					Justification Items Total:	4,000	
936.300	AUTOMOTIVE MAINTENANCE	0	1,200	1,090	1,200	Maintenance of trucks including oil changes, grease, filters, brakes, truck washes, etc.	
936.400	LIFT STATION MAINTENANCE	33,020	25,700	26,940	23,900	Routine maintenance of pump stations including pump seals, gaskets, electrical components, etc.	12,000
					Fertilizer	150	
					Wet well cleaning	3,500	
					Calibration of cathodic protection - 4 pump stations	4,000	
					Powerwash Hayes lift station	750	
					Install irrigation at Brigham Woods lift station	3,500	
					Justification Items Total:	23,900	
936.410	WASTEWATER SYSTEM MAINTENANCE	58,770	67,200	3,270	3,700	Force main repair, maintenance hole repair, lateral repair	2,000
					Miss Dig location materials	200	
					Cones and barricades (50%)	1,500	
					Justification Items Total:	3,700	
956.000	MISCELLANEOUS EXPENSE	0	100	100	100	Miscellaneous expenditures	
965.000	EQUIPMENT PURCHASES	850	1,000	120	1,000	Miscellaneous small equipment as needed	
965.600	MISC TOOLS & EQUIPMENT	960	950	230	500	Gloves, masks, coveralls, etc.	
971.000	CAPTIAL OUTLAY	0	383,380	308,520	0	None anticipated	
971.250	CAPITAL OUTLY - PROF FEES	0	33,500	29,460	0	None anticipated	
991.600	SEWER EXPANSION PRINCIPAL-2008	0	60,000	60,000	60,000	Based on bond schedule - expires 2028	
993.600	SEWER EXPANSION INTEREST-2008	25,800	22,290	22,280	19,290	Based on bond schedule - expires 2028	
994.999	PAYING AGENT FEES	650	600	650	600	Paid to OCRC for handling of bonds	
995.370	OP TRANSFER OUT - TWP BLDG DEBT	27,800	0	0	0	Expired in 2021	
995.645	OP TRANSFER OUT - IT FUND	27,480	30,890	30,900	29,980	See software expense & computer services spreadsheet	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 590 SEWER FUND
DEPARTMENT: 537 SEWER EXPENSES
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
	602,220	1,277,700	1,023,970	679,570		
Totals for Fund: 590 SEWER FUND						
Total Revenues:	943,530	944,320	881,930	932,860		
Total Expenditures:	602,220	1,277,700	1,023,970	679,570		
Net of Revenues/Expenditures:	341,310	(333,380)	(142,040)	253,290		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 591 WATER FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
590.000 GHACF COMMUNITY CHOICE GRANT	0	7,140	7,140	0	One time grant in 2022	
614.000 VARIOUS FEES	560	350	530	350	NSF Charges - 14 @ \$25	
632.000 SALE OF MATERIALS	7,360	7,000	6,410	7,000	Sale of meters, setters, angle valves, other materials, etc.	
634.000 LATERAL CHARGES/INSP FEES	118,700	85,500	87,100	113,500	Based on 50 new connections in water system. 40 connections at \$2,650/tap, and 10 connectons at \$750/tap (pretapped). Commercial/industrial connections pay meter/material costs under account 632.	
634.100 TRUNKAGE FEES	71,500	36,200	35,290	36,200	Based on 50 new residential connections - 10 existing homes will connect leaving 40 new construction connections @ \$905/trunkage. Commercial/industrial connections will pay based on meter size under this account.	
