



Job Posting: Part-Time Firefighter

Revised: 9-26-22

Department: Fire & Rescue

We ARE Grand Haven Charter Township

We are an organization that values trust and mutual respect. Our staff members are empowered to make decisions and create positive change. We are committed to continuous improvement through the use of technology and collaboration with our customers, peers, and neighbors. We know our past, and we learn from it so that we can grow together as a community.

We are looking for someone who shares our same values and enjoys being part of a team. The part-time firefighter job duties vary greatly from the quiet times of routine maintenance of firefighting equipment and desk work to the excitement of responding to emergency calls.

A Day in the Life:

- The part-time firefighter positions cover shifts when the full-time firefighter staff take time off, can respond to emergency calls and are on call approximately 15 nights a year.
 - This is a great position to combine with your current job if you have some flexibility in your current position or as a stand-alone position.
 - While prior experience is great, Grand Haven Charter Township will pay to train you for this position.
 - This position can remain a part-time position or when a full-time position opens at the township, you can apply for that position.
- Responds to emergency calls, which can include extinguishing fires; providing emergency medical care; and performing extrication and rescue.
- Completes written reports of fires, medical emergencies and inspections using sketches, appropriate grammar, symbols, and mathematical computations.
- Performs routine maintenance on firefighting equipment and property.
- Communicates with and represents the Fire & Rescue Department to residents, guests, students, and other municipalities.
- Performs clerical tasks, as assigned.
- Receives feedback from co-workers and supervisors and uses it to grow and improve.

What You Will Need:

- High School Diploma
- CPR certification, firefighting training & paramedic license preferred.
- Valid Michigan motor vehicle operator's license.
- Live south of Grand Haven's drawbridge and within 20 miles of the Grand Haven Charter Township's Fire Station.
- Knowledge of modern firefighting and rescue techniques.

- Ability to work under pressure situations and make decisions in emergency situations, while being exposed to extreme temperatures; heavy smoke conditions; chemical, physical, and mechanical hazards; heights and confined spaces.
- Flexibility to fill 12- and 24-hour shifts, at the Township's Fire Station, when needed.
- Ability to communicate with the public and other employees with tact and discretion.
- Time to dedicate to a minimum of 20 hours of training each year.
- The desire to learn and potentially grow into other roles within the department.

What We Offer:

- A competitive hourly rate of \$19.04 - \$21.32
- Financial protection through disability, life, accidental death & dismemberment insurance.
- Training and access to a fitness facility to keep your mind and body healthy.

When you become a Grand Haven Charter Township employee, you do more than simply change jobs. You become part of the GHCT family, a group of talented individuals who provide superior customer service to their residents and visitors, love their jobs, embrace change and celebrate the community that is GRAND HAVEN CHARTER TOWNSHIP!

How to Apply:

- View the full job description online at: <http://www.ghct.org/departments/human-resources/>
- Send a resume and completed employment application to ksherwood@ghct.org
- Any questions can be directed to Karen Sherwood, Human Resources Director, at 616.604.6309.
- Application deadline: open until filled

Grand Haven Charter Township is committed to Equal Employment Opportunity and to attracting and retaining the most qualified employees regardless of race, national origin, religion, sexual orientation, gender, age or disability.