

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
402.000	PROPERTY TAXES - REAL	812,160	901,430	900,460	850,200	Based upon a general operating levy of 1.0179 Mills (Ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimated tax revenue sheet	
412.000	PROPERTY TAXES-DELINQT PERS	600	500	650	500	Based on projected activity	
434.000	PROPERTY TAXES-TRAILER FEES	4,120	4,100	4,270	4,280	712 lots x .50 x 12	
445.000	PROPERTY TAXES-INT & PENALTIES	5,330	5,200	5,570	5,400	Late fees on property taxes, based on previous year's experience.	
447.000	PROPERTY TAXES-ADMIN FEE	275,200	278,900	279,380	293,890	1% administrative fee on property taxes collected	
451.000	SPECIAL ASSESSMENTS - LIGHTS	120,380	121,410	121,410	123,560	Based upon current light districts approved by the Board	
452.000	SPECIAL ASSESSMENTS - ROADS	23,480	16,880	17,380	15,750	Groesbeck Paving	5,380
					Warner Street West Paving	2,140	
					Warner Street East Paving	8,230	
					Justification Items Total:	15,750	
477.000	FRANCHISE FEES	256,560	239,000	238,020	234,700	Charter Communications	212,000
					AT&T	21,200	
					Waste Haulers	1,500	
					Justification Items Total:	234,700	
528.000	FEDERAL GRANTS - OTHER	13,910	80,320	80,310	0	None anticipated for 2022	
540.000	LIQUOR CONTROL FEES	7,180	8,560	9,000	8,800	Based upon projected activity	
566.300	DNR GRANT - POTTAWATTOMIE PARK	17,710	117,110	104,070	10,000		
574.000	STATE REVENUE SHARING	1,388,250	1,567,310	1,338,030	1,965,190	Based on current State estimates - Constitutional (As of May 2021)	1,405,010
					Statutory	54,770	
					Retroactive Constitutional for FY 2021 (18.6% increase)	244,080	
					Estimated Increase in Constitution Revenue sharing for FY2022 (18.6%)	261,330	
					Justification Items Total:	1,965,190	
613.000	PLANNING/BOARD OF APPEALS FEES	4,520	6,500	6,270	6,000	Estimate of 4 ZBA applications (\$250 fee)	1,000
					Estimate of 10 PC applications (fee range \$150-\$1,000)	5,000	
					Justification Items Total:	6,000	
613.100	CONSTRUCTION BOARD OF APPEALS	0	150	0	150	Based upon current level of activity	
614.000	VARIOUS FEES	72,780	93,900	93,690	60,950	Payment in lieu of taxes from BLP	9,000
					Payment in lieu of taxes from Health Pointe	16,920	
					Payment in lieu of taxes from The Village at Rosy Mound	1,530	
					Planning Services Contract with Village of Spring Lake	18,000	
					Metro ROW fees	13,500	
					Peddler's/Dog license fees	300	
					Land division fees	400	
					Property information fees	50	
					Ordinance book revenue	200	
					Printed material sales	200	
					NSF Fees (10 @ \$25)	250	

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ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Facility rental fees (Bayou Point and other)	500
					Duplicate bill fees	100
					Justification Items Total:	60,950
614.500	PROPERTY INFORMATION FEES	0	50	0	0	Included in Various Fees line item for 2022
614.600	SUMMER TAX COLLECTION FEES	18,840	18,980	18,690	18,810	Paid by the school district at a rate of \$2.75/parcel for an estimated 6,840 parcels
615.000	CEMETERY GRAVE OPENING FEES	32,220	35,000	34,800	28,000	Based upon current level of activity
616.000	CEMETERY LOT SALES/TRANSFERS	28,900	40,000	42,020	30,000	Based upon current level of activity
627.000	BUILDING PERMIT FEES	245,790	310,000	312,940	270,000	Estimate Based on Projected Activity
628.000	ELECTRICAL PERMIT FEES	52,700	52,000	52,110	48,000	Estimate Based on Projected Activity
629.000	PLUMBING PERMIT FEES	24,820	30,500	31,860	24,000	Estimate Based on Projected Activity
630.000	MECHANICAL PERMIT FEES	57,270	63,000	64,330	56,000	Estimate Based on Projected Activity
631.000	ZONING PERMIT FEES	7,570	9,400	9,210	8,500	Fences 100 @ \$40 each
						Sheds 60 @ \$40 each
						Other 8 @ \$75 each
						Signs 20 @ \$2/sqft
					Justification Items Total:	8,500
651.000	BOAT LAUNCH FEES	43,790	37,900	37,910	33,000	Based on current level of activity
651.500	PARKS RENTALS	5,470	11,500	11,480	21,760	Based on current level of activity (Fee increase for 2022)
657.000	ORDINANCE VIOLATION FINES	1,910	1,500	750	750	Based upon projected activity
665.000	INTEREST INCOME	39,900	16,110	16,120	16,210	Interest earned on property tax collection account and general fund balance
						Interest on Road Assessments
					Justification Items Total:	16,210
673.000	SALE OF FIXED ASSETS	7,000	0	0	5,500	Sale of 2012 Assessing Van/ Sale of 2001 Dump Truck (Donation)
676.000	REIMBURSEMENTS	120,470	5,000	2,260	5,000	Based on projected activity
676.100	REIMBURSEMENTS - ELECTIONS	44,560	0	0	0	May school election
676.500	REIMBURSEMENTS - EE HEALTH INS CONT	10,930	6,880	6,810	10,000	Employee Contribution
680.000	ADMINISTRATION & SUPERVISION	375,300	418,200	418,200	474,060	See spreadsheet for details
684.000	MISCELLANEOUS INCOME	6,170	5,000	2,040	2,500	Based upon current level of activity
		4,125,790	4,502,290	4,260,040	4,631,460	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 101 LEGISLATIVE
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	18,590	18,530	18,530	20,510	Wage Established for four board members @ \$5,126/Trustee	
707.000 COMM MEETING & CONF PAY	2,060	1,800	1,030	1,800	Committee meetings	
708.000 INTERNET	2,420	2,400	2,400	2,400	\$50 per month per trustee	
715.000 FICA	1,770	1,740	1,680	1,890	Based upon 7.65% of all compensation (salary, committee pay, internet)	
719.700 EMPLOYEE ASSISTANCE PROGRAM	170	240	340	240	4 @ \$35 each plus \$100 admin fee	
721.000 WORKERS COMP INSURANCE	20	1,140	350	820	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	3,750	8,000	5,130	4,000	Copies	1,500
					General postage	1,500
					Supplies	1,000
					Justification Items Total:	4,000
801.000 LEGAL AND PROFESSIONAL FEES	44,290	57,000	41,850	40,000	Fees paid to Dickinson & Wright	
802.000 CONFERENCES, DUES, SUB'S	7,130	9,150	8,110	9,700	Annual MTA dues	6,500
					Miscellaneous	500
					Mileage	500
					Conferences and seminars	1,500
					GH Chamber Annual membership	700
					Justification Items Total:	9,700
805.000 AUDIT SERVICES	5,200	5,300	5,300	5,300	40% of \$13,250	
826.000 PROPERTY & LIABILITY INSURANCE	17,440	19,650	18,680	20,890	Property and Liability Insurance (Effective Nov 1st)	
861.000 TRAVEL & MILEAGE	30	50	0	50	Based on anticipated level of activity	
880.000 ECONOMIC DEVELOPMENT CONTRACT	34,650	35,640	35,630	36,540	Based upon contract with the Chamber of Commerce	
885.000 COMMUNITY PROMOTION	8,100	13,600	14,450	21,600	July 4th fireworks	7,500
					Grand Haven City Neighborhood Housing Program	8,100
					Coast Guard Heros and Legends Dinner	3,000
					Holiday Lighting	3,000
					Justification Items Total:	21,600
900.000 PRINTING & PUBLISHING	7,990	8,500	8,380	8,000	Publishing & Posting	
955.000 HEALTH & SAFETY	1,190	1,000	120	120	Training, materials, videos	
956.000 MISCELLANEOUS EXPENSE	3,400	14,000	3,260	14,000	Newspaper subscriptions, Miscellaneous Needs, etc	4,000
					Employee Recognition Luncheon (Meal, Certificates, Gifts)	1,000
					Appreciation Dinner	9,000
					Justification Items Total:	14,000
	158,200	197,740	165,240	187,860		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 171 SUPERVISOR
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	19,970	20,120	20,110	25,560	Wage established at \$25,558	
707.000 COMM MEETING & CONF PAY	170	300	270	300		
708.000 INTERNET	600	600	600	600	\$50 per month	
715.000 FICA	1,590	1,610	1,610	2,030	7.65% of total compensation	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	40	40	40	1 employee @ \$35	
721.000 WORKERS COMP INSURANCE	20	380	130	280	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	0	100	40	100		
	<u>22,370</u>	<u>23,150</u>	<u>22,800</u>	<u>28,910</u>		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 172 ADMIN,MGR,SUPERINTENDENT,CONTROLL
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
701.000 MANAGERS SALARY	123,210	123,390	122,030	130,460	Annual salary - \$130,457	
702.000 SALARIES	130,550	157,640	155,130	140,530	Assistant Manager/HR Director - Salary of \$96,158	96,160
					Administrative Assistant - 1040 hrs @ \$24.76/hr (1040 hours to Comm. Development)	25,750
					Administrative Assistant - 624 hrs @ \$27.31/hr (102 hrs - Clerk duties, 1354 hrs - Election duties)	17,050
					Overtime - 20 Hrs Ea	1,570
					Justification Items Total:	140,530
715.000 FICA	20,090	21,980	21,760	20,730	7.65% of salaries and wages	
716.000 MEDICAL CARE & PHYSICALS	150	100	0	100		
718.000 PENSION	29,880	32,750	32,770	32,170	10% of wages and salaries, excluding sick leave reimbursement & overtime	13,900
					14% of wages and salaries for Manager	18,270
					Justification Items Total:	32,170
719.000 HEALTH INSURANCE	45,970	54,870	54,670	50,630	Blue Care Network - Includes HSA Deposit	
719.100 DENTAL INSURANCE	2,720	3,910	3,500	3,190	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	1,950	2,180	2,190	2,710	Short and Long term - 0% increase	
719.300 LIFE INSURANCE	440	480	480	240	\$30,000 for Administrative Assistants, \$100,000 Manager	
719.700 EMPLOYEE ASSISTANCE PROGRAM	60	120	130	100	4 Employees @ \$35	
721.000 WORKERS COMP INSURANCE	550	1,240	660	1,070	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	4,310	3,500	2,170	3,000	Based upon current activity	
802.000 CONFERENCES, DUES, SUB'S	7,540	6,470	3,310	11,500	ICMA dues	1,350
					MLGMA Dues	200
					Books, Publications	200
					Training for Admin Assts	800
					SHRM Local Chapter	230
					SHRM State Dues	220
					SHRM Conference & Training	2,300
					MMA Conference and MERS Conference	1,200
					Training for department heads and supervisors	5,000
					Justification Items Total:	11,500
861.000 TRAVEL & MILEAGE	0	150	250	150	Mileage to Classes/Misc	
862.000 VEHICLE MAINTENANCE & REPAIR	0	1,000	0	500	General vehicle maintenance and tires	
900.000 PRINTING & PUBLISHING	160	3,000	3,150	2,000		
936.000 EQUIPMENT MAINTENANCE	0	100	0	100	Repair of printers and other office machines	
956.000 MISCELLANEOUS EXPENSE	1,160	750	770	750	Based on prior years activity	
965.000 EQUIPMENT PURCHASES	2,280	2,150	1,200	2,130	Standing desk for Dumbrell	1,030
					Office chair for DeVerney	600
					Miscellaneous small equipment	500
					Justification Items Total:	2,130

