



**GRAND HAVEN CHARTER TOWNSHIP
BOARD AGENDA
Monday, June 13, 2022**

WORK SESSION – 6:30 P.M. – CLOSED SESSION

1. Review Attorney Bultje Legal Opinions Regarding Buchanan Street Road End

REGULAR MEETING – 7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
 1. Approve June 13, 2022, Regular Board Minutes
 2. Approve Payment of Invoices in the amount of \$244,664.36 (*A/P checks of \$143,286.59 and payroll of \$101,377.77*)
- VI. OLD BUSINESS
 1. Discussion/Direction Regarding Buchanan Street Road End (*Weekends and Holidays*)
- VII. NEW BUSINESS
 1. First Reading – Authorize Electric Bikes on Pathways
 2. First Reading – Cemetery Ordinance Updates
- VIII. REPORTS & CORRESPONDENCE
 1. Committee Reports
 2. Manager’s Report
 - i. Joint PC and Board Work Session – 6:00 p.m. on Monday, July 11th
 3. Other
- IX. PUBLIC COMMENTS – (*Non-Agenda Items*)
- X. ADJOURNMENT

Persons wishing to speak at public hearings, on agenda items, or extended comments, must fill out a “Speakers Form” located on the counter. Completed forms must be submitted to Township Staff prior to the meeting.

NOTE: The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. Please complete Speaker Information Sheet. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, JUNE 13, 2022**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Larsen, Kieft, Meeusen, Reenders, Behm

Board members absent: Redick, Wagenmaker

Also present was Manager Cargo, Assistant Manager/HR Director Sherwood, and Senior Planner Thibault.

IV. APPROVAL OF MEETING AGENDA

Motion by Trustee Meeusen and seconded by Trustee Behm to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve May 23, 2022, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$534,197.59 (*A/P checks of \$40586.56 and payroll of \$128,511.03*)
3. Approve Hire of Captain Schrader as Fire/Rescue Chief

Motion by Treasurer Kieft and seconded by Trustee Meeusen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Clerk Larsen and seconded by Trustee Behm to approve the 4 Zoning Map Amendment Ordinance concerning the rezoning for 10441 152nd Avenue from Agricultural (AG) to Rural Preserve (RP). **This is the second reading. Which motion carried,** as indicated by the following roll call vote:

Ayes: Larsen, Kieft, Meeusen, Behm, Reenders

Nays:

Absent: Redick, Wagenmaker

2. **Motion** by Trustee Meeusen and seconded by Treasurer Kieft to authorize the Township Superintendent to execute a Contribution Addendum to the MERS Defined Contribution program wherein the only change will be revising the employee contribution to be post-tax (versus pre-tax) with all other aspects of the program remaining the same. **Which motion carried.**

3. After discussion the Board instructed staff to proceed with a Phase I EAS for parcel no. 709-07-10-100-038.

VII. NEW BUSINESS

None

VIII. REPORTS AND CORESPONDENCE

1. Committee Reports
 - i. The Personnel Committee is scheduled to meet on Wednesday, July 13th at 7:00 a.m.
2. Manager's Report
 - i. May Building Report
 - ii. May Enforcement Report
 - iii. May Legal Review
 - iv. May Public Services Report
 - v. Manager Cargo needs a list of RSVPs from elected officials by **June 30th** regarding the Coast Guard Community Dinner (*i.e., the Heroes & Legends Dinner*) scheduled for **Thursday, August 4th**.
 - vi. Suggestions for Chamber Business Recognition Award should be forwarded to DeVerney or Supervisor Reenders, ASAP.
3. Others
 - i. Supervisor Reenders requested a written update on the damage done to Warner Street by a private contractor.
 - ii. Supervisor Reenders requested a written update regarding the repair work on Lakeshore Avenue and the subsequent "bump" in the roadway.

