



Long-Term Rental Qualified Persons Exemption

Revised: 10-25-23

Detached, single-family long-term rental dwellings may be exempt from registration and inspection of their rental dwelling if the dwelling is rented (with or without payment of rent) to a child or parent. This exemption does NOT apply if the ownership of the property is listed as a corporation, trust, or LLC.

Proof of Qualified Occupancy exemption is required every TWO years or when the qualified tenant moves.

I. Rental Property Information

Building Address: _____

Parcel No: _____

II. Tenant Information

This address above meets the Qualified Occupancy exemption from registration and inspection:

Relation: Child Stepchild Parent

Tenant Name: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Driver's License Number: _____ State: _____ Date of Birth: _____

Complete this section, showing proof of relation, if a **CHILD** is a tenant at the above listed property:

Child Exemption

*Attach ALL the below documents for a **Child**:*

- Birth certificate or court order
- Copy of VALID Driver's License establishing residence of child
- Other government document that shows relation _____

*Attach ALL the below documents for a **Stepchild**:*

- Birth certificate or court order
- Copy of VALID Driver's License establishing residence of child
- Marriage License
- Other government document that shows relation _____

Parent Exemption

Complete this section, showing proof of relation, if a **parent** is a tenant at the above listed property:

- Birth certificate or court order
- Copy of VALID Driver's License establishing the residence of the parent
- Other government document that shows relation _____

Please complete the reverse side.

III. Owner Information

Name of Owner: _____

Address: _____ City/State/Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Driver's License Number: _____ State: _____ Date of Birth: _____

Affidavit

The signer(s) of this form does hereby state, warrant, certify and affirm the following:

1. All the information on the Long-Term Rental Qualified Persons Exemption form and attached documents is accurate.
2. The property owner has read and agrees to comply with the Grand Haven Charter Township Zoning Ordinance and Ordinance 605, Rental Guidelines.
3. I understand I must submit this exemption every two (2) years from the date of the previous submission.
4. I understand I must notify the Township within thirty (30) days if the Qualified person listed on this form no longer occupies this dwelling.

By signing below, the owner/agent of the dwelling unit certifies that the above statements are true. Statements found to be falsified on this application and affidavit will be grounds to revoke the Long-Term Rental Qualified Persons Exemption and may incur fines and penalties.

Owner Signature: _____ Date: _____