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 172 ADMIN,MGR,SUPERINTENDENT,CONTROLL
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
971.000 CAPTIAL OUTLAY	0	0	0	20,000	Replacement of 2012 van (50% with assessing department)	
	<u>371,020</u>	<u>415,780</u>	<u>404,170</u>	<u>422,060</u>		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 191 FINANCE
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	185,300	181,660	180,520	206,030	Finance Director - salary of \$90,480 plus ins opt out of \$4,000	94,480
					Finance Clerk - \$26.40/hr	54,920
					Accounting Assistant - \$24.76/hr plus health & dental ins opt out of \$4,360	55,860
					Overtime (10 hours each)	770
					Justification Items Total:	206,030
715.000 FICA	14,020	14,010	14,000	15,760	7.65% of salaries and wages	
716.000 MEDICAL CARE & PHYSICALS	0	100	0	100		
718.000 PENSION	17,580	18,060	17,390	19,690	10% of wages and salaries (Excluding overtime & insurance opt out)	
719.000 HEALTH INSURANCE	19,710	21,120	20,950	22,450	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	2,450	2,870	2,670	2,670	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	1,590	1,640	1,620	1,750	Short and long term - 0% increase	
719.300 LIFE INSURANCE	250	260	250	250	\$30,000 coverage for 3 employees	
719.700 EMPLOYEE ASSISTANCE PROGRAM	50	110	110	100	3 FTE's @ \$35	
721.000 WORKERS COMP INSURANCE	410	1,140	580	1,140	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	2,800	3,300	2,610	3,000	Based upon current level of activity	
801.001 BANK FEES	8,720	8,500	6,190	7,000	Bank Fees Less Credit Card Rebate	5,800
					Credit Card Processing Fees for Boat Launch Ticket Machine	1,200
					Justification Items Total:	7,000
802.000 CONFERENCES, DUES, SUB'S	1,050	3,820	610	3,570	Dues for MGFOA and GFOA	300
					GFOA annual update	200
					Books & Publications - Payroll update	300
					Training for Finance Clerk	500
					Training for Acctg Assistant	500
					Payroll class update	200
					Fall MGFOA conference (\$300) & lodging (\$450)	750
					MGFOA spring conference	220
					Per diems	100
					Chamber meetings	50
					CPFO program materials (\$300) and exam (\$150)	450
					Justification Items Total:	3,570
803.000 CONTRACTED SERVICES	0	0	0	300	Monthly shredding service	
861.000 TRAVEL & MILEAGE	0	200	0	200	Based upon current level of activity	
900.000 PRINTING & PUBLISHING	0	50	0	50		
936.000 EQUIPMENT MAINTENANCE	0	150	0	150	Repair of printers and other office machines	
956.000 MISCELLANEOUS EXPENSE	0	200	50	200	Miscellaneous accounting expenses	
965.000 EQUIPMENT PURCHASES	90	1,120	930	100		
	254,020	258,310	248,480	284,510		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 215 CLERK
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	24,100	27,420	24,040	29,980	Clerk - Wage established at \$22,638 Deputy Clerk - 102 hours @ \$27.31/hr Elections Assistant - 208 Hours @ \$17.90/hr (8 hrs bi-weekly) Overtime - 20 hours	22,640 2,790 3,730 820
					Justification Items Total:	29,980
707.000 COMM MEETING & CONF PAY	150	300	250	300		
708.000 INTERNET	600	600	600	600	\$50/month	
715.000 FICA	1,900	2,170	1,900	2,370	7.65% of salaries and wages	
718.000 PENSION	50	210	50	280	10% of Deputy Clerk's Wages	
719.000 HEALTH INSURANCE	110	460	80	650	4.9% of Deputy Clerk's Benefits	
719.100 DENTAL INSURANCE	10	40	10	50	4.9% of Deputy Clerk's Benefits	
719.200 DISABILITY INSURANCE	10	20	0	30	4.9% of Deputy Clerk's Benefits	
719.300 LIFE INSURANCE	0	10	0	10	4.9% of Deputy Clerk's Benefits	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	30	40	30	One employee	
721.000 WORKERS COMP INSURANCE	20	380	130	280	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	1,950	1,000	1,360	2,220	New voter ID cards/Master cards, postage for voter ID cards, new voter ID file	
802.000 CONFERENCES, DUES, SUB'S	180	500	280	3,500	WMRCA Workshops (Clerk & Deputy Clerk) 2 @ \$10 x 2 MAMC Annual Conference (Clerk & Deputy Clerk) MTA annual conference Miscellaneous Conferences (Clerk & Deputy Clerk) MAMC Dues (Clerk & Deputy Clerk) \$60 x 2 OCCA Dues (Clerk & Deputy Clerk) 6 mtgs @ \$10 x 2	40 1,500 1,500 220 120 120
					Justification Items Total:	3,500
861.000 TRAVEL & MILEAGE	70	100	0	100	Off-site conferences/meetings	
956.000 MISCELLANEOUS EXPENSE	50	50	0	50		
965.000 EQUIPMENT PURCHASES	40	0	0	100	None anticipated	
	29,260	33,290	28,740	40,550		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 247 BOARD OF REVIEW
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	2,570	3,000	2,400	2,590	Approximately 80 hours for three members @ \$32.35/hour - minimum of \$60 per meeting (Includes March, July and December Meetings)	
715.000 FICA	200	230	180	200	7.65% of all wages	
802.000 CONFERENCES, DUES, SUB'S	300	400	10	300	Continuing Ed classes/webinars	
	3,070	3,630	2,590	3,090		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 253 TREASURER
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	22,530	22,650	22,560	29,770	Treasurer - Wage established @ \$21,831 Deputy Treasurer - 260 hours @ \$ 30.48/hr	21,840 7,930
Justification Items Total:						29,770
707.000 COMM MEETING & CONF PAY	730	1,000	570	800	Based upon current level of activity	
708.000 INTERNET	600	600	600	600	\$50/mo.	
715.000 FICA	1,810	1,860	1,780	2,390	7.65% of salary	
718.000 PENSION	760	770	770	800	10% of Deputy Treasurer	
719.000 HEALTH INSURANCE	1,730	2,270	1,760	2,430	12% of Deputy Treasurer benefits	
719.100 DENTAL INSURANCE	200	230	190	220	12% of Deputy Treasurer benefits	
719.200 DISABILITY INSURANCE	60	70	60	70	12% of Deputy Treasurer benefits	
719.300 LIFE INSURANCE	10	20	10	10	12% of Deputy Treasurer benefits	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	30	40	40	1 employee	
721.000 WORKERS COMP INSURANCE	20	380	120	280	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	5,570	5,500	6,220	5,600	Postage expenses for tax bills. (Need to go out First class mail)	
801.000 LEGAL AND PROFESSIONAL FEES	0	0	390	500		
802.000 CONFERENCES, DUES, SUB'S	1,030	3,650	940	2,500	MTA and MMTA dues (Deputy Treasurer & Finance Director) MMTA Winter Workshop (2 attendees) MMTA Fall Conference (2 attendees) MTA Training/Webinars BS&A Tax Training	250 750 1,000 100 400
Justification Items Total:						2,500
861.000 TRAVEL & MILEAGE	0	250	0	250	Based on current level of activity	
900.000 PRINTING & PUBLISHING	3,760	4,500	3,310	3,500	Printing of summer & winter tax bills & delinquent tax notices and inserts	
	38,830	43,780	39,320	49,760		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 257 ASSESSOR/EQUALIZATION DEPARTMENT
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	69,710	72,220	71,420	77,880	Assessor's salary - \$77,875	
702.400 STAFF SALARIES	83,520	67,080	63,890	37,830	Appraiser - \$22.73/hr @1664 hours	
715.000 FICA	11,050	10,670	9,870	8,850	7.65% of wages and salaries	
716.000 MEDICAL CARE & PHYSICALS	0	100	100	100		
718.000 PENSION	15,220	13,380	13,380	11,570	10% of full-time salary & wages, excluding insurance opt out & overtime	
719.000 HEALTH INSURANCE	37,540	38,770	37,870	29,970	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	2,490	2,700	2,470	3,270	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	1,260	1,190	1,060	1,090	Short and long term - 0% increase	
719.300 LIFE INSURANCE	170	130	130	160	\$30,000 coverage for 2 full time employees	
719.700 EMPLOYEE ASSISTANCE PROGRAM	40	70	70	80	2 employees @ \$35	
721.000 WORKERS COMP INSURANCE	1,210	950	940	760	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	4,800	6,500	4,270	5,500	Postage for mailing assessment notices, copy costs and other supplies	
741.000 UNIFORM EXPENSE	0	300	0	300	Clothing for field work	
801.000 LEGAL AND PROFESSIONAL FEES	0	0	20	0		
802.000 CONFERENCES, DUES, SUB'S	1,860	3,270	960	3,640	Continuing education classes for renewal of certifications	1,200
					Dues IAAO, MAA, Ottawa County Assessors & Misc associations	540
					State Annual Certification fees - 2 employees @ \$175, and 1 employee @ \$50	400
					Annual assessor's conference, lodging and meals for 1 employee	1,000
					BS&A training for appraiser	500
					Justification Items Total:	3,640
861.000 TRAVEL & MILEAGE	0	400	220	400	Miscellaneous travel expenses when Township vehicle is not available	
862.000 VEHICLE MAINTENANCE & REPAIR	80	1,000	300	500	General vehicle maintenance for one van	
863.000 FUEL EXPENSE	50	300	60	300	Gasoline costs for one van	
900.000 PRINTING & PUBLISHING	2,250	3,250	2,230	3,000	Contract for printing assessing notices & notice insert	
936.000 EQUIPMENT MAINTENANCE	0	100	0	100	Repairs of printers and other office machines	
956.000 MISCELLANEOUS EXPENSE	0	100	0	100		
965.000 EQUIPMENT PURCHASES	680	300	200	4,170	New office furniture for assessor's office	3,270
					New chair for appraiser	600
					Replacement of broken equipment if needed	300
					Justification Items Total:	4,170
971.000 CAPTIAL OUTLAY	0	0	0	20,000	Replacement of 2012 van (50% with administrative department)	20,000
	231,930	222,780	209,460	209,570		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 262 ELECTIONS
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	107,220	24,180	16,200	95,010	Deputy Clerk 1354 Hrs @ \$27.31/hr Elections Assistants (8hrs/wk + 480 during elections) @ \$17.90/hr Election Inspectors - (\$7,000 May, \$13,000 August, \$16,000 November) Deputy Clerk Overtime - 80 hours Election Inspectors (2 yr cert) training hrs (3 hrs x 60 x \$15.02/hr)	36,980 16,040 36,000 3,280 2,710
Justification Items Total:						95,010
707.000 COMM MEETING & CONF PAY	390	290	170	400	3 elections @ 2 trustees (1 X \$45.79 X 2) + extra mtg for combining precincts	
715.000 FICA	5,350	1,120	710	4,340	7.65% of compensation (Deputy Clerk and Elections Assistants only)	
716.000 MEDICAL CARE & PHYSICALS	0	100	0	100		
718.000 PENSION	2,540	1,140	420	3,700	10% of Deputy clerk's wages, excluding overtime	
719.000 HEALTH INSURANCE	5,430	1,500	690	8,570	65.1% of Deputy Clerk's Benefits	
719.100 DENTAL INSURANCE	300	200	30	610	65.1% of Deputy Clerk's Benefits	
719.200 DISABILITY INSURANCE	280	100	30	310	65.1% of Deputy Clerk's Benefits	
719.300 LIFE INSURANCE	40	20	10	60	65.1% of Deputy Clerk's Benefits	
719.700 EMPLOYEE ASSISTANCE PROGRAM	0	0	0	30		
721.000 WORKERS COMP INSURANCE	90	60	100	60	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	16,230	9,800	5,410	19,850	Postage for AV Ballots (7500 x \$.53 x 3 elections) Election Inspector & Church mailings Plastic covering in case of rain for precincts AV Postcards - thru PSI - (7500 x \$.02/ea x 3 elections) "I voted" stickers/pens (7500 x \$.01/ea x 3 elections) Misc Copies	11,920 100 100 4,500 220 1,000 2,000
Justification Items Total:						19,840
803.000 CONTRACTED SERVICES	0	0	0	1,800	Mark test ballots (3 x \$500) Monthly shredding service	1,500 300
Justification Items Total:						1,800
861.000 TRAVEL & MILEAGE	250	250	0	250	Based on 3 Elections	
900.000 PRINTING & PUBLISHING	640	3,300	3,290	3,300	Election Publishing - 3 elections	
936.000 EQUIPMENT MAINTENANCE	30	3,840	3,650	1,820	Testing and setup for election equipment (amt/yr from 2019-2027 per County)	
941.000 BUILDING RENTAL	1,400	700	700	2,100	Hope Reformed Church (3 x \$300) Lakeshore Baptist Church (3 x \$200) Watermark Church (3 x \$200)	900 600 600
Justification Items Total:						2,100
956.000 MISCELLANEOUS EXPENSE	6,910	1,210	1,070	1,520	Election Inspectors lunches, dinner, beverage (400 x 3 elections) Cell phone use (\$15 x 7) X 3	1,200 320
Justification Items Total:						1,520