IX. PUBLIC COMMENTS – (*Non-Agenda Items*)

None

X. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 7:14 p.m. **Which motion carried**

Respectfully Submitted,



Laurie Larsen

Grand Haven Charter Township Clerk



Mark Reenders

Grand Haven Charter Township Supervisor



Manager's Memo

DATE: June 22, 2022
TO: Township Board
FROM: Bill
RE: Pathway Ordinance Amendment – Allow Electric Bicycles

Attached, please find a minor amendment to the Pathway Ordinance that allows for Class I and Class II Electric Bikes (eBike) to be used on the Township's 35± miles of pathways.

A **Class I eBike** uses a battery and electric motor to provide assistance at up to 20 mph when the rider is pedaling (pedal assist). Class I eBikes can go faster than 20 mph, for example, when going downhill, but the electric motor will stop providing assistance once 20 mph is reached. (*Class I eBikes cannot have a throttle - they can only provide assistance when the rider is pedaling.*)

A **Class II eBike** works in two ways. First, the electric motor provides assistance at up to 20 mph when the rider is pedaling, just like a Class I eBike. Second, Class II eBikes include a throttle, which can go up to 20 mph without the rider pedaling.

Both Class I and Class II eBikes are becoming increasingly popular – especially among senior residents using the Township's pathway system.

If the Board is comfortable with allowing eBikes on the Township's pathways, the following motion can be offered:

Motion to postpone action until the July 11th Board meeting on the proposed amendments to the Pathway Ordinance that allows for Class I and Class II electric bicycles. This is a first reading.

If you have any questions or comments, please contact Cargo at your convenience.

**SIDEWALKS AND PATHS AMENDMENT ORDINANCE
CHARTER TOWNSHIP OF GRAND HAVEN, MICHIGAN**

AN ORDINANCE TO AMEND THE ORDINANCE TO
REGULATE THE USE OF SIDEWALKS AND PATHS WITHIN
THE CHARTER TOWNSHIP OF GRAND HAVEN,
SPECIFICALLY TO DEFINE MOPEDS AND TO ADDRESS
PROHIBITIONS.

THE CHARTER TOWNSHIP OF GRAND HAVEN, OTTAWA COUNTY, MICHIGAN,
ORDAINS:

Section 1. Definitions. Section 1.1A is added to the Sidewalks and Paths Ordinance to define “mopeds” as follows.

- 1A. Moped: A two (2) or three (3) wheeled vehicle with operable pedals which is equipped with a motor that does not exceed fifty (50) cubic centimeters piston displacement, that produces not more than one and one-half (1.5) brake horsepower, and that cannot propel the vehicle at a speed greater than twenty-five (25) miles per hour on a level surface. The term “moped” shall not include a front-wheel drive power-assisted bicycle.

Section 2. Prohibitions. Section 2 in the Sidewalks and Paths Ordinance is restated in its entirety as follows.

No person shall operate an automobile, truck, tractor, moped, snowmobile, motorcycle, or any other type of motor vehicle upon any sidewalk or path within the Township except to enter or leave adjacent property. However, this Section shall not be construed to prohibit the use of sidewalks and paths by persons using motorized wheelchairs, non-motorized bicycles, Class I or Class II electric bicycles, or motorized scooters.

Section 3. Effective Date. This Ordinance was approved and adopted by the Township Board on July 11, 2022, after introduction and a first reading on June 27, 2022, and publication after first reading as required by Michigan law. The Ordinance shall be effective on the date of its publication after adoption.

Mark Reenders, Township Supervisor

Laurie Larsen, Township Clerk

CERTIFICATE

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Sidewalks and Paths Amendment Ordinance was adopted at a regular meeting of the Township Board held on July 11, 2022. The following members of the Township Board were present at that meeting: _____

The following members of the Township Board were absent: _____. The Ordinance was adopted by the Township Board with members of the Board

_____ voting in favor and _____ members of the Board voting in opposition. Notice of Adoption of the Ordinance was published in the *Grand Haven Tribune* on _____, 2022.

Laurie Larsen, Clerk
Grand Haven Charter Township

SUPERINTENDENT’S MEMO

DATE: June 15, 2022
TO: Township Board
FROM: Cargo
SUBJECT: Cemetery Ordinance – Minor Amendments

The proposed Cemetery Amendment Ordinance contains three very minor changes:

1. **Section 20** of the Cemetery Ordinance requires “green metal cemetery pails” used for flowers in both the Lakeshore Cemetery and the Historic Cemetery. Unfortunately, this style of pail has become very difficult to find and staff have been informed that the supplier for this area is no longer manufacturing these particular pails.