642.000 UTILITY SALES	1,825,100	1,868,280	1,661,330	1,896,160	NOWS based on 635.5 MG in water sales @ \$2.86 per 1000 gallons Grand Rapids based on 23.9 MG in water sales @ \$3.29 per 1000 gallons	1,817,530 78,630
Justification Items Total:						1,896,160
642.200 READINESS TO SERVE CHARGE	1,086,290	1,101,080	1,018,940	1,084,360	Increase RTS with 50 new connections - Assumes 15 connection x 9 months, 15 connections x 6 months and 20 connections x 3 months (\$14.23/month) remainder based on actual collection to date	
642.300 FIRE LINE CHARGES	13,730	14,150	12,900	14,310	52 - up to 6" @ \$13.65/month 10 - 8" @ \$29.50/month 2 - 10" @ \$51.50/month 1 - 12" @ \$86.00/month	8,510 3,540 1,230 1,030
Justification Items Total:						14,310
658.000 LATE CHARGES	44,600	37,000	32,510	38,000	Estimate of late payments	
658.100 RE-ESTABLISH SERVICE CHARGE	4,470	5,500	5,350	5,100	Estimate of late payments	
665.000 INTEREST INCOME	2,810	20,100	19,260	24,000	Interest on investments	
667.000 HYDRANT RENTAL INCOME	1,540	1,870	2,350	1,870	Includes rental charges for hydrant usage by contractors Robinson Township hydrant rental	500 1,370
Justification Items Total:						1,870
671.000 LEASE PAYMENTS	23,590	26,410	26,500	27,200	T-Mobile Wireless antenna lease on water tower (increases 3% per year)	
676.000 REIMBURSEMENTS	17,100	9,000	8,520	1,000		
676.500 REIMBURSEMENTS - EE HEALTH INS CONT	2,170	2,250	2,080	2,350	Employee Contribution	
684.000 MISCELLANEOUS INCOME	0	1,000	110	100	Miscellaneous revenues not covered by other line items	
	3,219,520	3,222,830	2,926,320	3,251,500		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 591 WATER FUND
DEPARTMENT: 536 WATER EXPENSES
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	278,600	218,100	199,040	229,270	Director - Salary of \$107,452 (25%) Assistant Director - Salary of \$95,131 (40%) Coordinator - 832 hrs @ \$32.12/hr (40%) Public Services Foreman - 2080 hrs @ \$34.68/hr Public Services Worker - 1560 hrs @ \$30.48/hr (75%) Public Services Worker - 1560 hrs @ \$27.52/hr (75%) (includes health & dental opt out) Allocation of Information Technology Wages	26,870 40,010 29,650 31,460 49,840 49,610 1,830
Justification Items Total:						229,270
702.900 SALARIES - SPECIAL PROJECTS	3,000	0	0	11,840	Summer help - hydrant maintenance - 800 hrs @ \$14.79/hr	
703.000 OVERHEAD & SUPERVISION	179,700	180,660	180,660	233,760	See spreadsheet	
715.000 FICA	20,850	17,070	14,830	17,160	7.65% of salaries	
715.900 FICA - SPECIAL PROJECTS	0	0	0	910	7.65% of salaries	
716.000 MEDICAL CARE & PHYSICALS	630	500	330	500	Pre-employment physicals, med-center treatment as necessary	
718.000 PENSION	16,560	20,950	17,860	20,900	10% of salaries for full-time employees, excludes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	47,430	39,440	39,090	31,680	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	4,310	3,470	2,540	2,530	Delta Dental	
719.200 DISABILITY INSURANCE	2,700	2,100	1,590	1,790	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	400	300	290	250	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	70	200	70	120	4 full- time employees	
721.000 WORKERS COMP INSURANCE	2,520	3,380	2,680	1,540	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	12,600	10,000	8,970	10,000	Supplies such as paper, pens, folders, checks, postage for water bills (80%), mailings, etc.	