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 262 ELECTIONS
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
965.000 EQUIPMENT PURCHASES	5,660	0	0	0	None anticipated	
971.000 CAPTIAL OUTLAY	6,420	0	0	0	None anticipated	
	<u>159,180</u>	<u>47,810</u>	<u>32,480</u>	<u>143,830</u>		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 265 BUILDING & GROUNDS
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	63,660	41,230	36,570	31,370	Director - Salary of \$96,158 (10%) Assistant Director - Salary of \$80,662 (10%) Coordinator - 104 hrs @ \$28.52/hr (5%) Summer Help - 600 hrs @ \$14.74/hr	9,610 8,220 3,030 10,510
					Justification Items Total:	31,370
715.000 FICA	4,770	3,250	2,730	2,430	7.65% of all salaries	
718.000 PENSION	5,860	4,820	3,060	2,070	10% of salaries for full-time employees, excludes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	2,430	2,760	2,840	1,980	Blue Care Network, includes HSA deposit	
719.100 DENTAL INSURANCE	600	590	230	270	Delta Dental	
719.200 DISABILITY INSURANCE	550	560	230	180	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	60	60	20	20	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	40	40	40	1 full-time employee	
721.000 WORKERS COMP INSURANCE	1,050	1,070	940	680	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	40	100	30	100	Office supplies	
741.000 UNIFORM EXPENSE	0	400	0	400	Clothing allowance/replacement for 1 full-time employee	
801.000 LEGAL AND PROFESSIONAL FEES	0	1,000	0	1,000	Professional services such as legal and consulting	
803.000 CONTRACTED SERVICES	21,660	20,710	13,840	14,900	Basic cleaning services Additional cleaning services (additional carpet, spot cleaning, windows, etc.) Republic Services (garbage service & office paper recycle) Pest control	9,100 1,500 3,550 750
					Justification Items Total:	14,900
817.000 MISS DIG SERVICES	680	830	820	900	Fiber connection	
850.000 TELEPHONE EXPENSE	6,810	8,380	6,440	8,260	See telephone/internet worksheet (Includes all general fund expense)	
863.000 FUEL EXPENSE	770	2,000	1,220	2,000	Fuel for plow truck, lawn equipment, etc.	
921.000 ELECTRIC	32,300	35,000	36,730	33,700	Paid to Consumer's Power for electric usage	
922.000 GAS	3,770	6,000	4,260	3,800	Paid to Michigan Gas Utilities for natural gas usage	
923.000 WATER EXPENSE	3,700	5,500	4,780	5,600	Paid to Grand Haven Township for water usage	
924.000 WASTEWATER EXPENSE	160	250	220	220	Paid to Grand Haven Township for waste water processing	
930.000 MAINTENANCE AND REPAIR OF B&G	47,220	44,200	31,920	21,570	Maintenance and repair materials including light bulbs, cleaning supplies, replacement building materials, paint, etc. Heating and electrical contractors for misc. work as needed Fertilizer Mat cleaning Landscape replacement Replace drinking fountain in lobby with bottle filling station	11,500 6,000 500 700 1,500 1,370
					Justification Items Total:	21,570
936.000 EQUIPMENT MAINTENANCE	7,200	7,700	4,680	7,700	Postage machine lease & maintenance - \$450/qtr & supplies - \$500 Generator maintenance	2,300 1,200

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 265 BUILDING & GROUNDS
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Maintenance of hoist, mowers, forklift and various equipment	4,000
					Shredder maintenance	200
					Justification Items Total:	7,700
936.300	AUTOMOTIVE MAINTENANCE	190	2,000	740	2,000	Maintenance of truck
956.000	MISCELLANEOUS EXPENSE	90	250	0	250	Miscellaneous expenditures not covered by other line items
965.000	EQUIPMENT PURCHASES	100	300	120	300	Miscellaneous tools & equipment
971.000	CAPTIAL OUTLAY	63,440	108,000	106,890	30,070	11' Chipper body top for dump truck
						1/3 Replacement of 2001 Dump Truck
					Justification Items Total:	30,070
971.250	CAPITAL OUTLY - PROF FEES	17,050	3,200	1,750	0	
		284,180	300,200	261,100	171,810	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 371 COMMUNITY DEVELOPMENT
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	311,950	333,750	325,440	359,960	Senior Planner @ \$34.65/hr Building Official @ \$38.78/hr Building Inspector @ \$35.90/hr Associate Planner @ \$26.34/hr Sick Time Reimbursement (est 85 hrs) Overtime - 160 hrs (20 hrs - Senior Planner; 50 hrs - Official; 20 hrs - Inspector; 50 hrs - Assoc Planner; 20 hrs - Admin Asst) Ordinance Enforcement Officer - 1508 hrs @ \$27.31/hr Community Development Admin Asst - 1040 @ \$24.76/hr	72,080 80,670 74,680 54,790 3,050 7,750 41,190 25,750
Justification Items Total:						359,960
707.000 COMM MEETING & CONF PAY	0	230	0	250	Construction Board of Appeals (1 mtg: Chair @ \$58.87; 4 Members @ \$45.79 each)	240
715.000 FICA	23,040	25,430	24,280	27,560	7.65% of Total Salaries and Wages (Including Overtime)	
716.000 MEDICAL CARE & PHYSICALS	0	100	0	100	Workplace Health	
718.000 PENSION	28,080	33,030	32,110	34,920	10% of Salaries & Wages (Excluding Sick Leave Reimbursement and Overtime for FTE's)	
719.000 HEALTH INSURANCE	42,300	48,160	48,130	62,350	Blue Care Network - Includes HSA Deposit	
719.100 DENTAL INSURANCE	4,050	4,700	4,700	5,960	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	2,440	2,730	2,700	2,810	Long & Short Term Coverage - 0% increase	
719.300 LIFE INSURANCE	330	390	370	380	\$30,000 per FTE	
719.700 EMPLOYEE ASSISTANCE PROGRAM	90	1,000	950	200		
721.000 WORKERS COMP INSURANCE	1,680	1,700	1,690	1,650	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	6,040	6,500	5,010	6,500	Copies, Office Supplies, Postage, Printer Cartridges, etc.	
741.000 UNIFORM EXPENSE	150	500	290	750	Replacement Clothing (add'l funds for new Senior Planner)	
801.000 LEGAL AND PROFESSIONAL FEES	4,330	6,000	2,720	8,000	Legal Consultation (Dickinson Wright), Consulting for Planning/Zoning/Bldg/Code Enf Extra Legal Consults for new Senior Planner	6,000 2,000
Justification Items Total:						8,000
802.000 CONFERENCES, DUES, SUB'S	3,440	7,770	4,220	7,850	Spring & Fall Code Officials Conference (Lodging, Travel, Per Diems) Metro Annual Dues @ \$125 each Metro Mid-Winter Conference @ \$100 each Code Officials Conference of Michigan (COCM) Dues @ \$40 each International Code Council (ICC) Membership Dues APA & MAP Membership Dues (Senior Planner @ \$600; Assoc Planner @ \$350) Planning Michigan Conference x2 Misc Planning Conferences/Meetings MCAD Membership Dues (Online Code Book Library) Misc Books (uncertain if/when State will adopt new codes)	1,500 250 200 80 120 950 1,500 500 750 2,000
Justification Items Total:						7,850
806.000 ELECTRICAL INSPECTIONS	48,510	36,800	35,050	34,560	About 72% of Projected Fees of \$48,000	
807.000 PLUMBING INSPECTIONS	26,870	21,050	21,190	17,280	About 72% of Projected Fees of \$24,000	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 371 COMMUNITY DEVELOPMENT
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
807.100 MECHANICAL INSPECTIONS	49,500	45,000	43,580	40,320	About 72% of Projected Fees of \$56,000	
826.000 PROPERTY & LIABILITY INSURANCE	860	1,010	920	1,090	Property and Liability Insurance (Effective Nov 1st)	
861.000 TRAVEL & MILEAGE	170	350	230	200	Mileage for Travel with Personal Vehicles (Com Dev & Assess = 7 staff w/ 3 vehicles)	100
					Mileage for Travel to/from Spring Lake Village per Contract	100
					Justification Items Total:	200
862.000 VEHICLE MAINTENANCE & REPAIR	190	750	210	3,750	General Vehicle Maintenance (2017 & 2020 Durgano's)	750
					Tire Replacement 2 @ \$1,500 each	3,000
					Justification Items Total:	3,750
863.000 FUEL EXPENSE	1,510	2,800	2,000	2,800	Based Upon Current Level of Activity	
900.000 PRINTING & PUBLISHING	0	50	800	50		
956.000 MISCELLANEOUS EXPENSE	70	500	220	500	Miscellaneous Expense	200
					Builders Forum (2)	300
					Justification Items Total:	500
965.000 EQUIPMENT PURCHASES	3,070	500	390	1,500	Miscellaneous Equipment	500
					Office furniture for senior planner	1,000
					Justification Items Total:	1,500
971.000 CAPTIAL OUTLAY	28,580	0	0	0	None anticipated	
	587,250	580,800	557,200	621,290		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 445 DRAINS - PUBLIC BENEFIT
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000 LEGAL AND PROFESSIONAL FEES	0	4,000	0	4,000	Orphan drain project	
939.000 REPAIRS & MAINT - DRAINS AT LARGE	36,580	40,000	0	74,000	Van Doorne	2,500
					Walters	500
					Herry	2,000
					Hlidden Creek	250
					Pigeon Creek	750
					Berg	3,000
					Vincent	1,500
					Beechtree	54,000
					Miscellaneous Maintenance	9,500
					Justification Items Total:	74,000
	<u>36,580</u>	<u>44,000</u>	<u>0</u>	<u>78,000</u>		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 446 ROAD CONSTRUCTION
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
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GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 448 STREET LIGHTING
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
920.000 LIGHT DISTRICTS	128,080	132,730	132,820	135,610	This line item is not totally covered by SAD revenues since the General Fund pays for the lights at major intersections	135,360
					Shared Street Lights with Robinson Township	250
					Justification Items Total:	135,610
921.000 ELECTRIC	650	720	710	720	School speed signs at Peach Plains & Rosy Mound	
930.000 MAINTENANCE AND REPAIR	7,170	1,500	0	1,500	Repairs to school speed signs	
	135,900	134,950	133,530	137,830		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 528 WASTE COLLECTION
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
831.000 YARD WASTE	16,180	10,700	5,400	13,700	Leaf collection contract (Valid thru 2024)	4,400
					Leaf collection - 6 weeks fall	6,900
					Leaf collection - 2 weeks spring	2,400
					Justification Items Total:	13,700
	16,180	10,700	5,400	13,700		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 567 CEMETERY
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	83,890	87,510	85,160	88,450	Director - Salary of \$96,158 (2%) Assistant Director - Salary of \$80,662 (10%) Coordinator - 624 hrs @ \$28.52/hr (30%) Public Services Worker - 2080 hrs @ \$27.31/hr	1,930 8,220 18,140 60,160
					Justification Items Total:	88,450
715.000 FICA	6,190	6,500	6,320	6,840	7.65% of all salaries	
718.000 PENSION	7,910	8,500	8,110	8,460	10% of base salaries for full-time employees, excludes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	22,340	25,300	23,760	26,760	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,190	1,340	1,240	1,290	Delta Dental	
719.200 DISABILITY INSURANCE	730	770	710	770	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	120	130	120	120	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	40	40	40	1 full time employee	
721.000 WORKERS COMP INSURANCE	900	790	770	770	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	50	200	110	200	Supplies for O & M of the cemeteries	
741.000 UNIFORM EXPENSE	1,510	1,510	1,050	1,510	Uniform cleaning for 1 full time employee Clothing allowance/replacement for 1 full-time employee Prescription safety glasses	710 400 400
					Justification Items Total:	1,510
801.000 LEGAL AND PROFESSIONAL FEES	350	500	0	500	Professional services such as legal, engineering and consulting	
808.100 CEMETERY CONTRACT EXPENSES	1,760	6,000	9,520	6,000	Vaults, memorials and urns owed to contract holders	
863.000 FUEL EXPENSE	1,290	1,700	1,870	1,400	Fuel for truck, lawn equipment, etc.	
921.000 ELECTRIC	2,100	2,500	2,250	2,450	Paid to Consumers Energy for electric usage - sprinkling and lights	
922.000 GAS	770	1,000	780	750	Paid to Michigan Gas Utilities for gas usage	
923.000 WATER EXPENSE	5,060	6,600	6,570	6,500	Paid to Grand Haven Township for water usage	
930.000 MAINTENANCE AND REPAIR OF B&G	10,270	5,400	4,150	16,700	Materials for maintenance and up keep of physical structures such as buildings, water system, roadways and grave sites Iron sequestration chemicals Replace trash cans (6) Add apron to driveway at Historic Cemetery Crack seal and paint parking lot at Lakeshore Cemetery	4,000 2,000 4,200 3,000 3,500
					Justification Items Total:	16,700
931.000 FERTILIZER EXPENSE	3,900	4,400	4,380	4,550	Historic Cemetery - 4 applications Lakeshore Cemetery - 4 applications	1,640 2,910
					Justification Items Total:	4,550
936.000 EQUIPMENT MAINTENANCE	1,850	6,000	5,750	6,000	Maintenance of lawn mowers, trimmers, misc. wheels, grease, blades, etc.	
936.300 AUTOMOTIVE MAINTENANCE	1,610	1,000	380	1,000	Maintenance of truck	
940.000 EQUIPMENT RENTAL	0	100	0	100	Rental of miscellaneous items for maintenance in the cemeteries	
956.000 MISCELLANEOUS EXPENSE	40	100	0	100	Miscellaneous expenditures not covered by other line items	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 567 CEMETERY
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
965.000 EQUIPMENT PURCHASES	140	1,000	50	500	Miscellaneous tools & equipment	
971.000 CAPTIAL OUTLAY	92,520	0	0	0	None anticipated	
971.250 CAPITAL OUTLY - PROF FEES	11,640	0	0	0	None anticipated	
	258,150	168,890	163,090	181,760		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 701 PLANNING COMMISSION
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	5,010	11,210	10,740	10,800	Chair: 15 Meetings @ \$91.58 each 8 Members: 15 Meetings @ \$78.49 each	1,370 9,420
					Justification Items Total:	10,790
707.000 COMM MEETING & CONF PAY	0	500	500	500	Conference Pay (\$12/hr, \$48/half-day, and \$96/day - Structured Fee Schedule)	
715.000 FICA	380	850	860	870	7.65% of Total Salaries	
801.000 LEGAL AND PROFESSIONAL FEES	5,170	12,000	10,340	10,000	Legal Costs	
802.000 CONFERENCES, DUES, SUB'S	1,160	2,000	1,960	2,000	Various Subscriptions & Other Training	
861.000 TRAVEL & MILEAGE	0	150	0	150	Mileage for Travel with Personal Vehicles	
	11,720	26,710	24,400	24,320		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 702 ZONING BOARD OF APPEALS
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	1,020	1,980	1,520	1,650	Chair: 4 Meetings @ \$78.49 each 5 Members: 4 Meetings @ \$65.42 each	310 1,310
					Justification Items Total:	1,620
707.000 COMM MEETING & CONF PAY	0	250	80	250	Conference Pay (\$12/hr, \$48/half-day, and \$96/day - Structured Fee Schedule)	
715.000 FICA	80	180	120	150	7.65% of Total Salaries	
801.000 LEGAL AND PROFESSIONAL FEES	600	500	1,750	500	Legal Costs (Escrows now required with application)	
802.000 CONFERENCES, DUES, SUB'S	320	750	300	750	Various Subscriptions and Other Training	
861.000 TRAVEL & MILEAGE	0	100	0	100	Mileage for Travel with Personal Vehicles	
	2,020	3,760	3,770	3,400		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 751 PARKS AND RECREATION
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	103,430	104,030	102,820	131,580	Director - Salary of \$96,158 (20%) Assistant Director - Salary of \$80,662 (15%) Coordinator - 208 hrs @ \$28.52/hr (10%) Public Services Worker - 2080 hrs @ \$25.48/hr Summer Help - 600 hrs @ \$13.69/hr Summer Help - 600 hrs @ \$14.74/hr Summer Help - 600 hrs @ \$14.74/hr Overtime - 75 hrs for each summer employee Gatekeeper	19,230 12,340 6,040 54,910 8,210 8,850 8,850 4,860 8,290
Justification Items Total:						131,580
706.000 AREA WIDE RECREATION	57,460	52,600	52,590	52,000	Anticipated contract amount contributed to NORA for recreation activities	
707.000 COMM MEETING & CONF PAY	570	1,120	760	1,180	6 Parks & Recreation Committee Members for attendance at 6 meetings @ \$32.71/hr	
715.000 FICA	7,820	8,160	7,840	10,210	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	500	600	710	600	Pre-employment physicals & med-center treatment as necessary	
718.000 PENSION	5,430	6,690	5,640	9,030	10% of salaries for full-time employees (Excludes sick leave reimbursement & overtime)	
719.000 HEALTH INSURANCE	6,040	7,530	7,740	7,800	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	520	560	670	1,010	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	420	590	490	760	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	90	110	90	120	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	0	40	250	40	1 full-time employee	
721.000 WORKERS COMP INSURANCE	2,940	2,680	2,360	2,960	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	1,050	1,200	750	1,200	Miscellaneous office supplies including boat launch passes	
741.000 UNIFORM EXPENSE	2,640	2,900	3,490	4,550	Clothing allowance/replacement - 1 full-time = \$400 & 4 part-time = \$1200 Uniform cleaning for 1 full-time employee T-shirts for 4 part time employees Safety gear such as vests, gloves, glasses	1,600 710 240 2,000
Justification Items Total:						4,550
801.000 LEGAL AND PROFESSIONAL FEES	5,630	11,300	6,030	2,000	Professional services such as legal, engineering, and consulting	2,000
802.000 CONFERENCES, DUES, SUB'S	0	100	0	0		
826.000 PROPERTY & LIABILITY INSURANCE	4,710	4,480	4,090	4,800	Property and Liability Insurance (Effective Nov 1st)	
861.000 TRAVEL & MILEAGE	3,470	3,600	3,570	3,600	Mileage for Gate Keeper based on \$200 per pay period	
863.000 FUEL EXPENSE	4,230	7,230	7,340	6,000	Fuel for trucks, tractors, mowers, trimmers, chain saws, etc.	
870.000 ROAD SIGNS	1,320	750	100	500	Miscellaneous signs and posts & replacement for vandalism	
900.000 PRINTING & PUBLISHING	330	500	580	500	Employment ads	
921.000 ELECTRIC EXPENSE	9,280	10,200	9,980	9,800	Electrical usage for lights, pumps, etc.	
923.000 WATER EXPENSE	2,760	4,200	3,660	4,550	Water usage in parks	
930.000 MAINTENANCE AND REPAIR OF B&G	59,730	101,160	91,530	89,500	Maintenance and upkeep of buildings, playground equipments, picnic tables, etc. - including vandalism Paper products, cleaning supplies, garbage service, etc.	12,000 5,500