That said, staff can find cemetery pails that are substantially similar in other colors (*e.g. blue and bronze*).

With the lack of supply, staff suggest opening up the color option beyond green. By removing the word “green” from the requirement, the ordinance amendment would allow any color of pail in the future. While it looks more uniform to require the same color of pail for flowers, staff believe the Township should expand color options so that families can provide flower pails for their deceased relative.

2. The second and third sentence in **Section 26** should read, “*A family memorial must be placed 8’ from the rear lot line. The two plots where the marker is placed will be for cremations only unless a full burial is complete prior to the installation of the family marker.*”

This clarification language is requested by Cemetery Sexton Glueck to aid in the ease of maintenance and to prevent a memorial from blocking the visibility of the adjacent plots.

3. In **Section 28**, remove the term “Babyland Markers” from the Historic Cemetery and add it to the Lakeshore Cemetery. In brief, there is no “Babyland” in the Historic Cemetery, but there is an area for these types of burials in the Lakeshore Cemetery.

If the Board agrees with the aforementioned minor amendments, the following motion can be

offered:

Motion to postpone action until the June 27th Board meeting on the proposed minor amendments to the Cemetery Ordinance. This is a first reading.

Please contact Cargo or Walsh if you have any questions or comments.

CEMETERY AMENDMENT ORDINANCE
CHARTER TOWNSHIP OF GRAND HAVEN, MICHIGAN
ord. no. _____ eff. _____

AN ORDINANCE TO AMEND THE CEMETERY ORDINANCE FOR
THE CHARTER TOWNSHIP OF GRAND HAVEN BY RESTATING
SECTION 20 CONCERNING FLOWER URNS.

GRAND HAVEN CHARTER TOWNSHIP, COUNTY OF OTTAWA, AND STATE OF MICHIGAN, ORDAINS:

Section 1. Section 20 Restatement. Section 20 of the Cemetery Ordinance, Ordinance No. 358, as amended, is restated in its entirety as follows.

Sec. 20 FLOWER URNS

1. Historic Cemetery: A small grape, Westminster or square urn, or small metal cemetery pail is allowed on each plot. All urns or pails must be placed to the side of the grave marker.
(amend. by ord. no. 499 eff. October 18, 2011)

2. Lakeshore Cemetery: All flowers and decorations must be in either a memorial vase or a small metal cemetery pail.

Section 2. Replace the second sentence of Section 26 of the Cemetery Ordinance, Ordinance No. 358, as amended, with the following.

“A family memorial must be placed eight feet (8’) from the rear lot line. The two plots where the marker is placed will be for cremations only unless a full burial is complete prior to the installation of the family marker.”

Section 3. Under Section 28, amend the **Type of Marker** tables by removing the information related to “Babyland Markers” from the Historic Cemetery **Type of Marker** table and place the removed information to the Lakeshore Cemetery **Type of Marker** table, so that it reads as follows.

Type of Marker	Length	Width	Height
Babyland Markers	16"	8"	8"

Section 4. Effective Date. This Ordinance was approved and adopted by the Township Board on _____, 2022, after introduction and a first reading on _____, 2022, and publication after first reading as required by Michigan law. This Ordinance shall be effective on the date of its publication after adoption.

Mark Reenders, Township Supervisor

Laurie Larsen, Township Clerk

CERTIFICATE

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Cemetery Amendment Ordinance was adopted at a regular meeting of the Township Board held on _____, 2022. The following members of the Township Board were present at that meeting: _____

The following members of the Township Board were absent: _____. The Ordinance was adopted by the Township Board with members of the Board

_____ voting in favor and _____ members of the Board voting in opposition. Notice of Adoption of the Ordinance was published in the *Grand Haven Tribune* on _____, 2022.

Laurie Larsen, Clerk
Grand Haven Charter Township