741.000 UNIFORM EXPENSE	4,570	8,650	4,520	5,730	Uniform cleaning for 3 full-time employees & 1 part-time employee Clothing allowance for 3 full-time employees & 1 part-time employee Prescription safety glasses for 3 full-time employees Safety gear	2,630 1,400 1,200 500
Justification Items Total:						5,730
801.000 LEGAL AND PROFESSIONAL FEES	51,210	30,300	30,430	41,300	Required MDEQ Trihalomethanes/Haloacetic Acids (HAA5) Normal annual update of GIS system through Prein & Newhof (Including As-Builts) Legal fees for easements, delinquent bill collection, etc. EGLE licensing fee Inspect East tank - Dixon Engineering	800 25,000 3,000 7,000 5,500
Justification Items Total:						41,300
801.001 BANK FEES	530	500	0	500	Bank charges	
802.000 CONFERENCES, DUES, SUB'S	7,000	12,000	12,060	11,000	AWWA memberships, continuing education, magazine/publication subscriptions - 10 full-time employees to educate	
803.000 CONTRACTED SERVICES	34,660	30,000	22,710	51,000	Payment made to contractor for the installation of new water services - 40 new taps at \$1,275 each	
805.000 AUDIT SERVICES	3,310	3,320	3,310	3,390	25% of \$13,550	
817.000 MISS DIG SERVICES	820	900	960	1,000	Annual fee for water, sewer and fiber	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 591 WATER FUND
DEPARTMENT: 536 WATER EXPENSES
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
825.000 WATER PURCHASES	827,000	852,820	765,630	814,940	NOWS based on 714.0 MG in water purchased @ \$1.08/1,000 gallons	771,120
					Grand Rapids based on 24.9 MG in water purchased @ \$1.76/1,000 gallons	43,820
					Justification Items Total:	814,940
826.000 PROPERTY & LIABILITY INSURANCE	10,890	12,350	12,920	15,780	Property and Liability Insurance (Effective Nov 1st)	
850.000 TELEPHONE EXPENSE	4,470	4,590	3,890	4,230	See telephone/internet worksheet	
861.000 TRAVEL & MILEAGE	30	300	20	300	Token amount for continuing education and training	
863.000 FUEL EXPENSE	7,580	11,500	11,590	11,500	Fuel expense for service trucks, compressor, etc.	
900.000 PRINTING & PUBLISHING	5,040	1,000	240	1,000	Employment ads	
921.000 ELECTRIC	6,030	6,150	6,180	6,330	Payment for building electrical expenses, meter stations and meter pits	
922.000 GAS	7,050	9,730	8,290	8,850	Payment for building and meter station gas usage	
923.000 WATER EXPENSE	3,670	3,500	2,960	3,200	Water consumption for domestic usage and sprinkling at meter stations	
924.000 WASTEWATER EXPENSE	150	240	140	180	Waste water processing	
930.000 MAINTENANCE AND REPAIR OF B&G	2,260	7,550	7,610	6,400	Miscellaneous maintenance (80%)	4,000
					Powerwash building (80%)	2,400
					Justification Items Total:	6,400
936.000 EQUIPMENT MAINTENANCE	800	4,130	2,220	4,200	Calibration of meters, locators, hand-held meter readers, sampling equipment, etc.	3,000
					Generator maintenance	1,200
					Justification Items Total:	4,200
936.300 AUTOMOTIVE MAINTENANCE	7,470	7,400	3,260	6,200	Maintenance of trucks including oil changes, grease, filters, brakes, truck washes, etc.	5,000
					Tires for 1 truck	1,200
					Justification Items Total:	6,200
936.310 HYDRANT MAINTENANCE	13,230	15,500	9,490	15,900	Contracted services	10,000
					Signs, posts, nozzles, caps, miscellaneous parts, etc.	500
					Paint and materials	5,000
					Hydrant pump	400
					Justification Items Total:	15,900