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 751 PARKS AND RECREATION
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Trail marker maintenance	500
					Pottawattomie dock removal/reinstall (annual)	2,500
					Add bark to all park play areas	2,500
					No wake bouy removal/install (3)	2,400
					Tree removal at Pottawattomie Park	4,000
					Tree removal at Hofma Park	3,000
					Materials for Pottawattomie Park dock repair/replacement	20,000
					Stone dust for Mercury & Hofma ball fields	2,500
					Replace cigarette butt containers at 4 shelters	1,000
					Grills - 1 large at Hofma Park and 2 small at Pottawattomie Park	1,500
					Repair outfield fence at Mercury Park	4,000
					Paint bathroom interiors at Pottawattomie Park and Hofma Park	2,500
					Replaced deck and wood upright on docks at boat launch	4,500
					Replace trash cans (20)	16,000
					Repair/replace dumpster doors at Pottawattomie Park	600
					Replace chains on swings	1,000
					Add beach grass near shelters at Pottawattomie Park	500
					Serving table at Hofma Park	1,000
					Replace picnic table at Bignell Park	2,000
					Justification Items Total:	89,500
931.000	FERTILIZER EXPENSE	4,480	5,000	4,990	5,000	Fertilizer for softball diamonds, soccer fields, and general park areas
932.200	BUCHANAN ACCESS	0	0	0	4,380	Garbage containers, repair/replacement of sign, fencing, etc.
						Beach Attendant \$13.69/hr (100%), including workers comp and FICA
						Port-A-Potty
						Justification Items Total:
						4,380
936.000	EQUIPMENT MAINTENANCE	6,570	13,000	13,260	17,500	Maintenance of tractors, mowers, trimmers, chainsaws, etc.
						Trailer repair (2) - new fenders and decks
						Justification Items Total:
						17,500
936.300	AUTOMOTIVE MAINTENANCE	2,720	1,000	2,370	1,000	Maintenance/repair of trucks including tires, tune-ups, etc.
940.000	EQUIPMENT RENTAL	0	400	0	400	Rental of miscellaneous items for maintenance of the parks
956.000	MISCELLANEOUS EXPENSE	80	100	0	100	Miscellaneous expenditures not covered by other line items
965.000	EQUIPMENT PURCHASES	8,820	2,000	1,120	7,950	Miscellaneous tools & equipment
						Scarifier and drag for ball fields
						Weed trimmer replacement
						Storage cabinets for mower parts
						Kayak launch repair parts
						Mulching kit for lawn mower
						Justification Items Total:
						7,950

