

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, NOVEMBER 9, 2020**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. ROLL CALL

Board members present: Reenders, Larsen, Kieft, Redick, Meeusen, Behm Gignac

Board members absent:

Also present was Manager Cargo, Finance Director Sandoval, HR Director Dumbrell, Building Official Corbat, and Community Development Director Fedewa.

III. APPROVAL OF MEETING AGENDA

Motion by Trustee Meeusen and seconded by Clerk Larsen to approve the meeting agenda.

Which motion carried pursuant to the following roll call vote:

Ayes: Larsen, Gignac, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

Absent:

IV. STATEMENT ON REMOTE MEETING

It was noted that the Township Board was meeting remotely on the Zoom platform because of health concerns associated with COVID-19 pandemic. Information on this remote meeting has been posted so that the public may participate. All elected officials present noted that they are meeting remotely and are located within Grand Haven Charter Township.

V. PUBLIC COMMENTS – (*Agenda Items Only*)

Supervisor Reenders announced that a period for public comments on agenda items was now opened.

Manager Cargo noted that if any member of the public would like to comment on an Agenda item, they must “Raise Hand” and wait to be called upon. To “Raise Hand” press “Alt + Y” or open the Participants Panel in the Zoom Toolbar and click Raise Hand in lower right corner... or physically raise your hand to get the attention of the Zoom Moderator.

There being no public comments, Supervisor Reenders announced that the period for public comments on agenda items was now closed.

VI. APPROVAL OF CONSENT AGENDA

1. Approve October 26, 2020, Regular Board Minutes

2. Approve Payment of Invoices in the Amount of \$365,215.53 (A/P checks of

- \$224,666.40 and payroll of \$140,549.13)
3. Approve Memorandum of Understanding for City Housing Program - \$8,100 annual
 4. Approve Low Bid from Riverworks Construction for Hofma Floating Bridge Repair/Improvement at a cost of about \$132k
 5. Approve Bid Documents for Administrative Building Repairs
 6. Approve Appointment of Mike Lemkuil to the Planning Commission with a term ending on 8/31/2023
 7. Approve Appointment of Kevin Mesler to the Planning Commission with a term ending on 8/31/2023
 8. Appoint Karen Egedy-Bader to the Zoning Board of Appeals (*as an alternate*) with a term ending 8/31/2023
 9. Approve Re-appointment of Eric Frifeldt to Parks and Recreation Committee with term ending on 8/31/23
 10. Approve Re-appointment of Brock Hesselsweet to Parks and Recreation Committee with term ending on 8/31/23
 11. Approve Re-appointment of Chrysteen Moelter-Gray to Parks and Recreation Committee with term ending on 8/31/23

Motion by Treasurer Kieft and seconded by Trustee Behm to approve the items listed on the Consent Agenda. **Which motion carried** pursuant to the following roll call vote:

Ayes: Behm, Gignac, Meeusen, Redick, Kieft, Reenders, Larsen

Nays:

Absent:

VII. PRESENTATION – COST OF SERVICE STUDY

Utility Financial Systems provided a PowerPoint presentation on their Cost of Service Study, which recommend a 2% per year revenue increase on Sewer Rates and a 1% per year revenue increase on Water Rates.

Staff noted these proposed increases are less than the expected rate of inflation and reflect the fiscal strength of these enterprise funds.

VIII. OLD BUSINESS

1. **Motion** by Treasurer Kieft supported by Trustee Behm to present and postpone action until November 23rd on the Sewer Rate Ordinance amendment, which implement a 2% annual rate increase for each of the next five year, starting on January 1, 2021. **This is a first reading. Which motion carried** pursuant to the following roll call vote:

Ayes: Kieft, Reenders, Meeusen, Behm, Gignac, Larsen, Redick

Nays:

Absent:

2. **Motion** by Clerk Larsen supported by Trustee Meeusen to present and postpone action until November 23rd on the Water Ordinance amendment, which implement a 1% annual rate increase for each of the next five year, starting on January 1, 2021. **This is a first reading. Which motion carried** pursuant to the following roll call vote:

Ayes: Gignac, Larsen, Kieft, Reenders, Behm, Meeusen, Redick

Nays:

Absent:

IX. NEW BUSINESS

1. **Motion** by Treasurer Kieft supported by Trustee Gignac to approve and adopt Resolution 20-11-01 to revise the Building Permit and Valuation Schedule effective January 1, 2021. **Which motion carried** pursuant to the following roll call vote:

Ayes: Meeusen, Behm, Larsen, Kieft, Redick, Gignac, Reenders

Nays:

Absent:

2. **Motion** by Trustee Redick supported Treasurer Kieft to present and postpone the Proposed Zoning Text Amendment – excepting the provisions on lighting – with a draft date of 11/5/2020. Further action will be postponed until November 23rd when the ordinance will be considered for adoption. **This is the first reading. Which motion carried** pursuant to the following roll call vote:

Ayes: Reenders, Kieft, Behm, Meeusen, Larsen, Redick, Gignac

Nays:

Absent:

X. REPORTS AND CORESPONDENCE

a. Committee Reports

i. The Personnel Committee is scheduled to meet on November 11th at 7:00 a.m.

ii. The Public Safety is scheduled to meet on November 11th at 4:00 p.m.

iii. NORA is scheduled to meet on November 19th at 5:30 p.m.

iv. The Parks and Recreation Committee is scheduled to meet on November 19th at 7:00 p.m.

b. Manager's Report

i. October Building Report

ii. October Ordinance Enforcement Report

iii. August Legal Review

c. Others

i. It was noted that Clerk Larsen will provide the Oath of Office to the new Board at the November 23rd Board meeting.

XI. RECOGNITION OF TRUSTEE DAVID GIGNAC'S SERVICE

Supervisor Reenders recognized the service of Trustee Gignac over the past four years on the Township Board and offered a token of the Board's appreciation.

XII. PUBLIC COMMENTS

Supervisor Reenders announced that a period for public comments on agenda items was now opened.

The Zoom Moderator noted that no hands were raised.

There being no public comments, Supervisor Reenders announced that the period for public comments on agenda items was now closed.

XIII. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 8:00 p.m. **Which motion carried** pursuant to the following roll call vote:

Ayes: Redick, Meeusen, Kieft, Gignac, Larsen, Reenders, Behm

Nays:

Absent:

Respectfully Submitted,



Laurie Larsen
Grand Haven Charter Township Clerk



Mark Reenders
Grand Haven Charter Township Supervisor