



GRAND HAVEN CHARTER TOWNSHIP Rental Heating System Inspection Checklist

Revised: 8-29-23

Grand Haven Charter Township requires some properties to have their boiler, furnace, or heating systems inspected. During this inspection the following items shall be inspected to ensure proper operation and safety of the occupants.

This form shall be completed by the licensed contractor / company and submitted as proof of the required heating system inspection.

Owner Name: _____ Property Address: _____

Inspection Date: _____ Invoice Number: _____

Service Company: _____ Technician: _____

Service Company License Number: _____

| Function/Requirement | Pass | Fail |
|---|------|------|
| Turn on the heating system. | | |
| Flue draft and venting. | | |
| Carbon monoxide is at normal levels in the draft hood. | | |
| Carbon monoxide outside of the furnace. (List ppm: _____) | | |
| Gas line properly installed with shut offs. | | |
| Gas pressure at the regulator. | | |
| Check the flame and inspect all burners. | | |
| Test all safety control devices. | | |
| Go into each unit, inspect the thermostat for proper operation. | | |
| Exterior chimney and chimney cap. | | |
| Interior of the chimney & / or flue liner. | | |
| Boilers | | |
| Check all flow switches. Test each zone control for operation. | | |
| T&P valve for proper operation. | | |
| Inside each unit: thermostat operating and all radiators / fin tubes in good condition. | | |

Note: Unvented, gas fueled appliances are not permitted. Gas fueled appliances are not permitted in bathrooms or bedrooms.

Comments