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 751 PARKS AND RECREATION
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
971.000 CAPTIAL OUTLAY	23,520	587,600	538,340	116,570	Add ADA Sidewalk to 2 ADA picnic areas at Pottawattomie Park	20,000
					Tree carving into artwork at Pottawattomie shoreline	4,000
					1/3 Replacement of 2001 Dump Truck	20,070
					Replace Hofma Park Basketball Court (Concrete, goals, striping (no color))	72,500
					Justification Items Total:	116,570
971.250 CAPITAL OUTLY - PROF FEES	48,890	65,000	40,820	19,000	Engineering to add ADA Sidewalk to 2 ADA picnic areas at Pottawattomie Park	5,000
					Engineering to replace Hofma Park Basketball Court	14,000
					Justification Items Total:	19,000
	375,450	1,006,430	913,980	516,190		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 101 GENERAL FUND
DEPARTMENT: 966 APPROPRIATION TRANSFERS
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
995.204 OP TRANSFER OUT - TRANSP FUND	199,980	565,000	564,960	500,000	For Street Maintenance	
995.370 OP TRANSFER OUT - TWP BLDG DEBT	128,790	132,240	132,070	0	Expired in 2021	
995.408 OP TRANSFER OUT - PATHWAY FUND	600,000	0	0	525,000		
995.410 OP TRANSFER OUT - PARKS CONSTRUCTIC	0	0	0	750,000	Designated monies for parks construction	
995.645 OP TRANSFER OUT - IT FUND	195,000	142,430	142,440	193,150	See software expense & computer services spreadsheet	
995.737 OP TRANSFER OUT - OPEB FUND	14,000	15,720	15,720	16,800		
	1,137,770	855,390	855,190	1,984,950		
Totals for Fund: 101 GENERAL FUND						
Total Revenues:	4,125,790	4,502,290	4,260,040	4,631,460		
Total Expenditures:	4,113,080	4,378,100	4,070,940	5,103,390		
Net of Revenues/Expenditures:	12,710	124,190	189,100	(471,930)		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 204 MUNICIPAL STREET FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000	PROPERTY TAXES - REAL	709,550	790,540	789,520	793,490	Based upon a levy of .9500 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet
412.000	PROPERTY TAXES-DELINQT PERS	540	500	590	500	
528.000	FEDERAL GRANTS - OTHER	0	72,600	72,590	0	
614.000	VARIOUS FEES	970	990	1,590	1,430	Payment in lieu of taxes - Village at Rosy Mound
665.000	INTEREST INCOME	50	1,000	10	200	
699.000	OPERATING TRANSFERS IN	199,980	565,000	564,960	500,000	General Fund monies
		911,090	1,430,630	1,429,260	1,295,620	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 204 MUNICIPAL STREET FUND
DEPARTMENT: 446 ROAD CONSTRUCTION
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000 LEGAL AND PROFESSIONAL FEES	0	7,000	880	27,000	160th Ave paving - Engineering fees	
803.300 CONTRACTED SERVICES - HARBOR TRANS	451,080	523,880	521,050	497,180	See estimated tax revenue sheet (Based on 0.60 mills)	
872.000 ROAD CONST DUST CONTROL	36,490	37,000	36,240	36,000		
873.400 STREET PAVING	386,020	345,000	223,000	1,280,000	Pave 160th Ave between Ferris and Lincoln St	390,000
					Ferris Street improvements associated with Schmidt Heritage Park	340,000
					Subdivision resurfacing, double chip & seal, etc...	550,000
					Justification Items Total:	1,280,000
956.000 MISCELLANEOUS EXPENSE	0	100	0	500	Signs not covered by the OCRC	
	873,590	912,980	781,170	1,840,680		
Totals for Fund: 204 MUNICIPAL STREET FUND						
Total Revenues:	911,090	1,430,630	1,429,260	1,295,620		
Total Expenditures:	873,590	912,980	781,170	1,840,680		
Net of Revenues/Expenditures:	37,500	517,650	648,090	(545,060)		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 206 FIRE FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
402.000	PROPERTY TAXES - REAL	1,417,860	1,580,340	1,579,330	1,511,720	Based upon a levy of 1.8099 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet	
412.000	PROPERTY TAXES-DELINQT PERS	1,070	1,000	1,190	1,000	Amount based on projected activity	
528.000	FEDERAL GRANTS - OTHER	97,150	167,530	167,520	0	None anticipated for 2022	
614.000	VARIOUS FEES	31,230	31,980	32,820	32,810	Payment in lieu of taxes - Health Pointe Payment in lieu of taxes - Village at Rosy Mound	30,090 2,720
Justification Items Total:						32,810	
614.100	HOUSE NUMBERING FEES	1,230	1,000	630	760	\$20 per address	
614.300	ADDRESS SIGN INCOME	660	600	190	500	Based on current level of activity	
635.000	PUBLIC EDUCATION FEES	30	500	0	500	CPR Training	
636.000	CHARGES FOR SERVICES	550	4,000	3,770	3,500	Blue card training for departments	
665.000	INTEREST INCOME	8,240	1,600	1,590	900		
673.000	SALE OF FIXED ASSETS	14,800	13,500	18,500	5,000	Sale of 1081 (Brush Truck)	
674.000	PRIVATE CONTRIBUTIONS & DONATIONS	100	500	600	500	Open house and misc donations	
676.000	REIMBURSEMENTS	6,130	3,000	3,340	1,000		
676.500	REIMBURSEMENTS - EE HEALTH INS CONT	3,480	4,140	2,510	2,400	Employee Contribution	
684.000	MISCELLANEOUS INCOME	430	100	0	100		
		1,582,960	1,809,790	1,811,990	1,560,690		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 206 FIRE FUND
DEPARTMENT: 336 FIRE DEPT EXPENSES
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	479,170	495,130	488,410	514,710	Chief Sipe Captain Schrader (Plus Insurance Opt out \$4,615) Lt. Schweitzer Lt. Marshall EO. Peterson (Plus Insurance Opt out \$4,615) EO. Whitaker EO. Heuer Sick bank payout (50%) (Marshall & Schrader)	96,160 85,280 73,870 73,820 68,910 64,720 49,790 2,160
					Justification Items Total:	514,710
702.100 OVERTIME	15,720	43,650	39,900	25,050	Schrader Schweitzer Marshall Peterson Whitaker Heuer	6,070 6,740 4,920 2,350 3,090 1,880
					Justification Items Total:	25,050
702.150 HAZARD PAY PREMIUM	30,000	0	0	0	One time grant in 2020	
702.300 STANDBY SALARIES-FIRE DEPT.	112,110	81,100	77,200	104,420	See wage spreadsheet (Part Time Firefighter Station hours)	
703.000 OVERHEAD & SUPERVISION	65,580	63,420	63,420	67,740	See spreadsheet	
705.000 PART-TIME SALARIES - FIRE DEPT	59,590	45,760	41,170	68,760	See wage spreadsheet (Annual Run Pay)	
705.100 PART-TIME TRAINING	13,010	9,050	7,690	25,030	See Wage Spreadsheet	
715.000 FICA	52,860	53,210	48,780	56,460	7.65% of total salaries & wages	
716.000 MEDICAL CARE & PHYSICALS	2,790	5,580	4,210	11,280	New hire physicals (\$460 x3) Department Physicals for the whole department (\$300 x33)	1,380 9,900
					Justification Items Total:	11,280
717.000 DISABILITY INS-PART-TIME	3,950	4,420	3,880	3,910	Short & long term disability (Berends, Hendricks, Stuit)	
718.000 PENSION	40,310	47,620	41,700	50,330	10% of FT salaries & wages, excluding overtime and insurance opt outs	
719.000 HEALTH INSURANCE	62,540	68,030	68,170	67,120	Blue Care Network (3 employees waiving health care) - Includes HSA deposit Sipe Schweitzer Marshall Heuer	19,940 15,950 21,720 9,510
					Justification Items Total:	67,120
719.100 DENTAL INSURANCE	6,770	8,340	8,370	6,180	Sipe Schweitzer Marshall Heuer	1,750 1,750 1,750 930

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 206 FIRE FUND
DEPARTMENT: 336 FIRE DEPT EXPENSES
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
					Justification Items Total:	6,180	
719.200	DISABILITY INSURANCE	3,900	4,270	4,030	4,300	Short and long term disability - 0% increase	
719.300	LIFE INSURANCE	2,410	2,820	2,190	2,160	Full-time employees - \$30,000, Part-time - \$15,000	
719.700	EMPLOYEE ASSISTANCE PROGRAM	560	1,490	1,150	1,490	EAC	1,190
					Additional EAP training (2) trainings @ \$150 hr.		300
					Justification Items Total:	1,490	
721.000	WORKERS COMP INSURANCE	23,480	19,660	19,110	20,660	Based on current rates	
727.000	OFFICE SUPPLIES & POSTAGE	1,260	1,250	1,010	1,250	Based on current level of activity	
730.000	MEDICAL SUPPLIES	16,890	12,500	10,580	11,300	Gloves, oxygen and other supplies,	6,300
						CPR Life bands and defib pads	2,000
						ALS Supplies	3,000
					Justification Items Total:	11,300	
731.000	FIRE SUPPLIES	14,580	17,250	8,780	16,800	Boots, Gloves, and Hoods	6,600
						Class A Foam	3,400
						Fire Hose	1,800
						Radio mics and Pagers	5,000
					Justification Items Total:	16,800	
732.000	ADDRESS SIGN SUPPLIES	820	900	180	800	Supplies for making address signs, street signs	800
741.000	UNIFORM EXPENSE	0	10,000	6,620	9,000	Station Duty Uniforms/Boots/Coats (Replacement for FT & PT)	7,200
						Replacement T Shirts (For full-time and part-time staff)	1,000
						Hats	800
					Justification Items Total:	9,000	
801.000	LEGAL AND PROFESSIONAL FEES	3,900	39,500	37,590	3,000	Non IAFF contract year	
801.001	BANK FEES	50	500	0	200		
802.000	CONFERENCES, DUES, SUB'S	23,870	23,150	19,030	21,670	Fire Academy	1,400
						EMT	4,500
						Class x2	
						Continuing Education BTLs, ACLS, PALS,	1,000
						Fire Investigators, EMS I/C, and Inspector CEs	4,000
						Blue Card Training (Command)	2,800
						DUES:	
						a) Ottawa County Fire Chiefs	150
						b) Fire Inspectors	200
						c) Fire Instructors	150
						d) Ottawa Medical Control	350
						e) State of Michigan Paramedic and EMT Lic.	500
						f) MI Fire Chief's Assoc.	120
						FDIC/Specialized Training Classes	4,000

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 206 FIRE FUND
DEPARTMENT: 336 FIRE DEPT EXPENSES
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Fire Chief Conference	1,000
					Leadership/Promotional training on Department's Core Values	1,500
					Justification Items Total:	21,670
802.500 EMPLOYEE TUITION REIMBURSEMENT	0	9,500	6,980	4,800	Nathan Heuer	
					Dave Marshall	4,800
					David Peterson	
					Shawn Schrader	
					Matt Schweitzer	
					Rob Whitaker	
					Justification Items Total:	4,800
803.000 CONTRACTED SERVICES	10,340	15,750	22,630	16,000	Generator Contract	1,500
					Fire Extinguishers	500
					Emergency Sirens	1,500
					Hazmat team contract	3,000
					Ladder Testing	1,000
					Auto Pulse service contract	1,400
					Liberty Pest	400
					SCBA Annual Maintenance	3,500
					Hose Testing	3,200
					Justification Items Total:	16,000
805.000 AUDIT SERVICES	1,950	1,990	1,990	1,990	15% of audit costs \$13,250	
812.000 IN-HOUSE TRAINING	1,490	1,250	710	1,200	Training props, materials, cars for extrication	
820.000 PUBLIC EDUCATION EXPENSE	740	0	0	1,000	CPR cards, books, testing materials	
826.000 PROPERTY & LIABILITY INSURANCE	16,780	16,400	16,350	18,530	Property and Liability Insurance (Effective Nov 1st)	
850.000 TELEPHONE EXPENSE	7,740	7,850	7,000	6,790	See telephone/internet spreadsheet	
861.000 TRAVEL & MILEAGE	0	300	30	250	Personal vehicle use on Township business	
862.000 VEHICLE MAINTENANCE & REPAIR	22,550	27,800	30,270	22,600	Annual maintenance, pump tests, PM	22,000
					1082 remove/install tracks seasonally	600
					Justification Items Total:	22,600
863.000 FUEL EXPENSE	5,610	9,500	8,290	8,200	Based on current level of activity	
900.000 PRINTING & PUBLISHING	320	650	630	600	Advertisement for FT or PT firefighters	
921.000 ELECTRIC	9,890	12,500	13,410	14,000	Paid to Consumers Power for electric usage	
922.000 GAS	5,280	7,500	5,420	6,000	Paid to Michigan Gas Utilities for natural gas usage	
923.000 WATER EXPENSE	2,570	2,800	2,770	3,200	Paid to Grand Haven Township for water usage	
930.000 MAINTENANCE AND REPAIR OF B&G	17,980	16,000	7,710	15,100	Cleaning supplies, Household Supplies	4,600
					HVAC Maintenance, building repairs	8,000
					Gear rack x2	2,500

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 206 FIRE FUND
DEPARTMENT: 336 FIRE DEPT EXPENSES
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Justification Items Total:	15,100
936.000 EQUIPMENT MAINTENANCE	3,590	5,250	7,780	5,850	Radio and pager maintenance	850
					Copier lease and maintenance	1,200
					Fitness equipment maintenance (including preventative maintenance)	300
					Breathing air compressor service/testing	1,500
					Service on Zoll cardiac monitors	2,000
					Justification Items Total:	5,850
956.000 MISCELLANEOUS EXPENSE	5,780	6,950	4,720	6,200	Food for training & runs	1,000
					Licenses & Fees	1,000
					Charter cable	1,450
					Various expenses not covered in another line item	750
					Awards and Retirement- recognition night for the staff for 2021 accomplishments.	2,000
					Justification Items Total:	6,200
960.000 FIRE DEPT-PREVENTION & INSP	30	7,300	4,390	7,300	Fire prevention open house	5,000
					Educational materials	500
					Inspection materials	300
					911 Academy	1,500
					Justification Items Total:	7,300
965.000 EQUIPMENT PURCHASES	2,290	29,400	5,380	23,300	Two phones up for replacment	800
					4 sets of firefighting gear	21,000
					Misc Fire Tools	1,500
					Justification Items Total:	23,300
971.000 CAPTIAL OUTLAY	595,440	139,000	93,100	220,000	Skid, pump, lights & equipment for brush truck	40,000
					Replace all SCBA's. Will apply for FY2021 FEMA AFG w/ Summer 2022 award.	180,000
					Justification Items Total:	220,000
995.645 OP TRANSFER OUT - IT FUND	61,440	41,080	41,040	55,660	See software expense & computer services spreadsheet	
995.737 OP TRANSFER OUT - OPEB FUND	21,000	23,600	23,580	25,200	Per actuarial study - current employees and retirees	

	1,828,930	1,440,970	1,307,350	1,557,390
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Totals for Fund: 206 FIRE FUND

Total Revenues:	1,582,960	1,809,790	1,811,990	1,560,690
Total Expenditures:	1,828,930	1,440,970	1,307,350	1,557,390
Net of Revenues/Expenditures:	(245,970)	368,820	504,640	3,300