936.320 METER MAINTENANCE	3,870	8,800	7,980	9,000	Testing of large meters. All 2" and larger meters are tested every 3 years (2023 - 2" meters = 24, 3" meters = 3, 4' meters = 1)	
936.330 METER STATION MAINTENANCE	3,500	10,550	10,420	7,500	Fertilizer	550
					Maintenance	5,000
					Generator maintenance (2)	1,200
					Powerwash West meter station	750
					Justification Items Total:	7,500
936.340 SERVICE LINE MAINTENANCE	70,500	113,600	105,010	104,050	Payment to contractor for service line breaks / replacements - 30 repairs @ \$3,050 each	91,500
					Material for service line repairs including pits, copper, etc.	10,000
					Miss Dig location materials	550
					Vacuum breakers - Cross Connection Control Program	500

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 591 WATER FUND
DEPARTMENT: 536 WATER EXPENSES
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Cones and barricades (1/2)	1,500
					Justification Items Total:	104,050
936.350 WATER MAIN MAINTENANCE	9,100	20,000	2,040	20,000	Payment to contractor for repair of water main breaks	
936.360 WATER TANK MAINTENANCE	1,660	11,500	7,520	6,200	Calibration of cathodic protection, altitude valve, various telemetry equipment	2,000
					Water tank maintenance	3,000
					Generator maintenance (2)	1,200
					Justification Items Total:	6,200
936.370 RADIO MAINTENANCE	0	500	230	500	Maintenance of mobile and portable radios as needed	
940.000 EQUIPMENT RENTAL	0	200	0	200	Rental of equipment as needed for water system maintenance such as leak detector, hammer drill & bits, etc.	
956.000 MISCELLANEOUS EXPENSE	0	300	170	300	Miscellaneous expenditures not covered by other line items	
961.000 METER PURCHASES	29,690	57,350	52,950	51,200	30 new 3/4" meters @ \$160 each	4,800
					20 new 1" meters @ \$270 each	5,400
					50 new mxu's @ \$195 each	9,750
					100 replacement meters @ \$215 each	21,500
					50 replacement mxu's @\$195 each	9,750
					Justification Items Total:	51,200
962.000 HYDRANT PURCHASES	0	6,570	0	22,500	Replacement of hydrants - 6 @ \$3,390/hydrant	20,340
					Extensions - 6 @ \$360	2,160
					Justification Items Total:	22,500
963.000 SERVICE LINE PURCHASES	39,400	38,750	34,430	28,750	50 standard residential taps (copper, brass, curb boxes and rods) @ \$400 each	20,000
					50 V-2 meter setters @ \$175 each	8,750
					Justification Items Total:	28,750
965.000 EQUIPMENT PURCHASES	4,670	7,820	7,630	1,500	65" TV and stand	
965.600 MISC TOOLS & EQUIPMENT	2,000	2,000	510	2,000	Miscellaneous tools and equipment not covered under 965 account	
971.000 CAPTIAL OUTLAY	0	678,860	647,480	225,000	Meter station property acquisition - Transmission Main #3	
971.250 CAPITAL OUTLY - PROF FEES	0	100,000	64,350	365,000	Engineering for Transmission Main #3	300,000
					Engineering for water system extension - US 31/M-45 to Hiawatha	65,000
					Justification Items Total:	365,000
992.400 NOWS PLANT EXPAN 2009 PRINCIPAL	0	214,320	214,310	225,970	NOWS plant expansion (2016 refunding bonds) - expires 2034	
994.200 WATER INTAKE EXPAN INTEREST	1,670	0	0	0	Expired in 2021	
994.400 NOWS PLANT EXPAN 2009 INTEREST	172,120	167,500	167,490	158,690	NOWS Plant expansion interest (2016 refunding bonds) - expires 2034	
994.999 PAYING AGENT FEES	640	750	340	700		
995.370 OP TRANSFER OUT - TWP BLDG DEBT	71,830	0	0	0	Expired in 2021	
