

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, NOVEMBER 14, 2022**

**WORK SESSION**

1. Assistant Manager Sherwood provided a PowerPoint presentation regarding the proposed rental inspection program – including the three ordinances that would need to be adopted to implement rental inspections.

It was noted that staff will make a recommendation on how to staff the inspection requirements – considering contracting with private firms; agreements with nearby municipalities that have excess capacity, using Township staff, or hiring staff. Until this decision is ratified by the elected officials, staff won't be able to finalize the rental inspection fees necessary.

After discussion, the Township Board instructed staff to (1) examine retaining a six-day minimum for short-term rentals; and (2) including second option for appeals.

Staff will begin the public hearing process, which will begin at the Planning Commission with amendments to specific Zoning Ordinance language.

**REGULAR MEETING**

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:05 p.m.

II. ROLL CALL

**Board members present:** Behm, Reenders, Kieft, Redick, Meeusen, Larsen, Wagenmaker

**Board members absent:**

Also, present were Manager Cargo, Assistant Manager Sherwood, Assessing Director/Deputy Treasurer Larrison, Senior Planner Thibault, Building Official Legard, and Public Services Director Chappell.

Supervisor Reenders led the elected officials, staff and public in the Pledge of Allegiance.

III. APPROVAL OF MEETING AGENDA

**Motion** by Trustee Meeusen and seconded by Trustee Redick to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve October 24, 2022, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$1,171,629.54 (*A/P checks of*

*\$1,043,857.22 and payroll of \$127,772.32)*

3. Approve FY2023 Dust Control Contract with Michigan Chloride Sales (\$37k)
4. Approve Engagement Letter with PFM Financial Advisors - Provide Financial Advisory Services for Proposed Fire/Rescue Station Bond
5. Approve appointment of Chris Bell, Stanley Boelkins, Jeff Kurburski, Brian Taylor, and Kendra Vanderlee as an ad hoc Citizen's Advisory Council

**Motion** by Treasurer Kieft supported by Trustee Wagenmaker to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PUBLIC HEARING

Supervisor Reenders opened the Joint Special Assessment Public Hearing on Special Assessment rolls for Police Services, Sewer, Storm Drains, Delinquent Water and/or Sewer Payments, and Street Lighting 7:07 p.m.

Deputy Treasurer Larrison provided an overview of the five (5) proposed Special Assessment Rolls noting that total estimated collection is \$675,610.46.

There being no public comments, Supervisor Reenders closed the public hearing at 7:09 p.m.

VII. OLD BUSINESS

1. **Motion** by Trustee Meeusen supported by Trustee Redick to approve and adopt Resolution 22-11-01 approving the special assessment roll for police services in the amount of \$517,561.11 for FY2023. **Which motion carried** pursuant to the following roll call vote:

Ayes: Larsen, Wagenmaker, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

2. **Motion** by Trustee Redick supported by Trustee Meeusen to approve and adopt Resolution 22-11-02 approving the special assessment roll for sewer services in the amount of \$1,399.89 for FY2023. **Which motion carried** pursuant to the following roll call vote:

Ayes: Behm, Wagenmaker, Meeusen, Redick, Kieft, Reenders, Larsen

Nays:

3. **Motion** by Treasurer Kieft supported by Clerk Larsen to approve and adopt Resolution 22-11-04 approving the special assessment roll for delinquent utility bills in the amount of \$3,435.09 for FY2023. **Which motion carried** pursuant to the following roll call vote:

Ayes: Wagenmaker, Larsen, Kieft, Reenders, Behm, Meeusen, Redick

Nays:

4. **Motion** by Trustee Redick supported by Clerk Larsen to approve and adopt Resolution 22-11-03 approving the special assessment roll for storm sewer districts in the amount of \$32,614.93 for FY2023. **Which motion carried** pursuant to the following roll call vote:

Ayes: Kieft, Reenders, Meeusen, Behm, Wagenmaker, Larsen, Redick  
Nays:

5. **Motion** by Trustee Meeusen supported by Trustee Wagenmaker to approve and adopt Resolution 22-11-05 approving the special assessment roll for street lighting in the amount of \$120,600 for FY2022. **Which motion carried** pursuant to the following roll call vote:

Ayes: Meeusen, Behm, Larsen, Kieft, redick, Wagenmaker, Reenders  
Nays:

6. **Motion** by Treasurer Kieft supported by Clerk Larsen to approve and adopt Resolution 22-11-06 approving the proposed Pre-FY2023 budget amendments for fiscal year 2022. **Which motion carried** pursuant to the following roll call vote:

Ayes: Reenders, Kieft, Behm, Meeusen, Larsen, Redick, Wagenmaker  
Nays:

#### VIII. NEW BUSINESS

1. **Motion** by Trustee Wagenmaker supported by Trustee Meeusen to approve the proposed Third Transmission Main – Ferry Street Route agreement, as presented, and authorize the Supervisor and Clerk to execute the agreement. **Which Motion Carried.**

#### IX. REPORTS AND CORRESPONDENCE

a. Committee Reports

- ✓ Trustee Redick noted that the NORA millage failed in both Grand Haven Township and Robinson Township and that the authority will continue to be funded by contributions from the member units.

b. Manager's Report, which included:

- ✓ Manager Cargo noted that a FY2023 Budget Work Session is scheduled for Wednesday, November 16<sup>th</sup> at 6:00 p.m.
- ✓ October Building Report
- ✓ October Ordinance Enforcement Report
- ✓ October Public Services Report
- ✓ September Legal review

#### X. PUBLIC COMMENTS

- a. Curtis Walburg (*12621 Golf Estates Lane*) noted that he is the President of the North Ottawa Rod and Gun Club. Further, the Gun Club has repaired the fence located on the property line with Schmidt Heritage Park and will be installing 70 warning signs. Further, Walburg acknowledged that it is the Gun Club's legal responsibility to keep bullets from escaping the Club's property.

Walburg believes it is irresponsible for the Township to not supplement the safety work of the Club and requested that the Township install additional fencing and signs east of the property line at the bottom of the hill adjacent to the rifle to warn parks users of the gun range.

The Board instructed staff to review fencing/signage options and bring the matter back to the Board.

XI. ADJOURNMENT

**Motion** by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 7:25 p.m. **Which motion carried.**

Respectfully Submitted,



Laurie Larsen  
Grand Haven Charter Township Clerk



Mark Reenders  
Grand Haven Charter Township Supervisor