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 207 POLICE SERVICES SAD
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
427.000 COMMUNITY WIDE SPECIAL ASSESSMENT	445,770	463,250	462,590	485,570	0.55 mill levy (See estimated tax revenue sheet)	
614.000 VARIOUS FEES	580	600	960	830	Payment in lieu of taxes - Village at Rosy Mound	
657.100 COUNTY FINES & COSTS	51,600	40,000	39,320	40,000		
665.000 INTEREST INCOME	1,690	360	130	200		
676.000 REIMBURSEMENTS	62,080	100	0	100	Drug kits	
	561,720	504,310	503,000	526,700		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 207 POLICE SERVICES SAD
DEPARTMENT: 301 POLICE/SHERIFF
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
703.000 OVERHEAD & SUPERVISION	42,600	47,160	47,160	49,080	Rent, accounting, etc.	
801.000 LEGAL AND PROFESSIONAL FEES	5,520	4,000	2,430	4,000	Legal fees for queries & court	
801.001 BANK FEES	50	50	0	50		
803.000 CONTRACTED SERVICES	433,040	495,700	481,170	502,350	NOTE: Starting October 2019 - changed to a cost of service contract Contract costs with Ottawa Sheriff for 3.3 deputies (2/3 of schools' COPS Deputy is paid by Ottawa County & GHAPS) Additional Deputy for the summer months	457,970 44,380
Justification Items Total:						502,350
850.000 TELEPHONE EXPENSE	200	250	160	250	See telephone/internet spreadsheet	
862.000 VEHICLE MAINTENANCE & REPAIR	600	0	170	600		
930.000 MAINTENANCE AND REPAIR OF B&G	690	500	850	1,000		
936.000 EQUIPMENT MAINTENANCE	0	500	60	500		
956.000 MISCELLANEOUS EXPENSE	60	1,300	50	1,500	Promotional Items/Trophies Drug testing kits Team 911 Academy	500 500 500
Justification Items Total:						1,500
971.000 CAPTIAL OUTLAY	17,000	0	0	17,000	Bathroom remodel	
971.250 CAPITAL OUTLY - PROF FEES	0	0	500	0		
	499,760	549,460	532,550	576,330		
Totals for Fund: 207 POLICE SERVICES SAD						
Total Revenues:	561,720	504,310	503,000	526,700		
Total Expenditures:	499,760	549,460	532,550	576,330		
Net of Revenues/Expenditures:	61,960	(45,150)	(29,550)	(49,630)		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 248 DOWNTOWN DEVELOPMENT AUTHORITY
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.100 TAX INCREMENT REVENUES	612,140	0	0	745,140	FTE capture with 10.5359 mill levy on a \$70.56 million tax base (see estimated tax revenue worksheet)	
665.000 INTEREST INCOME	16,600	9,360	8,230	9,310		
676.000 REIMBURSEMENTS	140,590	30,800	30,200	154,000	State of MI for lost Personal Property Revenues	
	769,330	40,160	38,430	908,450		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 248 DOWNTOWN DEVELOPMENT AUTHORITY
DEPARTMENT: 000
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
703.000 OVERHEAD & SUPERVISION	20,280	66,120	66,120	15,660	See spreadsheet - Based upon previous year's activity	
801.000 LEGAL AND PROFESSIONAL FEES	3,800	15,000	11,810	25,000	Legal Fees	5,000
					Development/TIF Plan	20,000
					Justification Items Total:	25,000
805.000 AUDIT SERVICES	650	660	660	660	5% of \$13,250	
956.000 MISCELLANEOUS EXPENSE	110	500	210	500		
971.000 CAPTIAL OUTLAY	694,220	109,000	108,600	100,000	172nd Ave Mid-block Crossing	20,000
					Install sidewalks on East side of 172nd Ave North of Comstock St	80,000
					Justification Items Total:	100,000
971.250 CAPITAL OUTLY - PROF FEES	15,050	55,400	50,110	20,500	172nd Ave Mid-block Crossing	10,000
					Install sidewalks on East side of 172nd Ave North of Comstock	10,500
					Justification Items Total:	20,500
995.590 OP TRANSFER OUT - SEWER FUND	16,490	0	0	0		
995.591 OP TRANSFER OUT - WATER FUND	309,640	0	0	0		
	1,060,240	246,680	237,510	162,320		

Totals for Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY

Total Revenues:	769,330	40,160	38,430	908,450
Total Expenditures:	1,060,240	246,680	237,510	162,320
Net of Revenues/Expenditures:	(290,910)	(206,520)	(199,080)	746,130

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 285 AMERICAN RESCUE PLAN ACT FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
665.000 INTEREST INCOME	0	250	160	1,500		
	<u>0</u>	<u>250</u>	<u>160</u>	<u>1,500</u>		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 308 DEBT SERVICE - PARK SYSTEM
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000 PROPERTY TAXES - REAL	0	0	0	334,100	Based upon a levy of .4000 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet	
665.000 INTEREST INCOME	0	0	0	50		
	<u>0</u>	<u>0</u>	<u>0</u>	<u>334,150</u>		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 308 DEBT SERVICE - PARK SYSTEM
DEPARTMENT: 000
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
991.250 BOND PRINCIPAL PAYMENTS	0	0	0	160,000	Pursuant to bond payment schedule - expires 2041	
993.000 INTEREST EXPENSE	0	0	0	150,030	Pursuant to bond payment schedule	
994.999 PAYING AGENT FEES	0	0	0	500		
	<u>0</u>	<u>0</u>	<u>0</u>	<u>310,530</u>		
Totals for Fund: 308 DEBT SERVICE - PARK SYSTEM						
Total Revenues:	0	0	0	334,150		
Total Expenditures:	0	0	0	310,530		
Net of Revenues/Expenditures:	0	0	0	23,620		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 310 DEBT SERVICE - PATHWAY
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
699.000 OPERATING TRANSFERS IN	291,760	292,490	292,410	298,120	100% from Pathway Fund	
	<u>291,760</u>	<u>292,490</u>	<u>292,410</u>	<u>298,120</u>		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 310 DEBT SERVICE - PATHWAY
DEPARTMENT: 000
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
991.250 BOND PRINCIPAL PAYMENTS	165,000	170,000	170,000	180,000	Pursuant to bond payment schedule - expires 2035	
993.000 INTEREST EXPENSE	126,170	121,990	121,990	117,620	Pursuant to bond payment schedule	
994.999 PAYING AGENT FEES	500	500	500	500		
	<u>291,670</u>	<u>292,490</u>	<u>292,490</u>	<u>298,120</u>		
Totals for Fund: 310 DEBT SERVICE - PATHWAY						
Total Revenues:	291,760	292,490	292,410	298,120		
Total Expenditures:	291,670	292,490	292,490	298,120		
Net of Revenues/Expenditures:	90	0	(80)	0		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 408 PATHWAY FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000 PROPERTY TAXES - REAL	339,170	380,620	377,720	361,580	Based upon a levy of .4329 mills (Ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimated tax spreadsheet	
412.000 PROPERTY TAXES-DELINQT PERS	260	200	280	200		
528.000 FEDERAL GRANTS - OTHER	0	34,390	34,390	0		
614.000 VARIOUS FEES	460	470	760	650	Payment in lieu of taxes - Village at Rosy Mound	
665.000 INTEREST INCOME	4,390	1,000	230	250		
676.000 REIMBURSEMENTS	6,200	47,500	47,650	5,000		
684.000 MISCELLANEOUS INCOME	0	100	0	100		
699.000 OPERATING TRANSFERS IN	600,000	0	0	0		
699.101 OP TRANSFER IN - GENERAL FUND	0	0	0	525,000		
	950,480	464,280	461,030	892,780		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 408 PATHWAY FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	61,650	61,180	57,820	83,300	Director - Salary of \$96,158 (%) Assistant Director - Salary of \$80,662 (5%) Coordinator - 104 hrs @ \$28.52/hr (5%) Public Services Worker - 2080 hours @ \$27.31/hr	17,310 4,110 3,020 58,860
Justification Items Total:						83,300
715.000 FICA	4,620	4,850	4,360	6,390	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	0	200	0	200	Pre-employment physicals, med-center treatment during the year as necessary	
718.000 PENSION	6,060	6,110	5,650	8,120	10% of salaries for full-time employees, excludes sick leave reimbursement and overtime	
719.000 HEALTH INSURANCE	26,370	26,700	26,540	31,550	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,640	1,840	1,640	2,130	Delta Dental	
719.200 DISABILITY INSURANCE	560	590	500	750	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	90	100	80	110	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	40	40	40	1 full-time employee	
721.000 WORKERS COMP INSURANCE	1,340	1,150	1,140	700	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	0	100	30	100	Miscellaneous office supplies	
741.000 UNIFORM EXPENSE	0	1,510	990	1,510	Uniform cleaning Clothing allowance/replacement - 1 full-time employee Prescription safety glasses	710 400 400
Justification Items Total:						1,510
801.000 LEGAL AND PROFESSIONAL FEES	2,400	6,000	4,530	80,000	Professional services such as legal, consulting, and easement acquisition Pottawattomie Causeway Study with soil borings	5,000 75,000
Justification Items Total:						80,000
803.000 CONTRACTED SERVICES	0	400	0	400	Services provided such as major tree trimming, pavement repair/replacement or other major repairs the DPW is not able to complete	
826.000 PROPERTY & LIABILITY INSURANCE	2,390	2,720	2,570	2,910	Property and Liability Insurance (Effective Nov 1st)	
863.000 FUEL EXPENSE	1,670	3,000	2,410	3,000	Fuel expense for maintenance	
870.000 ROAD SIGNS	140	500	140	500	New or replacement of signs and posts as needed due to damage or removed along the pathway	
900.000 PRINTING & PUBLISHING	0	250	230	0	None anticipated	
930.000 MAINTENANCE AND REPAIR OF B&G	29,590	71,500	57,820	23,600	Repair of surface damage, retaining walls, etc. Paint crosswalks & approach markings Bridge maintenance and repair Replace trash cans (2)	6,000 12,000 4,000 1,600
Justification Items Total:						23,600
936.000 EQUIPMENT MAINTENANCE	7,220	12,500	6,560	11,000	Replacement brushes for sweepers, tractor maintenance by dealer, etc. Tires for Polaris	10,000 1,000
Justification Items Total:						11,000
936.300 AUTOMOTIVE MAINTENANCE	1,190	2,000	1,510	2,000	Maintenance/repair of trucks including tires, tune-ups, etc.	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 408 PATHWAY FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
956.000 MISCELLANEOUS EXPENSE	0	200	0	200	Miscellaneous expenditures not covered by other line items	
965.000 EQUIPMENT PURCHASES	780	4,500	170	2,800	Miscellaneous tools & equipment	500
					Forks for Toolcat	1,500
					Backpack blower	450
					Brush trimmer	350
					Justification Items Total:	2,800
971.000 CAPTIAL OUTLAY	457,370	50,400	29,190	720,070	Lincoln Street to Ferris Street connector along 160th Avenue	80,000
					Resurface Lakeshore pathway from Ferris St to Buchanan St	600,000
					Repair 168th Ave pathway near Comstock	20,000
					1/3 Replacement of 2001 Dump Truck	20,070
					Justification Items Total:	720,070
971.050 CAPITAL OUTLAY - EASEMENTS	0	5,000	3,480	0		
971.250 CAPITAL OUTLY - PROF FEES	67,120	38,000	34,770	160,000	Lincoln St to Ferris St connector along 160th Ave	35,000
					Resurface Lakeshore pathway from Ferris St to Buchanan St	120,000
					Repair 168th Ave pathway near Comstock	5,000
					Justification Items Total:	160,000
995.310 OP TRANSFER OUT - PATHWAY DEBT	291,760	292,490	292,410	298,120		
	963,980	593,830	534,580	1,439,500		
Totals for Fund: 408 PATHWAY FUND						
Total Revenues:	950,480	464,280	461,030	892,780		
Total Expenditures:	963,980	593,830	534,580	1,439,500		
Net of Revenues/Expenditures:	(13,500)	(129,550)	(73,550)	(546,720)		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 410 PARKS CONSTRUCTION FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
566.200 MNRTF GRANT - HOFMA PARK	0	0	0	546,300	Acquisition	246,300
					Development	300,000
					Justification Items Total:	546,300
665.000 INTEREST INCOME	0	1,000	580	3,000		
696.000 BOND REVENUES	0	6,138,240	6,138,240	0	One time only in 2021	
699.101 OP TRANSFER IN - GENERAL FUND	0	0	0	750,000	Designated monies for parks construction	
	0	6,139,240	6,138,820	1,299,300		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 410 PARKS CONSTRUCTION FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
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GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 410 PARKS CONSTRUCTION FUND
DEPARTMENT: 751 PARKS AND RECREATION
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000 LEGAL AND PROFESSIONAL FEES	0	65,260	65,260	0		
801.001 BANK FEES	0	40	20	100		
971.000 CAPTIAL OUTLAY	0	0	60	6,549,000	Schmidt Heritage Park Phase I	5,447,000
					MNRTF Hofma Park Improvements (Wolfe & Witteveen properties)	750,000
					Groesbeck Land Acquisition	352,000
					Justification Items Total:	6,549,000
971.250 CAPITAL OUTLY - PROF FEES	0	310,200	183,080	144,800	Schmidt Heritage Park Phase I	107,100
					MNRTF Hofma Park Improvements (Wolfe & Witteveen Properties)	25,700
					Groesbeck Land Acquisition	12,000
					Justification Items Total:	144,800
	<u>0</u>	<u>375,500</u>	<u>248,420</u>	<u>6,693,900</u>		