995.645 OP TRANSFER OUT - IT FUND	39,960	57,860	57,840	90,030	See software expense & computer services spreadsheet	
	2,017,750	3,015,830	2,757,080	2,894,270		

Totals for Fund: 591 WATER FUND

Total Revenues:	3,219,520	3,222,830	2,926,320	3,251,500
Total Expenditures:	2,017,750	3,015,830	2,757,080	2,894,270
Net of Revenues/Expenditures:	1,201,770	207,000	169,240	357,230

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 645 INFORMATION TECHNOLOGIES FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
665.000 INTEREST INCOME	0	150	100	100		
699.101 OP TRANSFER IN - GENERAL FUND	142,440	193,150	193,140	239,110	See spreadsheet - 55.4%	
699.206 OP TRANSFER IN - FIRE FUND	41,040	68,260	68,260	72,670	See spreadsheet - 16.8%	
699.590 OP TRANSFER IN - SEWER FUND	27,480	30,890	30,900	29,980	See spreadsheet - 6.9%	
699.591 OP TRANSFER IN - WATER FUND	39,960	57,860	57,840	90,030	See spreadsheet - 20.9%	
	250,920	350,310	350,240	431,890		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 645 INFORMATION TECHNOLOGIES FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
804.000 COMPUTER SERVICES	210,260	296,540	260,470	337,380	See spreadsheet	
965.000 EQUIPMENT PURCHASES	9,800	12,960	12,870	16,850	Ruckus Access Point (DPW Garage)	900
					Fire/Rescue IPad Pro (2)	4,400
					DPW Laptop	2,500
					HR Laptop	2,500
					Spare Workstations	3,500
					Miscellaneous Items	3,000
					Justification Items Total:	16,800
971.000 CAPTIAL OUTLAY	0	105,560	100,910	77,560	Replace Network Switches (13)	66,000
					UPS (Battery BackUp)	11,500
					Justification Items Total:	77,500
	<u>220,060</u>	<u>415,060</u>	<u>374,250</u>	<u>431,790</u>		

Totals for Fund: 645 INFORMATION TECHNOLOGIES FUND

Total Revenues:	250,920	350,310	350,240	431,890
Total Expenditures:	220,060	415,060	374,250	431,790
Net of Revenues/Expenditures:	30,860	(64,750)	(24,010)	100

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 737 OPEB FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
665.000 INTEREST INCOME	0	0	10	0		
676.700 REIMBURSEMENTS-RETIREE CONTRIBUTIC	1,740	3,750	1,350	1,670	Bette Boomgard Terry and Sylvia French Norma VanOordt Bruce Palm Jeff and Kara Kriger	100 210 260 1,100
					Justification Items Total:	1,670
699.101 OP TRANSFER IN - GENERAL FUND	15,720	16,800	16,800	5,400	Current Retirees	
699.206 OP TRANSFER IN - FIRE FUND	23,580	25,200	25,200	24,600	Current IAFF employees and retirees	
	41,040	45,750	43,360	31,670		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2023

FUND: 737 OPEB FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
719.600 RETIREMENT HEALTH CARE	36,490	27,300	26,940	28,940	Bette Boomgard	960
					Norma Van Oordt	960
					Terry and Sylvia French	1,920
					Bruce Palm (Plus \$1,125 HSA deposit)	11,330
					Jeff Kriger (Plus \$2,250 HSA deposit)	13,770
					Justification Items Total:	28,940
801.001 BANK FEES	300	360	270	360		
	<u>36,790</u>	<u>27,660</u>	<u>27,210</u>	<u>29,300</u>		
Totals for Fund: 737 OPEB FUND						
Total Revenues:	41,040	45,750	43,360	31,670		
Total Expenditures:	36,790	27,660	27,210	29,300		
Net of Revenues/Expenditures:	4,250	18,090	16,150	2,370		
Total - All Funds						
Total Revenues:	20,008,940	16,556,410	15,505,020	16,477,040		
Total Expenditures:	11,359,770	21,206,990	17,753,690	17,436,590		
Net of Revenues/Expenditures:	8,649,170	(4,650,580)	(2,248,670)	(959,550)		