Totals for Fund: 410 PARKS CONSTRUCTION FUND

Total Revenues:	0	6,139,240	6,138,820	1,299,300
Total Expenditures:	0	375,500	248,420	6,693,900
Net of Revenues/Expenditures:	0	5,763,740	5,890,400	(5,394,600)

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 590 SEWER FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
460.000 SPECIAL ASSESSMENT INCOME	14,330	7,040	7,030	1,160	Sewer Assessment Principal	
634.000 LATERAL CHARGES/INSP FEES	1,750	6,550	6,480	1,050	Inspection fees - 30 new connections x \$35 per inspection	
634.100 TRUNKAGE FEES	216,150	166,370	153,760	86,370	30 trunkage units x \$2,879 per unit - assuming that 0 connections will be paid over time as special assessment income	
642.000 UTILITY SALES	406,540	438,960	433,740	443,500	Based on 104.6 MG to be collected in 2022 - estimated wastewater collection sales @ \$4.24/1,000 gallons	
642.100 DEBT SERVICE CHARGE	295,310	327,020	327,780	354,620	2022 Existing connections:	
					(a) 964.19 Residential trunkage units x \$15.95 per month x 12 months	184,540
					(b) 873.74 Non-residential trunkage units x \$15.95 per month x 12 months	167,230
					2022 New connections (addition of 30 new trunkage units):	
					(a) 10 units x \$15.95 per month x 9 months	1,430
					(b) 10 units x \$15.95 per month x 6 months	950
					(c) 10 units x \$15.95 per month x 3 months	470
					Justification Items Total:	354,620
658.000 LATE CHARGES	1,710	9,500	9,380	8,500	Late charges	
665.000 INTEREST INCOME	46,700	12,850	14,060	14,020	Special assessments	320
					Investments	13,700
					Justification Items Total:	14,020
676.000 REIMBURSEMENTS	5,050	2,000	2,160	2,000	Sewer industrial surcharge reimbursement	
684.000 MISCELLANEOUS INCOME	23,730	100	0	100	Miscellaneous revenues not covered by other line items	
699.000 OPERATING TRANSFERS IN	16,490	0	0	0		
	1,027,760	970,390	954,390	911,320		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 590 SEWER FUND
DEPARTMENT: 537 SEWER EXPENSES
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	40,500	44,770	44,790	46,530	Director - Salary of \$96,158 (25%) Assistant Director - Salary of \$80,662 (20%) Coordinator - 208 hrs @ \$28.52/hr (10%)	24,040 16,450 6,040
Justification Items Total:						46,530
703.000 OVERHEAD & SUPERVISION	66,480	61,800	61,800	160,920	See spreadsheet	
715.000 FICA	3,000	3,440	3,330	3,620	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	0	300	0	300	Pre-employment physicals, med-center treatment during the year as necessary	
718.000 PENSION	3,680	3,680	3,000	4,610	10% of salaries for full-time employees, excudes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	3,340	4,670	4,800	3,950	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	380	350	360	630	Delta Dental	
719.200 DISABILITY INSURANCE	360	360	330	400	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	40	40	40	50	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	20	40	40	40	1 full-time employee	
721.000 WORKERS COMP INSURANCE	320	250	280	300	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	1,110	2,000	1,660	2,400	Miscellaneous office supplies & postage for water bills (20%)	
741.000 UNIFORM EXPENSE	0	1,510	1,120	1,510	Uniform cleaning for 1 full-time employee Clothing allowance/replacement for 1 full-time employee Prescription safety glasses	710 400 400
Justification Items Total:						1,510
801.000 LEGAL AND PROFESSIONAL FEES	43,460	15,000	14,440	66,000	Engineering plan reviews / construction inspections Engineering camera and jet/clean segments of sewer Forcemain evaluation - U.S. 31 from M-45 to Lincoln Forcemain evaluation - Ferris St	3,000 3,000 20,000 40,000
Justification Items Total:						66,000
801.001 BANK FEES	100	500	0	250	Bank charges	
802.000 CONFERENCES, DUES, SUB'S	0	2,000	0	2,000	Confined space	
805.000 AUDIT SERVICES	1,950	1,990	1,990	1,990	15% of \$13,250	
810.000 WASTEWATER TREATMENT	275,010	288,920	227,360	246,960	Estimate of 111.3 mg in wastewater collection and treatment charges in 2022 - includes 6% unmetered sewer Operating costs - \$13,220 per month 2013 Debt - \$440 per month (Not being charged for FY 2022) Local Lift Station Debt - \$2,370 per month (Not being charged for FY 2022) 2018 Debt - \$2,050 per month (Not being charged for FY 2022) Plant modification - \$1,440 per month Pump station costs - \$870 per month Administrative charge - \$190 per month NOTE: Prior year's average used for each cost because it is calculated on usage	
Justification Items Total:						0

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 590 SEWER FUND
DEPARTMENT: 537 SEWER EXPENSES
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
817.000 MISS DIG SERVICES	680	700	820	900	Annual fee for water, sewer and fiber	
826.000 PROPERTY & LIABILITY INSURANCE	3,840	4,380	4,130	4,690	Property and Liability Insurance (Effective Nov 1st)	
850.000 TELEPHONE EXPENSE	3,700	4,020	3,120	730	See telephone/internet expense spreadsheet	
863.000 FUEL EXPENSE	640	1,000	820	1,000	Partial payment for fuel expense for service trucks and generators	
921.000 ELECTRIC	11,150	13,000	12,760	12,000	Lift stations & partial payment for township electrical expense	
922.000 GAS	610	1,070	1,040	900	Lift stations	
923.000 WATER EXPENSE	280	250	260	250	Water consumption at lift stations for cleaning, maintenance and sprinkling	
930.000 MAINTENANCE AND REPAIR OF B&G	310	1,000	460	1,000	Portion of miscellaneous maintenance (20%)	
936.000 EQUIPMENT MAINTENANCE	2,490	4,000	730	4,000	Gas detector maintenance, safety equipment, etc. Generator maintenance	2,000 2,000
Justification Items Total:						4,000
936.300 AUTOMOTIVE MAINTENANCE	0	0	0	1,200	Tires for crane truck	
936.400 LIFT STATION MAINTENANCE	40,460	27,750	29,630	17,700	Routine maintenance of pump stations including pump seals, gaskets, electrical components, etc. Fertilizer Wet well cleaning Calibration of cathodic protection - 4 pump stations	10,000 200 3,500 4,000
Justification Items Total:						17,700
936.410 WASTEWATER SYSTEM MAINTENANCE	37,170	62,200	58,770	67,200	Force main repair, maintenance hole repair, lateral repair Miss Dig location materials Camera and jet/clean segments of gravity sewers	2,000 200 65,000
Justification Items Total:						67,200
956.000 MISCELLANEOUS EXPENSE	1,000	100	0	100	Miscellaneous expenditures	
965.000 EQUIPMENT PURCHASES	500	4,500	850	1,000	Miscellaneous small equipment as needed	
965.600 MISC TOOLS & EQUIPMENT	500	950	960	950	Gloves, masks, coveralls, etc.	
971.000 CAPTIAL OUTLAY	0	1,185,550	869,130	350,840	Install radar on 4 lift stations Standby generator for East Ferris l.s. - project completion Water/Sewer extension for Schmidt Heritage Park	12,000 62,340 276,500
Justification Items Total:						350,840
971.250 CAPITAL OUTLY - PROF FEES	0	211,500	153,290	5,000	Engineering for standby generator for East Ferris l.s. - project completion	5,000
991.600 SEWER EXPANSION PRINCIPAL-2008	0	55,000	0	60,000	Based on bond schedule - expires 2028	
993.600 SEWER EXPANSION INTEREST-2008	28,540	25,160	25,800	22,290	Based on bond schedule - expires 2028	
994.999 PAYING AGENT FEES	650	600	650	600	Paid to OCRC for handling of bonds	
995.370 OP TRANSFER OUT - TWP BLDG DEBT	27,110	27,840	27,800	0	Expired in 2021	
995.645 OP TRANSFER OUT - IT FUND	26,880	27,490	27,480	30,890	See software expense & computer services spreadsheet	
	626,260	2,089,680	1,583,840	1,125,700		

Totals for Fund: 590 SEWER FUND

Total Revenues:	1,027,760	970,390	954,390	911,320
Total Expenditures:	626,260	2,089,680	1,583,840	1,125,700
Net of Revenues/Expenditures:	401,500	(1,119,290)	(629,450)	(214,380)

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 591 WATER FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
590.000 GHACF COMMUNITY CHOICE GRANT	0	0	0	7,140	Water fountain and benches along pathway on Lincoln Ave	
614.000 VARIOUS FEES	250	350	560	350	NSF Charges - 14 @ \$25	
632.000 SALE OF MATERIALS	7,940	8,000	7,360	7,000	Sale of meters, setters, angle valves, other materials, etc.	
634.000 LATERAL CHARGES/INSP FEES	100,040	125,000	118,700	85,500	Based on 50 new connections in water system. 40 connections at \$1,950/tap, and 10 connectons at \$750/tap (pretapped). Commercial/industrial connections pay meter/material costs under account 632.	
634.100 TRUNKAGE FEES	83,590	71,590	71,500	36,200	Based on 50 new residential connections - 10 existing homes will connect leaving 40 new construction connections @ \$905/trunkage. Commercial/industrial connections will pay based on meter size under this account.	
642.000 UTILITY SALES	1,697,130	1,785,780	1,813,250	1,918,280	NOWS based on 655.8 MG in water sales @ \$2.81 per 1000 gallons Grand Rapids based on 23.3 MG in water sales @ \$3.24 per 1000 gallons	1,842,790 75,490
					Justification Items Total:	1,918,280
642.200 READINESS TO SERVE CHARGE	1,071,630	1,089,300	1,086,290	1,081,080	Increase RTS with 50 new connections - Assumes 15 connection x 9 months, 15 connections x 6 months and 20 connections x 3 months (\$14.23/month) remainder based on actual collection to date	
642.300 FIRE LINE CHARGES	12,840	13,650	13,730	14,150	52 - up to 6" @ \$13.40/month 10 - 8" @ \$29.50/month 2 - 10" @ \$51.00/month 1 - 12" @ \$86.00/month	8,360 3,540 1,220 1,030
					Justification Items Total:	14,150
658.000 LATE CHARGES	7,950	42,000	44,600	32,000	Estimate of late payments	
658.100 RE-ESTABLISH SERVICE CHARGE	1,190	5,500	4,470	5,500	Estimate of late payments	
665.000 INTEREST INCOME	14,190	4,500	2,680	4,100	CD interest	
667.000 HYDRANT RENTAL INCOME	1,680	1,570	1,540	1,870	Includes rental charges for hydrant usage by contractors Robinson Township hydrant rental	500 1,370
					Justification Items Total:	1,870
671.000 LEASE PAYMENTS	25,040	25,650	23,590	26,410	Wireless antenna lease on water tower (increases 3% per year)	
676.000 REIMBURSEMENTS	990	12,000	17,100	1,000		
676.500 REIMBURSEMENTS - EE HEALTH INS CONT	2,450	2,250	2,170	2,250	Employee Contribution	
684.000 MISCELLANEOUS INCOME	490	1,000	0	1,000	Miscellaneous revenues not covered by other line items	
696.000 BOND REVENUES	0	0	0	1,000		
699.000 OPERATING TRANSFERS IN	309,640	0	0	0	None anticipated	
	3,337,040	3,188,140	3,207,540	3,224,830		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 591 WATER FUND
DEPARTMENT: 536 WATER EXPENSES
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	250,930	281,700	275,300	316,300	Director - Salary of \$96,158 (25%) Assistant Director - Salary of \$80,662 (40%) Coordinator - 832 hrs @ \$28.52/hr (40%) Public Services Foreman - 2080 hrs @ \$30.95/hr Public Services Worker - 2080 hrs @ \$27.31/hr Public Services Worker - 2080 hrs @ \$24.57/hr (includes health & dental opt out) Public Services Worker - 2080 hrs @ \$21.82/hr (new)	24,030 35,800 26,320 66,700 58,860 57,570 47,020
					Justification Items Total:	316,300
702.900 SALARIES - SPECIAL PROJECTS	0	3,010	3,000	10,960	Summer help - hydrant maintenance - 800 hrs @ \$13.69/hr	
703.000 OVERHEAD & SUPERVISION	180,360	179,700	179,700	180,660	See spreadsheet	
715.000 FICA	18,800	21,440	20,610	23,970	7.65% of salaries	
715.900 FICA - SPECIAL PROJECTS	0	0	0	840	7.65% of salaries	
716.000 MEDICAL CARE & PHYSICALS	0	500	630	500	Pre-employment physicals, med-center treatment during the year as necessary	
718.000 PENSION	23,120	18,550	16,560	29,770	10% of salaries for full-time employees, excludes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	33,640	48,650	47,430	58,090	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	4,570	4,500	4,310	5,410	Delta Dental	
719.200 DISABILITY INSURANCE	2,100	2,780	2,700	2,970	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	410	440	400	420	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	70	200	140	200	5 full- time employees	
721.000 WORKERS COMP INSURANCE	2,950	2,760	2,520	3,380	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	11,000	10,590	12,210	10,000	Supplies such as paper, pens, folders, checks, postage for water bills (80%), mailings, etc.	
741.000 UNIFORM EXPENSE	0	6,240	4,570	8,650	Uniform cleaning for 5 full-time employees & 1 part-time employee Clothing allowance for 5 full-time employees & 1 part-time employee Prescription safety glasses for 5 full-time employees Safety gear for 1 new employee & replacements for existing employees	3,550 2,400 2,000 700
					Justification Items Total:	8,650
801.000 LEGAL AND PROFESSIONAL FEES	41,730	72,200	33,760	30,300	Required MDEQ Trihalomethanes/Haloacetic Acids (HAA5) Normal annual update of GIS system through Prein & Newhof (Including As-Builts) Legal fees for easements, delinquent bill collection, etc. EGLE licensing fee Inspect East tank - Dixon Engineering	800 15,000 3,000 6,000 5,500
					Justification Items Total:	30,300
801.001 BANK FEES	200	1,000	530	500	Bank charges	
802.000 CONFERENCES, DUES, SUB'S	6,470	9,200	6,770	10,000	AWWA memberships, continuing education, magazine/publication subscriptions - 10 full-time employees to educate	
803.000 CONTRACTED SERVICES	27,220	35,000	34,660	30,000	Payment made to contractor for the installation of new water services - 40 new taps at \$750 each	
805.000 AUDIT SERVICES	3,250	3,320	3,310	3,320	25% of \$13,250	
817.000 MISS DIG SERVICES	680	700	820	900	Annual fee for water, sewer and fiber	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 591 WATER FUND
DEPARTMENT: 536 WATER EXPENSES
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
825.000 WATER PURCHASES	761,970	867,640	782,920	784,820	NOWS based on 736.8 MG in water purchased @ \$1.01/1,000 gallons	744,160
					Grand Rapids based on 24.2 MG in water purchased @ \$1.68/1,000 gallons	40,660
					Justification Items Total:	784,820
826.000 PROPERTY & LIABILITY INSURANCE	10,140	11,540	10,890	12,350	Property and Liability Insurance (Effective Nov 1st)	
850.000 TELEPHONE EXPENSE	4,030	5,050	4,310	4,590	See telephone/internet worksheet	
861.000 TRAVEL & MILEAGE	0	300	30	300	Token amount for continuing education and training	
863.000 FUEL EXPENSE	5,720	8,850	7,370	8,000	Fuel expense for service trucks, compressor, etc.	
900.000 PRINTING & PUBLISHING	770	5,000	5,040	1,000	Employment ads	
921.000 ELECTRIC	5,350	6,250	6,030	6,150	Payment for building electrical expenses, meter stations and meter pits	
922.000 GAS	6,170	7,000	7,050	6,730	Payment for building and meter station gas usage	
923.000 WATER EXPENSE	2,420	3,550	3,670	3,500	Water consumption for domestic usage and sprinkling at meter stations	
924.000 WASTEWATER EXPENSE	250	240	150	240	Waste water processing	
930.000 MAINTENANCE AND REPAIR OF B&G	3,850	4,000	2,260	5,550	Miscellaneous maintenance (80%)	4,000
					Replace drinking fountain with bottle filling station	1,550
					Justification Items Total:	5,550
936.000 EQUIPMENT MAINTENANCE	2,370	5,000	800	4,130	Calibration of meters, locators, hand-held meter readers, sampling equipment, etc.	3,000
					Generator maintenance	1,130
					Justification Items Total:	4,130
936.300 AUTOMOTIVE MAINTENANCE	1,020	6,000	7,470	7,400	Maintenance of trucks including oil changes, grease, filters, brakes, tires, truck washes, etc.	5,000
					Tires for 2 trucks	2,400
					Justification Items Total:	7,400
936.310 HYDRANT MAINTENANCE	6,680	17,400	12,670	25,500	Contracted services	10,000
					Signs, posts, nozzles, caps, miscellaneous parts, etc.	500
					Paint and materials	5,000
					Relocate fire hydrant near Ferris St. entrance of Fire/Rescue	10,000
					Justification Items Total:	25,500
936.320 METER MAINTENANCE	6,700	7,000	3,870	8,800	Testing of large meters. All 2" and larger meters are tested every 3 years (2022 - 2" meters = 27, 3" meters = 2, 4" meters = 0)	
936.330 METER STATION MAINTENANCE	2,470	6,450	3,500	6,550	Fertilizer	550
					Maintenance	5,000
					Generator maintenance (2)	1,000
					Justification Items Total:	6,550
936.340 SERVICE LINE MAINTENANCE	45,630	56,600	70,500	61,600	Payment to contractor for service line breaks / replacements - 30 repairs @ \$1,700 each	51,000
					Material for service line repairs including pits, copper, etc.	10,000
					Miss Dig location materials	600
					Justification Items Total:	61,600
936.350 WATER MAIN MAINTENANCE	9,930	20,000	9,100	20,000	Payment to contractor for repair of water main breaks	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 591 WATER FUND
DEPARTMENT: 536 WATER EXPENSES
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
936.360 WATER TANK MAINTENANCE	1,360	6,000	1,660	11,500	Calibration of cathodic protection, altitude valve, various telemetry equipment Water tank maintenance Generator maintenance (2) Clean East tank	2,000 3,000 1,000 5,500
Justification Items Total:						11,500
936.370 RADIO MAINTENANCE	0	2,000	0	500	Maintenance of mobile and portable radios as needed	
940.000 EQUIPMENT RENTAL	0	200	0	200	Rental of equipment as needed for water system maintenance such as leak detector, hammer drill & bits, etc.	
956.000 MISCELLANEOUS EXPENSE	0	100	0	100	Miscellaneous expenditures not covered by other line items	
961.000 METER PURCHASES	42,250	34,500	29,690	38,750	30 new 3/4" meters @ \$160 each 20 new 1" meters @ \$245 each 50 new mxu's @ \$175 each 100 replacement meters @ \$203 each	4,800 4,900 8,750 20,300
Justification Items Total:						38,750
962.000 HYDRANT PURCHASES	0	12,570	4,170	12,570	Replacement of hydrants - 6 @ \$1,775/hydrant Extensions - 6 @ \$320	10,650 1,920
Justification Items Total:						12,570
963.000 SERVICE LINE PURCHASES	33,830	27,350	39,400	28,750	50 standard residential taps (copper, brass, curb boxes and rods) @ \$400 each 50 V-2 meter setters @ \$175 each	20,000 8,750
Justification Items Total:						28,750
965.000 EQUIPMENT PURCHASES	2,900	7,600	4,670	7,820	Pipe locator Tools for new employee Chlorine tester replacement	4,000 3,500 320
Justification Items Total:						7,820
965.600 MISC TOOLS & EQUIPMENT	1,330	2,000	2,000	2,000	Miscellaneous tools and equipment not covered under 965 account	
971.000 CAPTIAL OUTLAY	0	141,750	122,700	633,320	Construction of Ferris Street/160th Avenue watermain loop Water/Sewer Extension for Schmidt Heritage Park Water fountain and bench along pathway on Lincoln Ave	450,000 168,500 14,820
Justification Items Total:						633,320
971.250 CAPITAL OUTLY - PROF FEES	0	103,500	58,510	0		
992.200 WATER INTAKE EXPAN PRINCIPAL	0	127,570	0	0	Expired in 2021	
992.400 NOWS PLANT EXPAN 2009 PRINCIPAL	0	67,560	0	214,320	NOWS plant expansion (2016 refunding bonds) - expires 2034	
994.200 WATER INTAKE EXPAN INTEREST	4,350	1,680	1,670	0	Expired in 2021	
994.400 NOWS PLANT EXPAN 2009 INTEREST	174,700	173,130	172,120	167,500	NOWS Plant expansion interest (2016 refunding bonds) - expires 2034	
994.999 PAYING AGENT FEES	740	1,400	640	750		
995.370 OP TRANSFER OUT - TWP BLDG DEBT	70,040	71,920	71,830	0	Expired in 2021	
995.645 OP TRANSFER OUT - IT FUND	57,120	40,000	39,960	57,860	See software expense & computer services spreadsheet	

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 591 WATER FUND
DEPARTMENT: 536 WATER EXPENSES
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
	1,871,590	2,561,180	2,136,580	2,870,290		
Totals for Fund: 591 WATER FUND						
Total Revenues:	3,337,040	3,188,140	3,207,540	3,224,830		
Total Expenditures:	1,871,590	2,561,180	2,136,580	2,870,290		
Net of Revenues/Expenditures:	1,465,450	626,960	1,070,960	354,540		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 645 INFORMATION TECHNOLOGIES FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
699.101 OP TRANSFER IN - GENERAL FUND	195,000	142,430	142,440	193,150	See spreadsheet - 57.2%	
699.206 OP TRANSFER IN - FIRE FUND	61,440	41,080	41,040	55,660	See spreadsheet - 16.5%	
699.590 OP TRANSFER IN - SEWER FUND	26,880	27,490	27,480	30,890	See spreadsheet - 9.1%	
699.591 OP TRANSFER IN - WATER FUND	57,120	40,000	39,960	57,860	See spreadsheet - 17.1%	
	340,440	251,000	250,920	337,560		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 645 INFORMATION TECHNOLOGIES FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
804.000 COMPUTER SERVICES	259,980	230,880	208,360	267,040	See spreadsheet	
965.000 EQUIPMENT PURCHASES	40,920	20,000	9,730	12,960	See spreadsheet	
971.000 CAPTIAL OUTLAY	0	0	0	117,560	Replace Backup EX1 Grid	33,500
					Replace Dell Power Edge R630	72,000
					Cloud-based Backup and Disaster Recovery	12,000
					Justification Items Total:	117,500
	<u>300,900</u>	<u>250,880</u>	<u>218,090</u>	<u>397,560</u>		

Totals for Fund: 645 INFORMATION TECHNOLOGIES FUND

Total Revenues:	340,440	251,000	250,920	337,560
Total Expenditures:	300,900	250,880	218,090	397,560
Net of Revenues/Expenditures:	39,540	120	32,830	(60,000)

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 737 OPEB FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
676.700 REIMBURSEMENTS-RETIREE CONTRIBUTIC	5,950	3,460	1,740	3,750	Bette Boomgard	110
					Terry and Sylvia French	340
					Norma VanOordt	270
					Bruce and Laurie Palm	1,950
					Jeff and Kara Kriger	1,080
					Justification Items Total:	3,750
699.101 OP TRANSFER IN - GENERAL FUND	14,000	15,720	15,720	16,800	Current Retirees	
699.206 OP TRANSFER IN - FIRE FUND	21,000	23,600	23,580	25,200	Current IAFF employees and retirees	
	40,950	42,780	41,040	45,750		

GRAND HAVEN CHARTER TOWNSHIP

APPROVED BUDGET WORKSHEET FOR
FISCAL YEAR 2022

FUND: 737 OPEB FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 APPROVED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
719.600 RETIREMENT HEALTH CARE	29,450	36,530	36,490	39,250	Bette Boomgard	1,120
					Norma Van Oordt	1,120
					Terry and Sylvia French	2,240
					Bruce Palm (Plus \$2,250 HSA deposit)	21,980
					Jeff Kriger (Plus \$2,250 HSA deposit)	12,790
					Justification Items Total:	39,250
801.001 BANK FEES	280	360	300	360		
	<u>29,730</u>	<u>36,890</u>	<u>36,790</u>	<u>39,610</u>		
Totals for Fund: 737 OPEB FUND						
Total Revenues:	40,950	42,780	41,040	45,750		
Total Expenditures:	29,730	36,890	36,790	39,610		
Net of Revenues/Expenditures:	11,220	5,890	4,250	6,140		
Total - All Funds						
Total Revenues:	13,939,320	19,635,750	19,389,030	16,268,230		
Total Expenditures:	12,459,730	13,728,640	11,980,310	22,415,320		
Net of Revenues/Expenditures:	1,479,590	5,907,110	7,408,720	(6,147,090)		